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May 23 1972

Minutes of the Meeting
of the
Oakland University
Board of Trustees
May 13, 1972

The meeting was called to order at 2 p. m. on May 13, 1972, in Varner Hall by President Donald D. O'Dowd.

Present: Chairman Katke, Trustees Carr, Lewis, Schwartz and Smith

Absent: Trustees Kyes, Morris and Saltzman

Approval of Minutes of March 15, 1972

On a motion by Mr. Schwartz, seconded by Mr. Katke, the minutes of the March 15, 1972, Board meeting were approved as distributed.

Approval of Personnel Actions

President O'Dowd recommended approval of the following personnel actions

Appointments

- Cron, William R., 10-month Instructor in Economics and Management, effective August 15, 1972
- Farley, Lawrence Thomas, 10-month Instructor in Political Science, effective August 15, 1972
- Fontenot, Robert Anthony, 10-month Assistant Professor of Mathematics, effective August 15, 1972
- Gardiner, George L., 12-month Professor of the University Library, with tenure, and Dean of the University Library, effective July 1, 1972
- Heeren, Mary Kay, 12-month Instructor in the Library, effective August 15, 1972
- Jordan, Melbourne, 12-month Visiting Assistant Professor of the Library, effective August 1, 1972 through August 14, 1972
- Jordan, Melbourne, 12-month Assistant Professor of the Library, effective August 15, 1972
- Liboff, Abraham R., 10-month Professor of Physics, with tenure, and Chairman of the Department of Physics, effective August 15, 1972
- Liddle, Edward Maynard, 10-month Assistant Professor of Education, effective August 15, 1972

- Reese, Richard M., 10-month Instructor in Management, effective August 15, 1972
- Sharpley, Robert Caldwell III, 10-month Assistant Professor of Mathematics, effective August 15, 1972
- Shucard, Stephen C., 10-month Associate Professor of Classics, with tenure, and Chairman of the Department of Classics, effective August 15, 1972
- Sigler, Julie, 12-month Visiting Instructor in the Library, effective April 24, 1972 through January 1, 1973
- Slawski, Edward J., Jr., 10-month Instructor in Sociology, effective August 15, 1972
- Sparks, Rita, 12-month Visiting Instructor in the Library, effective May 1, 1972 through August 14, 1972
- Westerbeck, Kent Edward, 10-month Assistant Professor of Mathematics, effective August 15, 1972

Changes of Status

- Feeman, George F., from Professor of Mathematics and Acting Chairman of the Department of Mathematics to Professor of Mathematics and Chairman of the Department of Mathematics, effective August 15, 1972
- Hughes, James W., Associate Professor of Education, to cancel requests for a leave of absence from August 15, 1972 through December 31, 1972 and sabbatical leave of absence from January 1, 1973 through August 14, 1973
- Mazzara, Richard A., Professor of French, from a sabbatical leave of absence from August 30, 1972 through April 27, 1973 with half pay to a sabbatical leave of absence from January 3, 1973 through April 27, 1973 with full pay
- Mobley, Ralph C., from Professor of Physics and Chairman of the Department of Physics to Professor of Physics, effective August 15, 1972
- Pfeil, Clifford I., from Instructor in Music to Assistant Professor of Music, effective July 1, 1972
- Russell, Joel Wolcott, Associate Professor of Chemistry, from a two-term sabbatical leave of absence with half pay to a one-term sabbatical leave of absence with full pay; and a one-term leave of absence (University Research Leave Award) with full pay. Total leave time from August 30, 1972 through April 27, 1973
- Schillace, Ralph, Assistant Professor of Psychology, from a sabbatical leave of absence from August 30, 1972 through December 1972 with full pay to a sabbatical leave of absence from August 1972 through April 27, 1973 with half pay

Thomas, S. Bernard, Professor of History, from a sabbatical leave of absence from August 30, 1972 through December 22, 1972 to a sabbatical leave of absence from January 3, 1973 through April 27, 1973

Leaves - Sabbatical

Lessing, Alfred, Associate Professor of Philosophy, from January 3, 1973 through April 27, 1973 with half pay

Tombouliau, Paul, Professor of Chemistry, from January 3, 1973 through April 27, 1973 with full pay

Leaves - Other

Black, Cordell W., Special Instructor in French, from August 15, 1972 through August 14, 1973 without pay

Brieger, Gottfried, Associate Professor of Chemistry, from August 15, 1972 through August 14, 1973 without pay

Mittra, Siddheshwar, Professor of Economics, from January 3, 1973 through April 27, 1973 with full pay (University Research Leave Award)

Tipler, Paul A., Associate Professor of Physics, from January 3, 1973 through April 27, 1973 without pay

Terminations

Bromall, Irvin Howard, from Assistant Professor of Political Science, effective August 14, 1972

