

**Minutes of the Formal Meeting
of the
Oakland University Board of Trustees
August 7, 2002**

Present: Chair Ann V. Nicholson; Trustees Penny M. Crissman and Rex E. Schlaybaugh, Jr.

Trustees David J. Doyle, David T. Fischer and Linda S. Hotchkiss were present via teleconference

Absent: Trustees Henry Baskin and Louis Grech-Cumbo

Also Present: President Gary D. Russi; Vice Presidents Susan Davies Goepf, Lynne C. Schaefer and Mary Beth Snyder; Interim Vice President Virinder K. Moudgil; General Counsel and Secretary to the Board of Trustees Victor A. Zambardi and Assistant Rhonda G. Saunders; and Student Liaison David M. Jewell

I. Call to Order

Chair Ann V. Nicholson called the meeting to order at 2:07 p.m. in the Auditorium of the Elliott Hall of Business and Information Technology.

II. Roll Call

Mr. Victor A. Zambardi, General Counsel and Secretary to the Board of Trustees, conducted a roll call. Chair Nicholson and Trustees Penny M. Crissman and Rex E. Schlaybaugh, Jr. were present, with Trustees David J. Doyle, David T. Fischer and Linda S. Hotchkiss present via teleconference. Trustees Henry Baskin and Louis Grech-Cumbo were absent.

III. Action Items

A. Consent Agenda

Chair Nicholson presented the following recommendations for Board approval:

1. Approval of the Minutes of the Formal Meeting of June 5, 2002

2. Approval of University Personnel Actions

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New Appointments, effective August 15, 2002

Baillargeon, Claude, Assistant Professor of Art History (\$46,500.00)
(New appointment filling a newly authorized position)

Berne, Jennifer I., Assistant Professor of Education (\$48,000.00)
(Former visitor filling a vacant authorized position)

Breidenbach, Cathleen C., Special Instructor in Rhetoric
(32,400.00) (Former visitor filling a vacant authorized position)

Cardiff, Gladys T., Assistant Professor of English (\$44,000.00)
(Former visitor filling a vacant authorized position)

Chang, Yin-ping (Daniel), Assistant Professor of Engineering
(\$66,000.00) (New appointment filling a newly authorized position)

Chavez, Ferman A., Assistant Professor of Chemistry (\$50,000.00)
(New appointment filling a newly authorized position)

Clarke, Theresa M. (Quinn), Special Instructor in Communication
(32,400.00) (New appointment filling a newly authorized position)

Debnath, Debatosh, Assistant Professor of Engineering
(\$68,000.00) (New appointment filling a newly authorized position)

Dulio, David A., Assistant Professor of Political Science
(\$42,000.00) (New appointment filling a newly authorized position)

Elhajj, Imad, Assistant Professor of Engineering (\$68,000.00) (New
appointment filling a newly authorized position)

Giberson, Tomas R., Assistant Professor of Education (\$47,000.00)
(New appointment filling a vacant authorized position)

Ingram, Ilene L., Assistant Professor of Education (\$50,000.00)
(New appointment filling a newly authorized position)

Javorsky, James M., Assistant Professor of Education (\$45,081.00)
(Former visitor filling a vacant authorized position)

Jordan, Danny, Special Instructor in Music (\$32,400.00) (New
appointment filling a newly authorized position)

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Kietlinska, Kasia Grazyna, Special Instructor in Rhetoric
(\$32,400.00) (New appointment filling a newly authorized position)

Kroesche, Kenneth R., Assistant Professor of Music (\$41,600.00)
(New appointment filling a vacant authorized position)

Li, Jia, Assistant Professor of Engineering (\$68,000.00) (New
appointment filling a newly authorized position)

Li, Ledong, Assistant Professor of Education (\$48,000.00) (New
appointment filling a vacant authorized position)

Liptak Laszlo, Assistant Professor of Mathematics (\$51,000.00)
(New appointment filling a newly authorized position)

