

**Present:** Claudia Petrescu (Chair), Kris Condic (*Ex Officio*), , Ledong Li, Zissimos Mourelatos, Robert Noiva, Claire Rammel (*Ex Officio*), Meir Shillor, Julia Smith, Kris Thompson, Jennifer Vonk, Mohammad-Reza Siadat, Shaun Moore (*Ex Officio*)

**Absent:** Margaret Glembocki, Rajeev Singhal

**Staff:** Tina Tucker, LaGina Edwards-Cook (Secretary)

Claudia Petrescu called the meeting to order at 1:30 PM

LaGina Edwards-Cook was introduced as the new secretary and support for Graduate Council

### APPROVAL OF MINUTES

*Robert Novia moved to approve the minutes of the January 25, 2017, Graduate Council Meeting as written. Meir Shillor second the motion. Motion passed unanimously.*

### REPORT FROM THE CHAIR

#### 1. 2017 3-Minute Thesis Competition

- a. Deadline to participate in the competition is Wednesday, February 15, 2017
- b. Students have to submit one single PowerPoint slide to [gradstudy@oakland.edu](mailto:gradstudy@oakland.edu) with subject line: 3MT Competition by Tuesday, March 7, 2017
- c. All the information and requirements are available at [oakland.edu/grad/events](http://oakland.edu/grad/events)
- d. So far 15 people have signed up to participate

#### 2. Dean's Choice Graduate Video Competition

- a. Intent to submit video form by Friday, February 17, 2017
- b. Videos must be uploaded to YouTube and send us the link to [gradstudy@oakland.edu](mailto:gradstudy@oakland.edu) with subject line: Video Competition; videos must be submitted by Thursday, March 30, 2017.
- c. All the information and requirements are available at [oakland.edu/grad/events](http://oakland.edu/grad/events)
- d. So far we have 15 people who showed interest
- e. Graduate Council will decide 1<sup>st</sup>-3<sup>rd</sup> place winners at March 30 meeting

#### 3. Ph.D. Students Get-Together

- a. Monthly event; next one is Wednesday, February 15, 2017
- b. All the information is available at [oakland.edu/grad/events](http://oakland.edu/grad/events)
- c. So far we have 6 people who will attend

#### 4. 2017 Graduate Student Research Conference

- a. The registration to attend deadline is Friday, February 20, 2017
- b. The event is on Friday, March 10, 2017
- c. All the information is available at [oakland.edu/grad/events](http://oakland.edu/grad/events)
- d. So far 63 people have registered to attend

#### 5. Graduate Open House

- a. The event is on Tuesday, March 14, 2017
- b. So far we have around 50 people registered to attend

#### 6. Graduate Students End of Semester Social Party

- a. The event is on Wednesday, April 26, 2017
- b. Invitations will go out April 1<sup>st</sup>

#### 7. Doctoral Students Breakfast Honoring

- a. The event is on Wednesday, April 26, 2017

- b. Registration will be required by Friday, April 21<sup>st</sup> or sooner
  - c. Will receive the list of names from Nidhi on March 31<sup>st</sup>
- 8. Graduate Assistant Orientation**
- a. Date is scheduled and confirmed
  - b. It will be on Tuesday, September 19, 2017
- 9. Graduate Student Orientation**
- a. Dates will need to be scheduled after March 25<sup>th</sup> in the Oakland Center

Recruitment Activities:

1. Honors College Mentoring Project
2. Recruiting Events
3. Upcoming Events
  - a. LTU Future Fair
  - b. Transfer Student Open House (Rochester) 3/7
  - c. Graduate Student Research Conference 3/10
4. Prospective Student Inquiries
  - a. Effective Feb 1, began responding to inquiries via the [gradinfo@oakland.edu](mailto:gradinfo@oakland.edu) mailbox (12 to-date)

**Enrollment:**

Total Graduate Study Students is approximately 3400. The problem seems to be retention (not admission). The international student number will be monitored more closely due to the recently signed Executive Order. This EO may affect this number regardless of country. The new Fall target is to increase by 2 percent.