Hollen, Charles C., from Instructor in Psychology, effective August 14, 1972

McCarthy, John A., from Assistant Professor of German, effective August 14, 1972

Pitts, Monique B., from Instructor in French, effective August 14, 1972

Powell, Robert L., from Visiting Professor of Engineering, effective August 14, 1972

Woodhouse, Caleb R., from Assistant Professor of History, effective August 14, 1972

Zaromp, Avigdor, from Assistant Professor of Mathematics, effective August 14, 1972

Personnel Office Recommendations

Academic Affairs

Library: Reclassify Position #319, Library Assistant, CT-C to Intermediate Library Assistant, CT-D

Planning

Computing and Data Processing Center: Reclassify Position #1, Director APVIII to AP X

Student Affairs

Office of Student Services: Establish Position #15, Director,
Student Development Center, AP VI.

Faculty Promotions

The following promotions are recommended to be effective August 15, 1972 unless otherwise noted:

To Professor

Arts and Sciences

Gottfried Brieger	Chemistry
John B. Cameron	Art
Thomas W. Casstevens	Political Science
Peter G. Evarts	English
Marilyn L. Williamson	English

Economics and Management

Robbin R. Hough	Economics
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Education

Ronald L. Cramer	
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Engineering

Richard E. Haskell	
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To Associate Professor

Arts and Sciences

Max Brill	Psychology (July 1, 1972)
Ralph J. Schillace	Psychology (July 1, 1972)
Carmen M. Urla (with tenure)	Modern Languages and Literatures- Spanish

To Assistant Professor

Education

Joel S. Fink	
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The following tenure action is recommended to be effective August 15, 1972:

Associate Professor Recommended for Tenure

Arts and Sciences

Paul M. Michaud	History
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On a motion by Mr. Schwartz, seconded by Mr. Smith, all the personnel actions were approved.

Acceptance of Gifts and Grants

Mr. Carr moved for the acceptance of the gifts and grants and wished to express particular appreciation to the Matilda Wilson Fund trustees for their gift. Seconded by Mr. Lewis, the following gifts and grants were accepted:

I.	Grants in support of the General Scholarship Fund:		
	The Ford Motor Company Fund--Aid Program, Drbn.	\$	100.00
	Rapoport, Mrs. Gladys B., Birmingham		16.00
II.	Grant in support of the Isaac Jones Scholarship Fund:		
	Smith, Mr. Otis M. Detroit		100.00
III.	Grant in support of the Matilda R. Wilson Honor Scholarship Fund:		
	Jacobson, Mr. Jay E., Detroit		25.00
IV.	Grants in support of the Alumni Fund:		
	Various Donors		2,860.00
V.	Grant in support of the Discretionary Gift Account:		
	O'Dowd, Mr. Donald D., Rochester		25.00
VI.	Grants in support of the Meadow Brook Hall:		
	The Matilda R. Wilson Fund, Detroit		31,528.65
	Dewar, Mr. and Mrs. Robert, Birmingham		50.00
	Rochester Town Hall		25.00
VII.	Grant in support of the William G. Shaw Charitable Trust:		
	The William G. Shaw Charitable Trust		100.00
VIII.	Grant in support of the School of Economics and Management:		
	Yntema, Mr. Theodore O., Bloomfield Hills		15,625.00
IX.	Grants in support of Departments, Staff, Schools, and Colleges:		
	American Chemical Society, Washington, D.C., under the direction of Kenneth M. Harmon, Chemistry Department, to be used for support of research for Carbonium Ions, Generation and Polymerization		12,000.00
	National Institutes of Health, Bethesda, Maryland, under the direction of Everett Kinsey, Biological Sciences, indirect cost related to Cooperative RLF Study, Oxygen Therapy for Prematures		5,083.00

National Science Foundation, Washington, D. C. , under the direction of Jon Froemke, Mathematics Department, to be used for support of the project entitled "Primal Algebras and Their Generalizations" \$ 6,300.00

National Science Foundation, Washington, D. C. , under the direction of Paul Tombouliau, Chemistry Department, to be used for support of the project entitled "Undergraduate Research Participation" 9,160.00

National Science Foundation, Washington, D. C. , under the direction of Donald R. Falkenburg, School of Engineering, to be used for support of the project entitled "Research Initiation-Optimal Control of the Human Population" 16,000.00

Oakland County Board of Auditors, Pontiac, Michigan, under the direction of Beth Coggins, Student Affairs, to be used for drug education program for students 21,994.00

Research Corporation, New York, N. Y. , under the direction of W. D. Wallace and Norman Tepley, Physics Department, to be used in aid of the research program entitled "Ultrasonic measurements of Magneto-Elastic properties and electron relaxation times in metals" 5,012.00

