

**Minutes of the Formal Meeting  
of the  
Oakland University Board of Trustees  
June 5, 2002**

**Present:** Chair Ann V. Nicholson; Trustees Henry Baskin, Penny M. Crissman, David J. Doyle, David T. Fischer, Louis Grech-Cumbo, and Linda S. Hotchkiss

**Absent:** Trustee Rex E. Schlaybaugh, Jr.

**Also Present:** President Gary D. Russi; Vice Presidents Susan Goepp, Lynne C. Schaefer and Mary Beth Snyder; Interim Vice President and Provost Virinder K. Moudgil; General Counsel and Secretary to the Board of Trustees Victor A. Zambardi and Assistant Rhonda G. Saunders; and Student Liaison Kimberly A. Langley

**I. Call to Order**

Chair Ann V. Nicholson called the meeting to order at 2:07 p.m. in the Auditorium of the Elliott Hall of Business and Information Technology.

**II. Roll Call**

Mr. Victor A. Zambardi, General Counsel and Secretary to the Board of Trustees, conducted a roll call. All of the Board members were present except Trustee Rex E. Schlaybaugh, Jr. Trustee Penny M. Crissman joined the meeting at the time noted in the minutes.

**III. President's Report**

President Gary D. Russi reported the following information:

- Ms. Traci Nies and Ms. Cheryl Sullivan were recognized as the April and May Employees of the Month, respectively.

President Russi called upon Virinder K. Moudgil, Interim Vice President for Academic Affairs and Provost, to recognize an outstanding faculty member. Dr. Moudgil reported the following information:

- The scientific contributions of Dr. Michael Chopp, Professor of Physics, are acknowledged as some of Oakland University's most accomplished and internationally recognized

contributions. Dr. Chopp's clinical work is conducted in collaboration with Henry Ford Hospital, engaging Oakland University students and a team of scientists and hospital residents. This past year, Professor Chopp's paper, "Therapeutic Benefit of Intravenous Administration of Bone Marrow Stromal Cells After Cerebral Ischemia in Rats," published in the Journal, *Stroke*, was identified by the American Heart Association as among the top 10 scientific advances in medicine in the world. This seminal research provides an important and novel way to treat stroke, as well as many other neurological diseases, using cells derived from bone marrow. In addition to stroke, Dr. Chopp has tested his therapy on models of traumatic brain injury, spinal cord injury, and Parkinson's Disease. Although a physicist, Dr. Chopp has been at the forefront of research and neurological diseases and their treatment for more than 20 years. Dr. Chopp has published more than 250 original papers in peer review journals; given nearly 200 invited lectures, plenary lectures, and seminars on his research; and consulted and lectured for the World Health Organization in Geneva. Dr. Chopp's research has been continuously funded by the National Institutes of Health (NIH) for over 20 years. He has also served on the NIH Board for the past 13 years.

President Russi continued his report with the following information:

- The Meadow Brook Music Festival season has officially begun, including 10 Detroit Symphony Orchestra performances.
- Overall spring student headcount increased 1.7%, credits increased 2.6%, and FYES increased 2.6% over last spring.

Chair Nicholson thanked President Russi for his report.

#### **IV. Action Items**

##### **A. Consent Agenda**

Chair Nicholson moved approval of the following recommendations:

##### **1. Approval of the Minutes of the Formal Meeting of April 3, 2002**

##### **2. Approval of University Personnel Actions**

##### **Emerita Appointment**

Muir, Mary Sharon, Professor Emerita of Education, effective June 5, 2002.

Administrative Appointments

Dean – Effective August 15, 2002, through December 31, 2003:

<u>College/School</u>	<u>Dean</u>	<u>Term</u>
School of Health Sciences	Ronald E. Olson	4th

Department Chairpersons

<u>Department</u>	<u>Chair</u>	<u>Term</u>
Accounting and Finance	Edward J. Farragher	May 1, 2002- August 14, 2003 (2nd term)
Art and Art History	Susan E. Wood	August 15, 2002- August 14, 2005 (1st term)

Change of Status

Abiko, Bonnie F., from Associate Professor of Art History to Associate Professor of Art History and Acting Chairperson, Department of Art and Art History, effective July 1, 2002 through August 14, 2002.

Connellan, William W., from Associate Professor of Journalism to Associate Dean for Community Programs, College of Arts and Sciences and Associate Professor of Journalism, effective January 1, 2002.

Dillon, Gadis J., from Professor of Accounting and Chairperson, Department of Accounting and Finance to Professor of Accounting, effective May 1, 2002.

Schimmelman, Janice G., from Professor of Art History and Chairperson, Department of Art and Art History to Professor of Art History, effective May 1, 2002.

Wood, Susan E., from Professor of Art History to Professor of Art History and Acting Chairperson, Department of Art and Art History, effective May 1, 2002 through June 30, 2002.