**REPORT FROM UNIVERSITY RESEARCH COMMITTEE—**Mohammad-Reza Siadat

Need to review entries for faculty awards in March. Must also decide on travel award for students as well as Docu-series awards

**NEW BUSINESS**

**Ph.D. in Education: Autism Spectrum Disorders**—assign reviewers

Jennifer Vonk and Meir Shillor assigned as reviewers

**OLD BUSINESS**

**A. Outstanding Faculty Mentor Award**

Council discussed the list of nominees and chose Dr. Ledong Li for the award  
During discussion, there were suggestions of a rubric being adopted, and that there be two awards: tenured and tenured track. There will be a celebration for all nominees in April

**B. New Graduate Certificate in Human Diversity Inclusion and Social Justice Proposal** Reviewers: Kris

Thompson and Bob Noiva

**Second Reading:** Debatable, amendable, and eligible for final vote at this meeting.

Postponed until next meeting

Should have all materials next week

**C. Master of Science in Systems Engineering Program Modification** Reviewers: Meir Shillor and Julia Smith

**Second Reading:** Debatable, amendable, and eligible for final vote at this meeting.

A document detailing the proposal feedback based on Council's questions was uploaded to Espace prior to the meeting. Based on the response, there were more questions:

There is a need for clarification on math requirement.  
What specialization will the student have at the end?  
What kind of future employment opportunities will there be?  
Should there be discussion on whether there is a need for this kind of degree at Oakland University? Is it transferable to other areas?

The vote on this modification was tabled to next meeting with the request that the author come and present further on the proposal.

- D. New Graduate Certificate in Business Analytics Proposal** Reviewers: Ledong Li and Jennifer Vonk  
**Second Reading:** Debatable, amendable, and eligible for final vote at this meeting.  
After some discussion on the admissions standards and wording, Julia Smith moves to accept the proposal. Ledong Li seconds the motion and it passes unanimously
- E. Master of Science in Information Technology Program Modification Proposal (on Hold)**
- F. Master of Arts in Communication Program Modification** Reviewers: Ledong Li and Rajeev Singhal  
**First Reading:** Debatable, amendable, but not eligible for final vote at this meeting.  
Changes being made to Modification. Discussion on hold.
- G. Master of Science in Safety Management Program Modification** Reviewers: Zissimos Mourelatos and Julia Smith  
**First Reading:** Debatable, amendable, but eligible for final vote at this meeting.
- Cannot tell what the modification would entail in the description. It is missing a description of:
    - what a thesis entails
    - what the requirements of the thesis will entail
    - how the faculty will be involved in assisting students navigate a graduate thesis without adding to faculty workload (see item 9)
    - What the steps will be for students to complete a thesis (will IRB be involved? will there be faculty review? etc) and how will this process **\*\*not\*\*** extend time to graduation (see item 9)?
  - Needs clarification how this option will be elected, and whether the requirements will put in place a point of no return if a student decides they need to do a capstone instead.
  - Would like to see a brief description of current requirements
  - Rational of how a thesis will be "equivalent" to the existing capstone project. To answer this, the requirements of the capstone are needed along with the thesis requirements.
  - Considering the MSSM is an online program, how a thesis will be administered? Will students be meeting with faculty? If so, are additional faculty resources needed.

## GOOD AND WELFARE

1. The Executive Board of the medical school is asking input regarding a possible Master's program to serve the med students who terminate early or need to leave the program
  - Some core courses, some clinical in 2 years with testing at the end
    - For those who aren't going to do the clinical portion of med school or who terminate early
    - Wayne and the University of Michigan have something similar
    - Under the Dept. of Foundational Studies. The degree would be called a Master of Foundational Studies
      - Those with degree can do pharmaceutical or lab work.

Bob Noiva will start the process

2. March 15th is authors at Oakland University, 2:00-4:00PM
  - Speakers start at 2:30
  - The Graduate Council will start at 1:00PM , The meeting will be in same room (details were confirmed after the meeting)

## **ADJOURNMENT**

With no further business, the meeting adjourned at approximately 2:50PM