United States Office of Education, Washington, D. C. , under the direction of Ron Cramer and George Coon, School of Education, to be used for additional support for the project "Early Childhood Education Project Development" 153,915.00

X. Grants in support of the Meadow Brook Music Festival:

Active Tool and Manufacturing Company, Detroit	100.00
Allied Chemical Corp. , Auto Product Division, Mt. Clemens	750.00
Barton, Mr. and Mrs. Carl O. , Bloomfield Hills	100.00
Celanese Coatings Company, Detroit	150.00
Detroit Strip Division, Cyclops Corporation, Detroit	100.00
E & L Transport Company, Dearborn	100.00
Ex-Cell-O Corporation, Detroit	350.00
The Firestone Tire & Rubber Company, Allen Park	700.00
Ford Motor Company Fund, Dearborn	5,000.00
Foucard, Mr. and Mrs. P. F. , Southfield	20.00
Kaul Glove & Manufacturing Company, Detroit	150.00
Gulf & Western Metals Forming Company, Southfield	500.00
Haupt, Mr. and Mrs. Richard, Birmingham	25.00

Howell Industries, Inc., Southfield	\$	100.00
Keeler Fund, Grand Rapids		100.00
Kiltie, Mr. and Mrs. Ian, Detroit		25.00
Lear Siegler Foundation, Birmingham		250.00
Long Transportation Company, Taylor		100.00
Manufacturers National Bank of Detroit, Detroit		1,000.00
Menlove, Mr. and Mrs. A. James, Milford		50.00
Mobil Oil Corporation, Southfield		50.00
Modern Manufacturing Company, Southfield		100.00
Smith, Mr. and Mrs. George W. III, Bloomfield Hills		50.00
Supreme Tri-Bit Company, Livonia		25.00
TRW Inc., Michigan Division, Warren		400.00
Turner, Mr. and Mrs. D. C., Grosse Pointe		100.00
USM Corporation, Warren Division, Mt. Clemens		200.00
Uniroyal Foundation, Rockefeller Center, New York		400.00
Whittingham, Mr. and Mrs. Thomas G., Grosse Pointe Woods		25.00
Williams, Mr. and Mrs. Donald A., Grosse Pointe Farms		100.00
The Wolf Detroit Envelope Company, Detroit		100.00

XI. Grants in support of the Meadow Brook Theatre:

Drake Printing Company, Ferndale		100.00
Ford Motor Company Fund, Dearborn		5,000.00
Fuller Machine Company, Detroit		100.00
Jones Transfer Company, Monroe		400.00
Kramer, Mr. Charles I., Southfield		250.00
F. Jos. Lamb Company, Warren		150.00
Lundy, Mr. J. Edward, Dearborn		100.00
U.S. Truck Company, Inc., Detroit		100.00
Youngstown Cartage Company, Detroit		50.00

XII. Grants in support of the Meadow Brook Music Festival or the Meadow Brook Theatre:

Adistra Corporation, Plymouth		200.00
Allied Maintenance Service Corp., Detroit		100.00
Aluminum Company of America, Detroit		100.00
Arvin Industries, Southfield		100.00
Barclay, Mr. and Mrs. Kent, Birmingham		100.00
Barsteel, Div. of U.S. Industries, Inc., Detroit		25.00
Bee Chemical Company, Troy		50.00
Binder, Mr. and Mrs. G. F., Southfield		25.00
Jack Bott Sales, Inc., Detroit		150.00
Boy Scouts of America, Detroit Area Council, Detroit		25.00
Braun Engineering Company, Detroit		100.00
Burdakin, Mr. and Mrs. John H., Birmingham		50.00

