

**College of Arts and Sciences**  
**Assembly Meeting Minutes**  
**March 24, 2015**  
**Gold Room B**

**Members present:** *Andrews, Asmussen, Berven, D., Berven, K., Cheng, E., Chong, Clark, Corso, Eis, Epstein, Goody, Grimm, Guest, Hastings, LaRock, Law-Sullivan, Martic, Miller, Pfeiffer, Roberts, Roth, Wang, Wendell*

**Members absent:** *Chapman, Dulio, Hansen, Levinson, Purdie, Sanders, Srauy*

**Ex-officio present:** *Anne Hitt, Robby Stewart*

In the absence of Dean Corcoran, Associate Dean Stewart called the meeting to order at 3:30 p.m.

**I. Approval of the Minutes of February 17, 2015**

The minutes of the Assembly meeting of February 17, 2015 were approved. (Eis, Epstein)

**II. Campus Advising**

Jason Pennington and Shannon Esselink were present to update Assembly members on the cultural significance of advising. Mr. Pennington explained that there is an impact on our students through advising as far as retention and success are concerned. He reported on the advising initiative focused on the Second Year Experience. The advising office will be doing a survey to see what students think about the initiative, and they are also looking for faculty feedback on what the advising office can offer to help the faculty experience. Ms. Esselink said that they are in the second year of the Second Year Experience initiative, which is especially designed to shepherd FTIACs out of the advising office and into their School or College and their particular area of interest. She distributed a flyer that highlighted the five areas of engagement for the initiative, namely the Major/Minor, Community, Career/Research, Campus Events, and Meeting with faculty. They are providing incentives for students to come to be advised in subsequent years of their experience (t-shirts, ear buds, for example). This year, the initiative will also be targeting transfer students as well as FTIACs.

**III. Information Items**

- Mr. Stewart distributed a flyer to Assembly members with information on how to prepare a proposal for the next CAS theme. The Dean's Office will choose the theme in April or May. The 'champion' of the proposal will have a year to build the schedule.
- Faculty Engagement Award: Mr. Stewart said that nominations should be sent to the CAS. The deadline is March 25.
- President Hynd: President Hynd has had a day with all the units on campus, and the CAS will be the last. The day for the CAS visit is Friday, April 10. The visit will go from 9 a.m. to 1 p.m. and will be divided up into a conversation with the Dean, meeting with newly hired faculty, meeting with

students, and meeting with any CAS faculty members who are interested, including special lecturers. This latter meeting will take place in Elliott Hall 242, and Mr. Stewart encouraged Assembly members to attend. The sessions will be 40 minutes each. Ms. Miller said that with regard to the president's visit, she assumed that the CAS will have a proportional amount of time. She pointed out that technically the CAS is not a unit, but rather 16 units, some of which are bigger than professional schools, so the time spent with the president should be proportional.

#### **IV. Good and Welfare**

Mr. Wendell said that he did not think the publicity about the search for the dean of Grad Study had been good enough. There was general agreement among Assembly members that the word about campus visits needs to get out for the next two upcoming candidates.

#### **V. Adjournment**

The meeting was adjourned at 4 p.m.

Respectfully submitted,

Dikka Berven (secretary)