

November 18, 1963

ADMINISTRATIVE GROUP

Present: Messrs. Dickerson, Eklund, McKay, O'Dowd, Roose, Stoutenburg, Varner, and Wilder.

Absent: Messrs. Matthews and Swanson.

Guests: Mr. Carlos Corona

Mr. Varner read a clipping from the Bates College Alumni Magazine describing their program of recognizing certain high schools as a result of top academic performance at the college level, by graduates of these high schools. After a brief discussion, Mr. Stoutenburg agreed to review the Dean's List for the school years 1961-62 and 1962-63, to determine whether Oakland could benefit by a similar plan.

Mr. McKay informed the group that Michigan Bell Telephone Company would again host the awards dinner on our campus for the Michigan Math Prize Competition.

Science Night is scheduled for December 5, and it is expected that there will be approximately 500 guests from the high schools in southeastern Michigan.

Mr. O'Dowd raised the question whether or not commercial firms should be provided with a list of our faculty and their addresses. It was decided that when a directory was available, they would be sold in the Bookstore, and anyone with the purchase price could buy a copy.

Mr. Dickerson announced the appointment of Mrs. Curtis Matthews to the Oakland University Foundation.

Mr. Varner announced that on December 13, he would be having a reception and dinner prior to the first performance of the Meadowbrook Players to recognize Mr. and Mrs. Graham and other honored guests. Members of the Administrative Group were invited to participate, but they should not feel obligated to attend.

Mr. Corona explained the Cost Analysis of the Recommended Student Rate Structure, and pointed out the recommended adjustment would cost the University approximately \$ 5,600 a year, in additional monies. Some questions were raised about this amount, so Chancellor Varner asked Mr. Corona to review the figures and to report back to this group at an early date.