Leo Burnett Company of Michigan, Inc., Detroit	\$	100.00
Central Transport, Inc., Detroit		100.00
Chain & Power Transmission Co., Detroit		25.00
Clifford, Mr. and Mrs. Daniel J., Grosse Pointe Farms		25.00
Commercial Carriers, Inc., Romulus		150.00
Complete Auto Transit Inc., Southfield		150.00
Copper and Brass Sales, Inc., Detroit		100.00
Corrigan Moving & Storage Co., Dearborn		50.00
Cudlip, Mr. and Mrs. J. M., Grosse Pointe Farms		25.00
Cudlip, Mrs. Merlin A., Grosse Pointe Farms		50.00
D'Arcy, Mr. and Mrs. Richard E., Detroit		25.00
Dayton Steel Foundry Company, Dayton		100.00
The Helen L. DeRoy Foundation, Detroit		25.00
Detroit Ball Bearing Company, Detroit		100.00
Dominion Tool & Die Company, Inc., Roseville		200.00
Donnelly Mirrors, Inc., Holland		200.00
Erikson, Mr. and Mrs. Erik, Mt. Clemens		100.00
Freight Consolidation Ser., Inc., Detroit		50.00
Flaig, Mr. and Mrs. John V., Warren		50.00
Ford & Earl Design Associates, Inc., Warren		150.00
G & D Communications Corp., Livonia		100.00
Gateway Transportation Co., Inc., La Crosse, Wisc.		150.00
General Die Casting Co., Oak Park		100.00
C. L. Gransden & Company, Dearborn		150.00
Hess Cartage Company, Melvindale		50.00
Hickerson, Mr. Glenn L., Oakland, California		20.00
Holley, Inc., Carburetor Division, Warren		100.00
Hughes Hatcher Suffrin, Detroit		250.00
ITT Thompson Industries, Inc., Southfield		500.00
Inter-City Trucking Service, Inc., Detroit		200.00
International Cartage Ltd., Detroit		200.00
Interstate Motor Freight System, Grand Rapids		200.00
F. L. Jacobs Company, Southfield		200.00
Kavooras, Mr. and Mrs. John P., Birmingham		200.00
Kent-Moore Corporation, Warren		100.00
Kenwal Products Corporation, Detroit		100.00
LaSalle Machine Tool, Inc., Warren		20.00
Leckie & Associates, Inc., Southfield		50.00
Edward C. Levy Company, Detroit		100.00
Long, Mr. and Mrs. Victor A., Pontiac		25.00
Lorenzen, Mr. and Mrs. William, Farmington		100.00
Luria Brothers & Company, Inc., Ecorse		100.00
McClintock, Mr. and Mrs. James L., Grosse Pointe Farms		50.00
McInerney Spring & Wire Company, Grand Rapids		625.00

McIntosh (A Div. of Spectra McIntosh Corp.), Detroit	\$	100.00
McKinnon, Mr. and Mrs. J. D., Bloomfield Hills		25.00
MacDonnell, Mr. and Mrs. W. D., Birmingham		100.00
Matthias, Mr. and Mrs. H. A., Birmingham		100.00
Metropolitan Metal Company, Detroit		60.00
Mid-American Lines, Inc., Warren		50.00
National Broach & Machine Division, Lear Siegler, Inc., Det.		100.00
National Twist Drill & Tool Div., Santa Monica, Calif.		200.00
Norfolk and Western Railway Company, Southfield		200.00
Nurme, Mr. and Mrs. Eine H., Troy		100.00
Ogden & Moffett Company, Marysville		100.00
Otto, Mr. and Mrs. Jack L., Grosse Pointe Woods		25.00
Pacific Intermountain Express, Oakland, California		100.00
Perkins, Mr. and Mrs. Edward H., Jr., Bloomfield Hills		50.00
Pitts Industries, Inc., Dallas, Texas		500.00
Product-Sol, Inc., Birmingham		100.00
R-W Service System, Inc., Taylor		100.00
Radar Industries, Inc., Roseville		35.00
Rose, Mr. and Mrs. Irving, Detroit		200.00
Rossetti-Associates, Inc., Detroit		100.00
Joseph T. Ryerson & Son, Inc., Detroit		25.00
Schlafer Iron & Steel Company, Detroit		125.00
Sheller-Globe Corporation, Detroit		250.00
Smith, Hinchman & Grylls Associates, Inc., Detroit		200.00
SOS Consolidated, Inc., Birmingham		100.00
Spina Electric Company, Warren		75.00
Sterling Stamping Company, Southfield		50.00
Swedish Crucible Steel Co., Detroit		100.00
Thompson, Mr. H. L., Jr., Detroit		25.00
Trim Trends, Inc., Clawson		150.00
Trimline Industries, Inc., Mt. Clemens		100.00
U.S. Pool Car, Inc., Melvindale		100.00
VanderHeyden, Mr. and Mrs. R. M., Bloomfield Hills		100.00
Walbridge, Aldinger Company, Detroit		200.00
Walker Manufacturing Company, Racine, Wisconsin		125.00
Jervis B. Webb Company, Detroit		200.00
The Westland Foundation, Portland, Oregon		300.00
Weston, Mr. and Mrs. Norman B., Birmingham		250.00
Westvaco Corporation, Detroit		60.00
White Star Trucking, Inc., Lincoln Park		100.00
Woodstock Die Casting, Woodstock, Illinois		100.00
F. B. Wright Company, Dearborn		100.00

Recommendations from the Office of Academic Affairs

President O'Dowd recommended the adoption of the following proposals from the Office of Academic Affairs:

a. Approval of a Master's Degree Program in Guidance and Counseling

The master's degree program in guidance and counseling was approved by the Graduate Council on February 4, 1972, and by the University Senate on March 14, 1972, for submission to the Board of Trustees.

