

MICHIGAN STATE UNIVERSITY OAKLAND

Rochester, Michigan

ADMINISTRATIVE GROUP MEETING - June 27, 1960

PRESENT: Messrs: Alexander, Matthews, McKay, Pope, Stoutenburg, Swanson, Varner

ABSENT: Messrs: Eklund, Hoopes

Mr. Matthews presented a program of instruction prepared in cooperation with other faculty members. This material will be referred to Mrs. White and the Publication Committee for editing and publishing. Mr. Stoutenburg raised the question of requiring one teaching major and one teaching minor when the state certification requirements require one major and two minors. Mr. Matthews explained this is a plan that is hoped for but we must wait and see what finally is decided by the Department of Public Instruction. Mr. Varner indicated his concern that the material as presented will lead to fragmentation and asked how to hold down fragmentation of majors.

Mr. Matthews stated that the department will decide who is to major in a specific field. It will not be the student's free choice.

Mr. Varner asked each member to review and react to the program of instruction. It was pointed out that the success of the major programs are dependent upon a strong advisory program.

Mr. Alexander announced that a new housing policy is being drafted. A more rigid policy will be needed to meet the desires of the parents before they will send their children to MSUO.

Mr. Varner asked the group to help think through a five-year capital outlay budget to be based on 3,000 students. The discussion indicated the need for the following buildings to be constructed during the next five-year period: 1. Fine Arts building (including a small auditorium and theatre); 2. general classroom building (including some faculty offices); 3. Engineering building (this to be considered separate from the present Science building); 4. Utility building to supply necessary services to the present and future campus; 5. Intramural building; 6. an auditorium building; 7. expansion of the student center. It was pointed out by Mr. Varner that items 5, 6 and 7 could not be built from appropriated funds. It will be necessary to explore other avenues to raise the needed resources.

The summer reading clinic will be guided by Dr. Byron VanRoekel. The program will be three weeks long and the reading material will be that which students will come in contact with during their freshmen year. Dean Hoopes will proceed with the development of the summer reading clinic and send information to the students.

The need for new offices for the expanding staff was considered. Mr. Varner stated that North Foundation Hall would be used primarily for administrative offices, however, the faculty members in the fields of science, history, and English would remain, while the faculty members in the fields of foreign languages, social science, and the arts would move to the third floor of South Foundation Hall.

Mr. Stoutenburg distributed a proposed trimester schedule and discussed the particular inherent problems as experienced by the University of Pittsburgh. Mr. Varner again stated his objective of putting MSUO on a 12-month operating basis at the earliest possible and workable time. Each member of the group was asked to study the proposal for future discussion.

Meeting adjourned.