

To: Jana Nidiffer, Chair, Educational Leadership  
V. Thandi Sulé, Program Coordinator

From: Aaron Byrd, Chair  
University Assessment Committee

Date: March 22<sup>nd</sup>, 2012

Subject: Approval of the Assessment Plan in the Proposal for a Master's in  
Education: Higher Education Leadership

The University Assessment Committee (UAC) has reviewed and accepted the assessment plan for the proposed Master's in Education in Higher Education Leadership. We realize that this is a plan for a new program and that rubrics for evaluating the assessment measures may not be fully developed. We therefore approve the assessment plan with the understanding that the criteria for evaluating the portfolios and student self-reflections will be submitted with the first assessment report. Your first assessment report will be due **October 15, 2014**, or two years after the start of the program, with all future assessment reports due on a 2-year cycle.

The committee noted:

- Appropriate learning outcomes flow from the program goals
- The direct and indirect measures are clearly aligned with the learning outcomes
- There is a plan for reviewing assessment results to ensure use of the data for program improvement

Reporting formats, details of the criteria the UAC uses to review assessment plans and reports, and current reporting schedules may be found at the UAC website:  
[www.oakland.edu/OIRA](http://www.oakland.edu/OIRA)

If you would like additional information, please contact Maura Selahowski (mcselaho@oakland.edu) or Laura Schartmen (schartma@oakland.edu).

For information purposes, a copy of this memo will be sent to Dean Gallien and Provost Moudgil.

Cc: Louis Gallien, Dean, School of Education and Human Services  
Virinder Moudgil, Vice President for Academic Affairs and Provost  
UAC files

March 22, 2012

To: Michelle Piskulich  
Associate Provost, Academic Affairs

From: Aaron Bird, Chair  
University Assessment Committee

Subject: Response to Assessment Plan for the proposed M.Ed. in Higher Education Leadership program.

The University Assessment Committee (UAC) has reviewed and approved the assessment plan for the proposed M.Ed. in Higher Education Leadership program.