"The proposed program has the dual purpose of preparing elementary and middle school counselors and of preparing teachers to use guidance and counseling practices which enhance the educational development and learning potential of children in regular classrooms. Its most distinguishing feature is that counselors and teachers would be prepared to deal with pupils in the classroom and community setting as well as the more traditional one-to-one, clinical setting. The program is novel in that it would aim to develop competence in the classroom teacher to identify pupil needs arising from special learning and personality difficulties, to work in team situations with students who have learning problems, and to provide resources within the classroom and within the school building through in-service training to make the learning situation more effective for children with wide and varied backgrounds. The program would incorporate the six subject content areas required under the Michigan Certification Code, Rules and Regulations for Endorsement of Teachers as Counselors, in addition to instruction in individualized counseling techniques.

A major need for the program, with its design for support of teachers in the regular classroom, has resulted from the enactment of H. B. 4475 on Mandatory Special Education. This law mandates that certain children with special needs not be excluded from the schools and that they be provided special education. Moreover, eligibility requirements for special education classes are made more stringent with the result that a larger proportion of children with learning difficulties will be retained in the regular classroom. Therefore, additional responsibilities devolve on teachers in the regular classroom and the proposed program can make a significant contribution to preparing them for these responsibilities. The fact that certain courses of the program are highly useful as electives for the

graduate programs in Elementary Education, Reading and Special Education is an additional attraction. The program is supported by a number of area school administrators and there is considerable evidence of interest among local teachers."

b. Revision of Bachelor's Degree Requirements

The University Senate recommended that the bachelor degree requirements for graduation from Oakland University be as follows:

"a. In order to graduate with the degree of bachelor of arts or bachelor of science, the student must:

- i) Accumulate a minimum of 124 credit hours
- ii) Have accumulated at least 32 of these credit hours at Oakland University, of which at least 16 credit hours must be in the student's major area of study
- iii) Take the last 8 credit hours needed to complete the requirement for a baccalaureate degree in residence at Oakland University
- iv) Have a cumulative grade point average in courses taken at Oakland University of at least 2.0
- v) Have completed at least 8 credit hours in free electives
- vi) Have completed the general education requirements as specified by the school or college in which the student is enrolled
- vii) Have fulfilled all requirements for an independent concentration or major area of study including receiving a cumulative grade point average of 2.0 in courses constituting the independent concentration or major
- viii) Complete an application for degree card at the Office of the Registrar
- ix) be in substantial compliance with all legal curricular requirements"

c. Requirements for Granting a Second Bachelor's Degree

The University Senate adopted the following policy and requested concurrence by the Board of Trustees:

"That to receive a second baccalaureate degree, a student at Oakland University must:

- a. Receive prior written approval of the department head and dean concerned to officially enter the program leading to the second degree. To pursue two baccalaureate degrees simultaneously a student must obtain such approval for both programs.
- b. Meet all specified requirements for both degree programs.
- c. Complete a minimum of 32 credit hours of work in residence at Oakland University beyond that required for the first degree. Of these 16 credit hours must be at an advanced level (courses at 300 level or above).

A student holding a baccalaureate degree from Oakland University cannot have his or her undergraduate grade point average modified by additional undergraduate work, nor can the student be a candidate for academic honors.

A student meeting the separate requirements for each of two degree programs (b above), but not the additional requirements for awarding of two degrees (a and c above) may have the certification within the two programs entered upon his or her transcript."

d. Accelerated Degree Program

The Provost's Office recommended the establishment of an accelerated degree program for entering students who have demonstrated superior preparation and accomplishment. The following resolution was adopted by the University Senate and was recommended for Board approval:

"RESOLVED,

That entering students who have had no previous college experience and who have demonstrated superior preparation and accomplishment be considered for admission into the accelerated degree program at Oakland University. Students

who are successful in entering the program will be awarded advanced placement credit to the extent that they may earn a baccalaureate in three academic years.

Admission requirements for the accelerated degree program are:

- a. A recommendation to the accelerated degree program by a person qualified to judge the student's academic ability.
- b) Scores at or above the national mean for beginning college sophomores in each of the five college level general examinations or equivalent advanced placement examinations.
- c) A recommendation by an Oakland University faculty member in the student's major field of interest based upon a personal interview.

Candidates for an accelerated degree will have 32 credits of advanced placement entered upon their transcripts and all general education requirements will be waived. Such students will be required to meet all other degree requirements and must maintain the same academic record as regular students.

By scoring successfully on competency examinations, college level subject examinations or advanced placement examinations, a student may earn an additional 28 credits by examination, however, credit will not be awarded for examinations covering the same subject matter as the examinations in part (b) above.