Lombardo, Sylvie A., Assistant Professor of Psychology (\$45,000.00)
(New appointment filling a vacant authorized position)

Lose, Mary K., Assistant Professor of Education (\$48,000.00) (New
appointment filling a vacant authorized position)

MacDonald, Michael G., Assistant Professor of Education
(\$50,000.00) (New appointment filling a newly authorized position)

Matthews, Weldon C., Assistant Professor of History (\$43,000.00)
(New appointment filling a vacant authorized position)

McClure, Jimmy, Special Instructor in English (\$32,400.00) (New
appointment filling a newly authorized position)

McGinnis, Debra Q., Assistant Professor of Psychology
(\$45,000.00) (New appointment filling a newly authorized position)

Mourelatos, Zissimos, Associate Professor of Engineering
(\$78,000.00) (New appointment filling a newly authorized position)

Rigstad, Mark A., Assistant Professor of Philosophy (\$43,000.00)
(New appointment filling a vacant authorized position)

Rojo, Alberto G., Associate Professor of Physics (\$58,000.00) (New
appointment filling a vacant authorized position)

Saed, Ghassan, Special Instructor in Chemistry (\$32,400.00) (New
appointment filling a newly authorized position)

Sethi, Deepak, Assistant Professor of Management (\$82,000.00)
(New appointment filling a newly authorized position)

Slater, Robert S., Assistant Professor, Digital Information Services
Librarian, (\$42,500.00) (New appointment filling a newly authorized
position)

Smith, Laureen Hoffman, Assistant Professor of Nursing
(\$48,000.00) (New appointment filling a vacant authorized position)

Suda, Thomas, Special Instructor in Theatre (\$32,400.00) (New
appointment filling a newly authorized position)

Trumbore, Peter F., Assistant Professor of Political Science
(\$42,000.00) (New appointment filling a vacant authorized position)

Tyler, Catherine L., Assistant Professor of Management
(\$72,800.00) (Former visitor filling a vacant authorized position)

Yu, Jean C., Instructor in Finance (\$88,460.00) (New appointment
filling a vacant authorized position)

Zou, Qian (Beth), Assistant Professor of Engineering (\$66,000.00)
(Former visitor filling a newly authorized position)

Emeritus Appointments

Braunstein, Daniel N., Professor Emeritus of Management and
Psychology, effective August 15, 2002.

Gaylor, Robert G., Professor Emeritus, University Library, effective
May 1, 2003.

Horwitz, Ronald M., Professor Emeritus of Finance, effective
August 15, 2002.

Administrative Appointments

Nixon, Jude V., from Associate Professor of English to Director,
Honors College, and Associate Professor of English, effective

Director	Director	Term
Academic Unit		
Eye Research Institute	Janet C. Blanks	August 15, 2002 -August 14, 2007 (2 nd term)
Department Chairperson		
Department	Chair	Term
Computer Science & Engineering	Ishwar Sethi	August 15, 2002 -August 14, 2005 (2 nd term)
Curriculum, Instruction & Leadership	Duane H. Moore	August 15, 2002-August 14, 2005 (1 st term)
English	Bruce J. Mann	August 15, 2002 -August 14, 2005 (1 st term)
Human Development & Child Study	Carol Swift	August 15, 2002 -August 14, 2005 (2 nd term)
Reading & Language Arts	Robert Schwartz	August 15, 2002 -August 14, 2005 (3 rd term)

Change of Status

Connery, Brian A., from Professor of English and Chairperson, Department of English to Professor of English, effective August 15, 2002.

Discenna, Thomas A., from Special Instructor in Communication to Assistant Professor of Communication, effective August 15, 2002.

Follo, Eric J., from Professor of Education and Chairperson, Department of Curriculum, Instruction & Leadership to Professor of Education, effective August 15, 2002.

Garfinkle, David, from Professor of Physics and Acting Chairperson, Department of Physics to Professor of Physics and Interim Chairperson, Department of Physics, effective July 1, 2002 to August 14, 2003.

