

AP ASSOCIATION  
EXECUTIVE COMMITTEE  
MINUTES

Monday, May 16, 2016

1:15-2:45 pm

O'Dowd Hall—101B—Office of the Registrar Conference Room

Present: Greg Jordan, Becky Lewis, Sara Webb, Anthony Gallina, Josh Stotts, Chris Goeth, Tricia Westergaard, Steve Shablin, Zachary Wincek, Cindy Hermsen, Jennifer Janes, Marie VanBuskirk  
Not present: Wayne Thibodeau, Kai-Lynn Rim

- Call to Order (1:17 pm)
- Roll Call and Introduction of Guests
- Approval of Minutes (Approved)
- Treasurers Report
  - \$6,141.41 available between both accounts
  - Sara Webb still needs reimbursed from the All AP meeting in March
  - Oakland University Credit Union requires activity every 6 months
- Presidents / UHR Monthly Meeting Report
- Old Business
- 4/22/16 meeting with Scott Kunselman
  - Compensation statements were reviewed
  - Budget goes to Board on June 6<sup>th</sup>
  - Sibson Study
    - The key is that an employee job description must be accurate
  - MarketPay is being used to track increase needs
  - Just-cause to at-will employees is still being discussed
  - Managers will be receiving merit raise and Sibson study list before other employees (dependent on budget approval)
    - This is not a one-time fix, needs to be an ongoing process
- Status of Chief Human Resources Officer position
  - Hiring is a priority
- Performance Management
  - No communication has been sent out regarding new process
  - Will Chief Human Resources Officer make changes to this process or Sibson results once in place?
- AP Assembly/Association elections
  - Welcome to our new board members, official term begins in July
- New Business

- Need to look closer at executive board population. Are there enough areas being represented?
- Committee Updates
  - Communication
    - Website will be updated with new board members in July
  - Planning
  - Nominating
- Next Meeting-Thursday, June 16, 2016—8:45-10:15 am
- Adjournment (1:56 pm)