During the first year in the program participating students will be assigned individual faculty advisers."

e. Establishment of a Department of Speech Communication

The following proposal was approved by the University Senate on April 22, 1972, and was recommended for Board approval:

- "a. The proposed department would be an outgrowth of the existing Speech program.
- b. The proposed department has been recommended by the College of Arts and Sciences, the Academic Policy Committee and the University Senate.

- c. A concentration in Speech Communication has been authorized as part of the University interdisciplinary programs.
- d. Initially a major would not be offered; however, it is expected that the concentration would eventually develop into a major.
- e. It is planned to expand course offerings significantly over the next two to three years. The courses would be designated with prefix SCO, a change from the present SPH prefix.
- f. Staffing will be accomplished with full time appointments in this area as well as by using dual appointments with other departments. With the approval of the concentration in Speech Communication one new position in the Speech area has been authorized and new money is available to support the position. Faculty would be added in this area as the demand for courses increases but the growth would parallel that which would occur even if the department were not formed.
- g. Library facilities are adequate to support the growth over the next two to three years."

f. Establishment of a Department of Learning Skills

The following resolution was adopted by the University Senate on April 26, 1972, and was recommended for Board approval:

"RESOLVED,

That a Department of Learning Skills be established and have as its charge:

- i) The instruction of students in writing skills and development of competence in those areas necessary to demonstrate proficiency in English composition.
- ii) The development of diagnostic tests to identify students with special problems needing particular assistance.

- iii) The development of tests that will place students at various levels in the writing courses or certify them as having satisfied the requirement via demonstrated competence.
- iv) Emphasis on the development of reading skill as well as writing skill and provision of special courses in the first and second semester for this purpose.
- v) In cooperation with the Speech Communication Department the provision of instruction in speech communication for those who want or would benefit from systematic work in this area.
- vi) The coordination of tutorial work for credit.
- vii) The coordination of courses offered by academic units throughout the University which are specially designed to develop academic skills."

It is suggested that the Department of Learning Skills:

- a. Have a full-time chairman responsible for all matters pertaining to organization of courses, coordination of work with other academic units and staffing.
- b. Have an advisory committee drawn from the interested disciplines in Arts and Sciences and from other appropriate schools in the University.
- c. Have a professional staff capable of diagnosing difficulties in a reading, writing, and speech communication and providing appropriate help in these areas.
- d. Draw on the current Oakland University faculty members to teach courses within the Department of Composition. Faculty members in education (reading specialists), English, linguistics, speech communication, etc. may wish to hold joint appointments in this academic unit.

In the operation of the Department of Learning Skills it is suggested that:

- a. After proficiency evaluation, a student would be assigned to an appropriate writing course or be exempted from the requirement.
- b. The diagnostic evaluation would recommend not just basic help needed but also advanced work of value to the student.
- c. Proficiency for certification could be demonstrated at any time.
- d. Students would enroll in an appropriate writing course each semester until they had successfully completed the requirements for the proficiency certificate. Schools and Colleges may wish to limit the credits in regular course work leading to proficiency in English Composition that could be counted toward degree requirements.

g. Change in Application of Tenure Rules

The Provost's Office recommended a change in Rule 4 of the "Policy Handbook for Faculty." Presently, the rule is as follows:

If a staff member who was recommended for reappointment by his department chairman and dean is not reappointed, and/or if proper notification was not given during the final year of an appointment, an extension of one year becomes automatic. The staff member shall consider this arrangement as official notification of separation from the University at the end of the year's extension.

The University Tenure and Appointment Policy Committee and the University Senate recommended the substitution of the following paragraph:

If a staff member has not been given proper notification during the final year of an appointment, an extension of one year becomes automatic. The staff member shall consider this arrangement as official notification of separation from the University at the end of the year's extension.

The effect of this modification in the tenure rules would be to grant an automatic extension to a faculty member only for reasons of improper notification. No longer would a faculty member recommended for reappointment at the department and college level but not reappointed by action

of the Board be granted any extension.

h. Separation of Master's Program into Reading Instruction and Elementary Education

The Dean of Graduate Study, the Graduate Council and the Steering Committee of the University Senate requested formal separation of the Reading Instruction program from the Elementary Education program. The new designations will not be viewed as the creation of a new degree program but as a name change of an existing program.

It was moved by Mr. Smith, seconded by Mr. Katke, that all of the recommendations from the Office of Academic Affairs be approved. The motion was carried.

Approval of Purchase of Computer Equipment

It was recommended that Oakland University contract with the IBM Corporation to purchase a direct access storage facility (2314 control unit and 2319 storage unit). The facility will enable the Computing and Data Processing Center to more fully utilize the capabilities of the University's 360/40 computer. The equipment purchased will be relocated from Michigan State University for the purpose of obtaining substantial rental accruals toward purchase. The purchase price will be approximately \$68,000 and will be paid over six fiscal years. The comparable purchase price for the same equipment without the accruals would be approximately \$85,000.