Goody, Stephen G., from Special Instructor in Art to Assistant Professor of Art, effective August 15, 2002.

Moore, Kathleen H., from Professor of Chemistry to Professor of Chemistry and Acting Chairperson, Department of Chemistry, effective September 1, 2002 to December 31, 2002. Nachman, Louis J., from Professor of Mathematical Sciences to Professor of Mathematical Sciences and Interim Chairperson, Department of Mathematics & Statistics, effective July 1, 2002.

Faculty Reappointments

The faculty collective bargaining agreement requires that certain reviews for possible reemployment and promotion be completed by August 15. The following recommendations are made by the President. Standard review processes were followed.

Reappointments (with Tenure)

1. Assistant Professors eligible for promotion to the rank of associate professor, effective August 15, 2002:

Dessert, Patrick	Electrical & Systems Engineering	Reemploy & Promote
Eberly, Mary B.	Psychology	Reemploy & Promote
Hansen, James T.	Counseling	Reemploy & Promote
Jiang, Bo-Nan	Mathematics & Statistics	Reemploy & Promote
Knox, Kerro	Music, Theatre & Dance	Reemploy & Promote
Simon, Mark	Management & Marketing	Reemploy & Promote
Stein, Mary T.	Curriculum, Instruction & Leadership	Reemploy & Promote
Sugumaran, Vijayan	Decision & Information Sciences	Reemploy & Promote
Wiencek, B. Joyce	Reading & Language Arts	Reemploy & Promote
Zhang, Wen	Mathematics & Statistics	Reemploy & Promote

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2. Associate Professors eligible for reemployment with tenure, effective August 15, 2002:

McEneaney, John E.	Reading & Language Arts	Reemploy
Smith, Julia B.	Curriculum, Instruction & Leadership	Reemploy

3. Assistant Professors considered for optional granting of tenure with promotion, effective August 15, 2002:

Kubicek, Paul	Political Science	Reemploy & Promote
Pfeiffer, Kathleen	English	Reemploy & Promote

4. Associate Professor considered for optional granting of tenure, effective August 15, 2002:

Oden, Sherri L.	Human Development & Child Study	Reemploy
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Reappointment (with Job Security)

1. Special Instructor eligible for reemployment with job security, effective August 15, 2002:

Berven, Dikka	Modern Languages & Literatures	Reemploy
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Reappointments (Probationary) - Effective August 15, 2003, through August 14, 2005

1. Assistant Professors eligible for reemployment to second, two-year probationary terms as assistant professor:

Aigbedo, Henry O.	Decision & Information Sciences	Reemploy
Bouchaffra, Djamel	Computer Science & Engineering	Reemploy
Bryant-Fried rich, Amanda	Chemistry	Reemploy
Deng, Ziaodong	Decision & Information Sciences	Reemploy

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Guesous, Laila	Mechanical Engineering	Reemploy
Hay, Kellie D.	Rhetoric, Communication & Journalism	Reemploy
Kitchens, Marshall W.		Rhetoric,
Communication &	Reemploy Journalism	
Kobus, Krzystof J.	Mechanical Engineering	Reemploy
Kruk, Serge G.	Mathematics & Statistics	Reemploy
Metzler, Mark D.	History	Reemploy
Mitchell-Gielegem, Anne	Nursing	Reemploy
Penprase, Barbara B.		Nursing
	Reemploy	
Rieger, Ingrid	Modern Languages & Literatures	Reemploy
Ruegg, Erica	Human Development & Child Study	Reemploy
Schweitzer, Linda	Chemistry	Reemploy

2. Assistant Professors eligible for reemployment to final, two-year probationary terms as assistant professor:

Bhargava, Ambika P.	Human Development & Child Study	Reemploy
Cseh, Maria	Human Development & Child Study	Reemploy
Cunningham, Gregory M.	Music, Theatre & Dance	Reemploy
Early, Margaret R.	Nursing	Reemploy

