

Present: Claudia Petrescu (Chair), Claire Rammel (*Ex Officio*), Julia Smith, Kris Thompson, Jennifer Vonk, Mohammad-Reza Siadat, Margaret Glembocki, Ledong Li, Robert Noiva, Rajeev Singhal, Kris Condic (*Ex Officio*), Meir Shillor, Zissimos Mourelatos, Shaun Moore (*Ex Officio*),

Absent: N/a

Staff: LaGina Edwards-Cook (Secretary)

Claudia Petrescu called the meeting to order at 1:33PM

APPROVAL OF MINUTES

Julia Smith moved to approve the minutes of the March 29, 2017, Graduate Council Meeting as written. Ledong Li seconded the motion. Motion passed unanimously with no abstentions.

REPORT FROM THE CHAIR

- April 12 celebration event went well. Grad Studies will now have its own awards ceremony per Provost approval.
- Yesterday (April 25, 2017), the Enrollment Council approved in-state tuition for out-of-state students (US residents only, not international) in the form of scholarship for the difference between out-of-state and in-state tuition. Similar scholarship was approved one year ago for Canadian and Mexican students. It will not apply for returning students but only for those students starting Fall 2017
 - Criteria: must be a US resident and meet grad admissions criteria.
 - The Recruiters have several events in neighboring states to bolster interest. Faculty can start mentioning to students.
- The Provost has approved graduate certificates to be added to Macomb's (financial) incentive policy. There will be official communication coming about this soon.
- Summer scholarships: 100 credits left to give to students taking courses in Summer 2017 (May – June) – a one-time scholarship. 347 applicants, almost 1000 credits requested.
- Exit survey for grad students¹: Adapted from Cornell University. Results will be shared with Graduate Council and the PhD committee. The results will provide information about services we may need to develop. The survey does not identify specific programs.
 - Should we extend it to alumni? Many PhD students do not find positions until 3-7 months after receiving their doctorate. We do participate in the survey of earned doctorate as well.
- Can the OU emails be extended past 1 year post graduation?
 - Oakland University cannot afford it. Issue was brought in Academic Council a while ago, but will ask for an update
- Bill due date: messaging was released to faculty, students, staff. For Graduate Assistants (GAs): it is important to receive the GA contracts by the deadline to be processed by August 15th.
- New grade scale: numerical scale to letter grade:
 - There is not a University-wide scale. Each department must decide with letter grade to give to the percentage

- Document will be added to e-space. May not be a letter grade that corresponds with the number. Document will also be added to the coordinator e-space as well

REPORT FROM UNIVERSITY RESEARCH COMMITTEE—Mohammad-Reza Sadat -

- Meeting with steering committee to discuss adding a Medical School representative to the committee. Decision might come down in May. Creative endeavors has been added to the charge of the research committee in addition to scholarship and research.

NEW BUSINESS

Program Review Report-

- New model from HRC. Documents are on e-space.
- Biology did a review of Master and PhD together, Medical Physics did PhD alone.
 - A satisfaction survey of students and alumni was administered with high return rates
 - After survey, a SWOT (strengths, weaknesses, opportunities and threats) analysis was done by faculty and program coordinator. Final outcome: a final report (10 pages). It was very concise and focused on student and program need. It included a plan of actions with Internal steps to be taken, external steps to be done with support from dean of school/college; dean of graduate school, Provost office.
 - Joint discussion with CAS dean and associate dean, and coordinators, took place to discuss the program review process and next steps (i.e. taking report to Provost office and develop plan of action at deans' level). Feedback was favorable. In the past, no program review was given to the dean of school/college. This is new in this program review.
 - It was suggested that some aspects of the program assessment be incorporated in the review report.
 - Next steps is to take the report to the Provost and make a plan going forward to make sure the action steps are being taken for each program.
 - There will also be a schedule for the program reviews to be done every 3 years – at the suggestion of the program coordinators and deans.
 - Certificates are to be added to the review schedule as well. The process is completely different from what the University does.
 - The program review folder from last year will be added to the current year's E-Space.

OLD BUSINESS

Ph.D. in Education: Autism Spectrum Disorders—Reviewers: Jennifer Vonk and Meir Shillor
Work in Progress- committee working with Dr. Chaturi Edrisinha

Master of Science in Information Technology Program Modification Proposal (on Hold)

Master of Science in Safety Management (on hold)

GOOD AND WELFARE

ADJOURNMENT

With no further business, the meeting adjourned at approximately 2:29 PM