It was requested that the Board of Trustees authorize the contract, and obligate against the 1971-72 General Fund the amount of \$15,000 for payment of the first year's contractual obligation.

Mr. Katke asked if the purchase arrangement was financially preferable to a lease contract. He was informed that there was a savings of approximately \$20,000 to the University since the computer is being presently used by MSU and their rental accrual payments are applied to our purchase price.

It was moved by Mr. Lewis, seconded by Mr. Katke, that the purchase be approved. Motion carried.

Acceptance of Quit Claim Deed from the Oakland County Road Commission

President O'Dowd recommended that the Board accept a quit claim deed from the Oakland County Road Commission. On October 8, 1968, at the request of the Oakland County Road Commission, the Michigan State University Board of Trustees quit claimed certain perimeter lands which related to a road improvement program along Walton Boulevard and intersecting Squirrel and Adams Roads. Included in the conveyance was a strip of land 140 feet in width along Squirrel Road for a distance of 1500 feet South from Walton. The Walton Boulevard widening project has been completed as well as the University Drive entrance from I-75. Although the County Road Master Plan indicates a 204 foot highway right of way surrounding the University, there is no present plan to develop such a road system along Squirrel Road. Therefore, it appeared to the University Administration that the present physical road condition East of Squirrel Road will remain as is for an indefinite period of time.

The Road Commission has given the University a quit claim deed returning the property, reserving an easement for all public highway purposes. It was recommended that the Board accept the quit claim deed in order that the University may maintain control of this vital land area.

It was moved by Mr. Carr, seconded by Mr. Smith, that the quit claim deed be accepted. The motion carried.

Approval of Low Bidder for Meadow Brook Hall Renovations

President O'Dowd recommended confirmation of the action of the University administration in granting a contract to the low bidder Waterford Construction Company of Pontiac, Michigan for renovations at Meadow Brook Hall. At the Board meeting of March 15, 1972, the University administration was granted the authority to solicit bids for the project because of the need to meet a completion deadline date of June 30, 1972. The total contract amount is \$174,000.

Mr. Lewis inquired about the qualifications of the contractor as an equal opportunity employer. Mr. Brown stated that the contractor was known to the University and that each University contractor is required to indicate compliance with the rules and regulations of the State as well as the Office of Economic Opportunity. In addition, the architect was responsible for making the investigation regarding compliance since the University did not have a staff to undertake such an investigation. Mr. Brown further stated that the University of Michigan and Michigan State University had specific staff members to undertake such investigations. Mr. Lewis recommended that the University obtain copies of the compliance guidelines from the U. of M. and MSU for review since we do

not have a staff to undertake the development of guidelines.

It was moved by Mr. Katke, seconded by Mr. Schwartz, that the low bid from Waterford Construction Company be confirmed. Motion carried.

New Statement Regarding "Use of Oakland University Facilities"

President O'Dowd informed the Board that the recommended regulations for "Use of University Facilities" have been withdrawn for further review and submission at a later date.

Recommendations on Long-Range Parking Study

President O'Dowd stated that the University has undertaken a review of parking and traffic needs of the University. The analysis was made in order to provide for better long-range planning. As a result of the study, the President requested that the Board approve the following recommendations:

1. That the existing lots west of North Foundation Hall and across North Foundation Drive be expanded. This action will result in approximately 390 new spaces. In addition, North Foundation Drive will be closed off to traffic.
2. That the traffic circle at University Drive and Meadow Brook Drive be completed.
3. That North Meadow Brook Drive, from the traffic circle to the Graham Health Center be resurfaced. This project would include drop-off zones both north and south of the traffic circle.
4. That the roads in the Library pedestrian mall area be removed with the necessary changes made in adjacent walkways.
5. That the existing pay lot of 192 spaces be converted to sticker parking and that Lot H with 44 spaces become a gated Guests Only parking pay lot. This action would result in a net gain of 148 sticker parking spaces over the new spaces constructed.
6. That Lots E, F, and G be repaired and resurfaced.

It was moved by Mr. Schwartz, seconded by Mr. Katke, that the recommendations be approved. Motion carried.

Administrative-Professional Assembly Constitution

President O'Dowd informed the Board that he wished to withdraw from their consideration the proposed Administrative-Professional Assembly constitution.

Mr. Schwartz stated that there was agreement in principle to the concerns expressed by the constitution, however, the language of the document raised several questions that should be resolved by the representatives of the Assembly and the President. After these issues have been evaluated and reflected in the language of the constitution, the constitution should be resubmitted to the Board.

Incorporation of Meadow Brook Festival and Meadow Brook Theatre Activities

During the past year the Michigan Legislature passed a bill required by the Federal Unemployment Compensation Act which extends coverage to university employees. (This action was taken in compliance with the provision of the Federal Act enacted approximately five years ago.)