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Joseph, Nancy	English	Reemploy
Kidger, David M.	Music, Theatre & Dance	Reemploy
Kusow, Abdi M.	Sociology & Anthropology	Reemploy
Lombardo, Shawn V.	Library	Reemploy
Lu, Lunjin	Computer Science & Engineering	Reemploy
Mitchell, Michael A.	Music, Theatre & Dance	Reemploy
Norris, Diane M.	Nursing	Reemploy
Oakley, Barbara A.	Electrical & Systems Engineering	Reemploy
Rosenthal, Samuel	Linguistics	Reemploy
Savage, Arline A.	Accounting & Finance	Reemploy
Spagnuolo, Anna M.	Mathematics & Statistics	Reemploy
Spicer-Escalante, John	Modern Languages & Literatures	Reemploy
Thompson, Teresa	Nursing	Reemploy
Wendell, Douglas L.	Biological Sciences	Reemploy

3. Special Instructors eligible for reemployment to second two-year probationary terms as special instructor:

Baker, Susan G.	Rhetoric, Communication & Journalism	Reemploy
Becker, Patricia A.	Rhetoric, Communication & Journalism	Reemploy
Eis, Andrea	Art & Art History	Reemploy
Haar, Catherine P.	Rhetoric, Com. & Jour.	Reemploy
McCloskey, Linda L.	English	Reemploy

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Zeppelin, Mary F.	Curriculum, Instruction & Leadership	Reemploy
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4. Instructors eligible for reemployment to second two-year probationary terms as assistant professor:

Scott, Chaunda	Human Resource Development	Reemploy & Promote
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Wells, James W.	Music, Theatre & Dance	Reemploy & Promote
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3. Approval of Recommendation of Final Undergraduate and Graduate School Reports dated April 27, 2002

(A copy of the Final Undergraduate and Graduate School Reports dated April 27, 2002 is on file in the Board of Trustees Office.)

4. Recommendation to Accept Gifts to Oakland University and the Oakland University Foundation for the Period of April 1 through June 30, 2002, and to Accept Grants and Contracts to Oakland University for the Period May 1 through June 30, 2002

(A copy of the recommendation on gifts, grants and contracts is on file in the Board of Trustees Office.)

5. Approval of Doctorate in Mechanical Engineering

WHEREAS, implementation of the Doctorate in Mechanical Engineering is an important strategic indicator for the School of Engineering and Computer Science and is strongly consistent with the goals expressed in the 2010 Oakland University Profile; now, therefore, be it

RESOLVED, that the Board of Trustees authorizes the School of Engineering and Computer Science to offer a Doctorate in Mechanical Engineering; and, be it further

RESOLVED, that the Doctorate in Mechanical Engineering program shall be reviewed annually by the Provost to determine whether the program should be continued.

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6. Approval of Oakland University Standards of Satisfactory Academic Progress

RESOLVED, that the Board of Trustees approves the Oakland University Standards of Satisfactory Academic Progress attached hereto.

(A copy of the Oakland University Standards of Satisfactory Academic Progress is on file in the Board of Trustees Office.)

7. Approval of Revisions to Oakland University Gift Policy: Donor Recognition

RESOLVED, that the Board of Trustees approves and adopts the revised Gift Policy: Donor Recognition, dated August 7, 2002, attached hereto as Exhibit A, to take effect immediately.

(A copy of the Oakland University Gift Policy: Donor Recognition is on file in the Board of Trustees Office.)

8. Approval of Board Members for Public School Academies

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WHEREAS, the Board of Directors of Dove Academy has nominated Delores Toney to fill a vacancy on it's board created by term expiration; and

WHEREAS, the Board of Directors of Weston Academy has nominated Gail L. Kennedy and Louise Kirks to fill vacancies on its board created by term expirations; and

WHEREAS, Delores Toney, Gail L. Kennedy, and Louise Kirks meet the requirements of the University's Board of Trustees and applicable law; now, therefore be it

RESOLVED, that the University Board of Trustees approves Delores Toney as a member of the Board of Directors for Dove Academy for a new one-year term to expire in 2003; and, be it further

RESOLVED, that the University Board of Trustees approves Gail L. Kennedy as a member of the Board of Directors for Weston Technical Academy for a three-year term to expire in 2005; and, be it further

RESOLVED, that the University Board of Trustees approves Louise Kirks as a member of the Board of Directors for Weston Technical Academy for a new two-year term to expire in 2004; and, be it further

RESOLVED, that all resolutions and parts of resolutions in conflict with this resolution shall be and hereby are rescinded to the extent of such conflict.

