

MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
July 20, 1961

Approved awarding contracts to the low bidders for the high temperature hot water and gas piping systems and for electrical distribution lines to service the mechanical engineering and the Kresge library buildings at Michigan State University-Oakland, as follows:

Eames & Brown, Inc., High Temperature Hot Water and Gas Piping Systems	\$45,267
Gates Electric Company, Electrical Distribution	63,320

Awarding of
contracts for
high temp hot
water and gas
piping systems

The budget for the project is:

Sewer Lines	\$13,599	
Electric Lines	63,320	
Mechanical Lines	45,267	\$122,186
Architect		6,100
Bonds		1,200
Inspection		1,500
Oakland D.P.W. Commitment		30,000
Contingency		4,014
Hyde & Bobbio Engineering Survey		<u>2,500</u>
Total Committed		\$167,500

Resignation of Julie C. Stevenson as Lecturer of Foreign Languages effective August 31, 1961.

Resignation of
Stevenson

Resignation of William Kluback as Assistant Professor of History effective September 15, 1961.

Resignation of
Kluback

Resignation of Robert F. Hopkins as Director of Counseling and Testing effective August 15, 1961.

Resignation of
Hopkins

Resignation of Audrey North as Associate Librarian effective August 15, 1961.

Resignation of
A. North

Appointment of Mary Patricia Ruskin as Assistant Librarian at \$7500 effective August 15, 1961.

Appointment of
Ruskin

Change in status of Serge Shishkoff, Lecturer in Foreign Languages at Michigan State University-Oakland, from a salary of \$5,800 per year on a 10-month basis to a salary of \$7,250 per year on a 12-month basis, effective July 1, 1961.

Change in
status for
Shishkoff

Assignment of Herbert N. Stoutenburg, Registrar at Michigan State University-Oakland, to the Nigeria Project at his regular salary, effective from June 16 to August 14, 1961, paid from 71-2024.

Assignment of
Stoutenburg to
Nigeria

Report of the death of Christiane Hilaire Caulkins, Lecturer in Foreign Languages at Michigan State University-Oakland, on June 12, 1961. Mrs. Caulkins was first employed by the University on September 1, 1960, and her salary checks should be paid to August 31, 1961.

Report of
death of Mrs.
Caulkins

Change Head Nurse VII at Michigan State University-Oakland from 10-month at 12-month
Reclassify Clerk-Stenographer III to Departmental Secretary V
Change Clerk-Stenographer III from 10-month to 12-month
Establishment of Technical Assistant, Registrar's Office, X
Change Typist-Dictaphone Operator III from 10-month to 12-month

Personnel
Action

The following low bid was received for the proposed well for Michigan State University Oakland:

Awarding of
contract for
well

O. O. Corsaut Company	\$4,200
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It is recommended that the low bid of O. O. Corsaut Company be accepted.

Gifts for
Scholarship
Fund

\$150 from Rochester Business Women's Club of Rochester
\$5 from Mrs. Helen Wilson of East Detroit
\$400 from Ford Educational AID Program, Ford Motor Company of Dearborn
\$100 from Mr. and Mrs. Edgar R. Thom of Metamora, Michigan
\$500 from Edward T. Bennett, Jr., of Bloomfield Hills
\$500 from the Willey Foundation of Detroit
\$200 from Center Line Education Association of Warren, Michigan
\$100 from Mrs. M. M. Burgess of Bloomfield Hills
\$55 from Rochester Ministerial Association of Rochester
\$250 from Pontiac Council of Parent Teachers Association of Pontiac
\$305 from Mrs. Fred Kaiser of Roseville, Michigan
\$280 from Hi 12 Club of Mount Clemens
\$10 from Edward R. Brown Realty Insurance of St. Clair Shores
\$100 from Edward C. Levy Slag Company of Detroit
\$100 from Michel T. Halbouty of Houston, Texas
\$55 from Rochester Ministerial Association of Rochester
\$139 from Clarkston Community Woman's Club of Clarkston, Michigan
\$279 from Rochester Community PTA Council of Rochester
\$279 from Woman's National Farm & Garden Association, Inc. of Pontiac
\$558 from Rochester Junior Woman's Club of Rochester
\$280 from Michigan Eta Xi Chapter #5223 of Beta Sigma Phi of Rochester
\$1,000 from the Village Woman's Club of Birmingham, Michigan to be deposited to the
Village Woman's Club Trust Fund for the Village Woman's Club of Birmingham Scholarship
at Michigan State University-Oakland

Gifts and
Grants

For the Discretionary Gift account:

\$75 from the West Bloomfield Schools of Orchard Lake
\$50 from the Farmington Public School District
\$1,900.48 from Mrs. William T. Gossett

\$200 from the Ford Educational AID Program of Dearborn
\$30,000 from the Oakland County Board of Supervisors as a 1960 contribution towards
retirement of bonded indebtedness on the MSU-O Student Center