Under the Act, universities are required to make full reimbursement for any unemployment claim payments and are not permitted to come under the State fund program which allows for a percentage of payroll payment to cover losses. The Theatre hires professional actors for only those plays in which they perform and the technical staff of both the Festival and the Theatre are hired for varying periods during the year. Because of the unique employment practice, this subject was discussed with representatives of the Michigan Employment Security Commission. We were advised to form a non-profit corporation which would act as the hiring agent for these employees. This would permit the corporation to obtain the benefits of the State unemployment fund.

Based upon a thorough analysis of the Meadow Brook operations and in consultation with the President and the Vice President for Business Affairs, it is recommended that the Meadow Brook Performing Arts Company be established as a separate non-profit corporation conducting the hiring of all part-time or temporary employees for the Meadow Brook Festival and the Meadow Brook Theatre.

The corporation will be a subsidiary of the University chartered by the Trustees. It is recommended that the Trustees appoint as directors of the corporation Mr. Marvin L. Katke, Mr. Donald D. O'Dowd and Mr. John H. De Carlo.

The following resolution was recommended for adoption:

"RESOLVED,

That the Board of Trustees approves the establishment of a non-profit corporation entitled Meadow Brook Performing Arts Company and that the purpose of the corporation will be to engage temporary employees for the Meadow Brook Festival and Theatre. The corporation directors will be appointed by the Board of Trustees with full authority to change the membership of the Board of Directors.

Furthermore, that annual reports will be submitted to the Oakland University Board of Trustees."

It was moved by Mr. Smith, seconded by Mr. Carr, that the Board approve the resolution establishing the Meadow Brook Performing Arts Company. Motion carried.

Approval of Astronomical Observatory

President O'Dowd informed the Board that there is need for an astronomical observatory on campus to serve the Department of Physics and the student body. The observatory would be located south of the Kettering Magnetic Laboratory. This location is a very favorable one because it is rather distant from the skyglow that interferes with astronomical observations. The observatory would cost approximately \$10,000 and would house the eight-inch telescope that has been built by our physics students over the last three years. The telescope is now completed and ready for use but it has no permanent housing. In order to use the telescope the students each time must disassemble it, move it, set it up, conduct their observations, and then disassemble it again and return it to the Department of Physics. This procedure results in considerably more time being used in the moving and setting up of the instrument than in the actual process of observation. When the sky becomes cloudy during the course of the evening, this routine can be a rather discouraging experience for the students.

In addition, the faculty of the Department of Physics has assured the University that the building would be adequate for the needs of the students for the next 5 to 10 years and that a more elaborate building would not be justified at this time. The building would serve primarily physics and engineering students and many interested amateurs in the area, particularly high school students who are involved in astronomy.

President O'Dowd also informed the Board that the necessary funds will be obtained from the OU Foundation. The construction of this project will be carried out by the Office of Campus Development.

It was moved by Mr. Lewis, seconded by Mr. Katke, that approval be given for construction of an astronomical observatory. Motion carried.

Other Items

Mr. Lewis inquired about the status of the Catering Management contract. President O'Dowd and Mr. James R. Appleton responded to the effect that the University is in the process of analyzing the catering contract and that it has communicated with both student and AFSCME employees in order to have their concerns integrated into the review process. A recommendation should be forthcoming to the Board by the next meeting. Mr. Appleton stated that their analysis, to date, indicates that there will have to be reduced service and possibly employment.

A member of the Public Safety staff addressed an inquiry to Mr. De Carlo regarding the programming for the Meadow Brook Festival. He was concerned about the manner in which programs were selected which resulted in the apparent exclusion of rock concerts. He was informed that the program is scheduled on the basis of recommendations from the Festival Manager, Mr. De Carlo, with input from the Executive Committee, the President's Office, and discussions held with festival managements around the country. The interests of students are being met by the special Wednesday programs featuring artists such as Arlo Guthrie, Buffy Sainte-Marie, Mary Travers and John Denver, as well as other artists featured during the concert series. Mr. De Carlo stated that it was the hope of the Festival management that the students would be interested in a broad variety of artists and would consider attendance at the Symphony, pop, and jazz concerts as well. Furthermore, the rock concerts were a financial handicap last year because of the need for a large security force to deter thousands of young people who insisted on jumping over the fence or cutting through it to avoid paying the lowest ticket price of any festival in the area. With respect to another question regarding why certain artists are not presented the inquirer was informed that many artists are far too expensive for the Festival and in some instances when we can afford an artist, his schedule will not permit his appearance. The staff member indicated that his questions were answered.

Mr. Smith moved for adjournment. The meeting was adjourned at 2:40 p. m.

Respectfully submitted,

John De Carlo, Secretary