9. Approval of the Addition of Seventh & Eighth Grades for Dove Academy of Detroit

WHEREAS, the Board of Trustees approved the original contract for Dove Academy of Detroit in 1997; and

WHEREAS, the seventh and eighth grade curriculum for this academy is in accordance with Michigan Department of Education Curriculum Framework; now, therefore, be it

RESOLVED, that the Board of Trustees approves Dove Academy of Detroit's resolution to add a seventh and eighth grade to the academy's curriculum; and, be it further

RESOLVED, that resolutions and parts of resolutions in conflict with this resolution shall be and hereby are rescinded to the extent of such conflict.

10. Approval of the Addition of the Detroit Academy of Arts and Sciences as a Public School Academy

WHEREAS, the Revised School Code of 1976, as amended (the "Code"), permits the Board of Trustees of Oakland University (the "Board") to authorize the establishment from time to time of public school academies meeting the requirements of the Board and the requirements of applicable law; and

WHEREAS, on October 5, 1995, the Board approved the Oakland University Policy on Public School Academies and Criteria for the Evaluation of Applications; and

WHEREAS, the Board has received the application of the persons or entities on behalf of the Detroit Academy of Arts and Sciences (the "Public School Academy"); and

WHEREAS, in consideration of the resources available for the proposed Public School Academy, the population to be served by the Public School Academy, and the educational goals to be achieved by the Public School Academy, the Board has determined that it is in the best interest of Oakland University and the State of Michigan to approve the application of the Public School Academy identified in Exhibit A and more fully described in Exhibit A-1; and

WHEREAS, the application submitted by the Public School Academy, copies of which are on file with the Secretary to the Board of Trustees, meets the requirements of the Board and of applicable law; and, be it further

RESOLVED, that the Board approves the application of the Public School Academy to operate a program ranging from kindergarten through grade 12; and, be it further

RESOLVED, that the Board approves the Articles of Incorporation of the Public School Academy, copies of which Articles of Incorporation are on file with the Secretary to the Board of Trustees; and, be it further

RESOLVED, that the Board appoints for the Public School Academy the initial Board of Directors as described in Exhibit B; and, be it further

RESOLVED, that the Board approves the form of the Agreement to Organize and Administer a Public School Academy (the "Agreement") on file with the Secretary to the Board of Trustees, and hereby further directs as follows:

- a. The University administration shall negotiate and finalize an Agreement for the Public School Academy, substantially in the form on file with the Secretary to the Board of Trustees, with such changes as shall be required or authorized by the Code, and the term of the Agreement shall be no longer than 10 years from the date of this Resolution and no less than three (3) years from the date of this Resolution.
- b. The Agreement shall be reviewed and approved by the Office of the General Counsel prior to execution, and shall be in compliance with the law and University policies and regulations and shall conform to the legal standards and policies of the Board of Trustees.

c. The President of the University shall execute and deliver copies of the Agreement between the Board and the Public School Academy; and, be it further

RESOLVED, that in accordance with the Code, the Board hereby authorizes the Public School Academy to employ or contract with personnel as necessary for the operation of the Public School Academy, and further authorizes the Public School Academy to prescribe the duties of and fix the compensation for such personnel, subject to applicable laws governing the employment of public school employees, and within the limitations specified in the Agreement; and, be it further

RESOLVED, that all resolutions and parts of resolutions in conflict with this resolution shall be and hereby are rescinded to the extent of such conflict.

11. Approval of Meadow Brook Subdivision Financing Guarantee

(A copy of the Meadow Brook Subdivision Financing Guarantee is on file in the Board of Trustees Office.)

Trustee Fischer moved, and Trustee Doyle seconded the motion. The motion was unanimously approved by those present.

B. Approval of Ancillary Activities Operating Budget for the Fiscal Years Ending June 30, 2003, 2004, and 2005

Ms. Lynne C. Schaefer, Vice President for Finance and Administration, proposed that this item be removed from the agenda. She noted that the final year-end results for a couple of the units did not match what was presented to the Board in July, and she requested time to review those discrepancies. Ms. Schaefer added that she plans to return to the Board with the revised Ancillary Activities Operating Budget for action at the September Working Session.

In response to a question posed by Trustee Schlaybaugh, Ms. Schaefer stated that the ancillary activities will continue to operate under the fiscal year 2002 operating budget, with the exception of University Housing which has implemented the room and board rates conditionally approved by the Board last year for fiscal year 2003.

Trustee Fischer moved to table the following recommendation:

RESOLVED, that the Board of Trustees approves the budgets for University Housing, Meadow Brook Health Enhancement Institute, Meadow Brook Music Festival, Meadow Brook Theatre, Graham Health Center, Lowry Early Childhood Education Center, Oakland Center, Campus Recreation, and Intercollegiate Athletics for the year ending June 30, 2003, and conditionally approves the budgets for fiscal years ending June 30, 2004 and June 30, 2005, with expenditures not to exceed the amounts on Appendix I respectively, for each year except as next set forth; and, be it further

RESOLVED, that all expenditures beyond the approved budget and expenditure levels in excess of the approved amount that are not funded by a direct revenue increase must have the prior approval of the President or his designee and these amounts shall be reported on a periodic basis to the Board of Trustees.

Trustee Crissman seconded the motion. The motion to table the resolution was unanimously approved by those present.

C. Approval to Transfer FY 2002 Year-End Budget Savings for Rainy Day Fund and Capital Campaign Start-Up Costs

Chair Nicholson stated that this item was just revised and distributed to the Board members. She called on Ms. Schaefer to present the proposal.

Ms. Schaefer stated that in fiscal year 2002 the university generated \$1.5 million in revenues in excess of the General Fund budget due to enrollment growth and indirect cost recovery revenues on external grants and contracts that were beyond budget targets. She noted that, in light of continued state budget pressures and their impact on public universities, the administration is proposing the creation of a "Rainy Day Fund" using 1.25% of the university's fiscal year 2003 General Fund budget.

Trustee Fischer moved, and Trustee Crissman seconded, the following motion:

RESOLVED, that the Board of Trustees authorizes the administration to establish a Rainy Day Fund, and to transfer \$1.5 million from the FY 2002 General Fund balance to this fund; and, be it further

RESOLVED, that the Board of Trustees authorizes an increase of \$1.5 million in the FY 2002 General Fund budget expenditures, to accommodate this transfer.

Trustee Schlaybaugh asked about the distribution process for the fund, and Ms. Schaefer replied that it is the intent of the proposal that the Board would discuss allocation of the fund as needed.

Trustee Fischer stated that, in response to Trustee Schlaybaugh's concern, the resolution should be amended to include language that any Rainy Day Fund expenditure will be discussed with the Board prior to action. Mr. Zambardi proposed, and Trustee Fischer moved, the addition of a third resolved clause with the following language:

RESOLVED, that the Board of Trustees will authorize expenditures from the Rainy Day Fund.

Trustee Crissman seconded the motion. The motion to amend the resolution was unanimously approved by those present. The underlying motion, as amended, was unanimously approved by those present.

IV. Other Items that May Come Before the Board

There were no other items presented to the Board.

V. Adjournment

Chair Nicholson adjourned the meeting at 2:16 p.m.

Submitted,

Approved,

Victor A. Zambardi
Secretary to Board of Trustees

Ann V. Nicholson
Chair, Board of Trustees