**3. Approval of Honorary Degree for William G. Milliken**

RESOLVED, that the Board of Trustees authorizes the awarding of the honorary degree of Doctor of Laws to William G. Milliken at the December 21, 2002, Commencement ceremony.

**4. Approval of Honorary Degree for Eugene A. Miller**

RESOLVED, that the Board of Trustees authorizes the awarding of the honorary degree of Doctor of Humanities to Eugene A. Miller at the December 21, 2002, Commencement ceremony.

**5. Recommendation to Accept Gifts to Oakland University and the Oakland University Foundation for the Period of March 1 through March 31, 2002 and to Accept Grants and Contracts to Oakland University for the Period March 1 through April 30, 2002**

(A copy of the recommendation on gifts, grants and contracts is on file in the Board of Trustees Office.)

**6. Approval of 2002-2003 Oakland University Board of Trustees Meeting Dates**

RESOLVED, that the Board of Trustees approves the following dates for the Board's formal meetings and informal working sessions for the university fiscal year 2002-2003. The meetings will be held at Oakland University, Rochester, Michigan, in the Auditorium of the Elliott Hall of Business and Information Technology on Wednesdays at 2:00 p.m.:

<b>July 10, 2002</b>	<b>Working Session</b>
<b>August 7, 2002</b>	<b>Formal Board Meeting</b>
<b>September 11, 2002</b>	<b>Working Session</b>
<b>October 2, 2002</b>	<b>Formal Board Meeting</b>
<b>November 6, 2002</b>	<b>Working Session</b>
<b>December 4, 2002</b>	<b>Formal Board Meeting</b>
<b>January 8, 2003</b>	<b>Working Session</b>
<b>February 5, 2003</b>	<b>Formal Board Meeting</b>
<b>March 5, 2003</b>	<b>Working Session</b>
<b>April 2, 2003</b>	<b>Formal Board Meeting</b>
<b>May 7, 2003</b>	<b>Working Session</b>
<b>June 4, 2003</b>	<b>Formal Board Meeting</b>

Trustee David T. Fischer seconded the motion. The motion was unanimously approved by those present.

**B. Approval of Resolutions Honoring Kimberly A. Langley and Adam L. Kochenderfer, Student Liaisons to the Oakland University Board of Trustees**

- **Approval of Resolution Honoring Kimberly A. Langley Student Liaison to the Oakland University Board of Trustees**

Trustee David J. Doyle moved approval of the following resolution:

WHEREAS, Ms. Kimberly A. Langley, an undergraduate student majoring in Political Science, was appointed by the President as Student Liaison to the Oakland University Board of Trustees in June 2001, upon the recommendation of a screening committee, with her term of office to end June 30, 2002; and

WHEREAS, Ms. Langley attended the scheduled open Board meetings and provided a cross-section of student views and opinions; and

WHEREAS, Ms. Langley demonstrated a concern for facilitating communication between the Board and the student body; and

WHEREAS, Ms. Langley informed student groups of her Student Liaison responsibilities and made periodic Board activity reports to those student groups; and

WHEREAS, Ms. Langley at all times demonstrated leadership skills at the Board meetings in her role as Student Liaison; now, therefore, be it

RESOLVED, that the Oakland University Board of Trustees recognizes the fact that Ms. Kimberly A. Langley has served as a Student Liaison with dedication and distinction; and, be it further

RESOLVED, that the Oakland University Board of Trustees commends Ms. Langley for her outstanding academic achievements, diverse involvement in extracurricular activities at Oakland University, and service as a Student Liaison to the Oakland University Board of Trustees; and, be it further

RESOLVED, that a copy of this resolution be forwarded to Ms. Langley to convey the esteem in which she is held by the Oakland University Board of Trustees; and, be it further

RESOLVED, that the Oakland University Board of Trustees publicly expresses its deep appreciation to Ms. Langley and extends to her its best wishes for continued success in all of her future endeavors.

Trustee Fischer seconded the motion. The motion was unanimously approved by those present.

Chair Nicholson congratulated Ms. Langley on her service as a student liaison this past year.

- **Approval of Resolution Honoring Adam L. Kochenderfer Student Liaison to the Oakland University Board of Trustees**

Trustee Doyle moved approval of the following resolution:

WHEREAS, Mr. Adam L. Kochenderfer, an undergraduate student majoring in Political Science and English, was appointed by the President as Student Liaison to the

Oakland University Board of Trustees in June 2001, upon the recommendation of a screening committee, with his term of office to end June 30, 2002; and

WHEREAS, Mr. Kochenderfer attended the scheduled open Board meetings and provided a cross-section of student views and opinions; and

WHEREAS, Mr. Kochenderfer demonstrated a concern for facilitating communication between the Board and the student body; and

WHEREAS, Mr. Kochenderfer informed student groups of his Student Liaison responsibilities and made periodic Board activity reports to those student groups; and

WHEREAS, Mr. Kochenderfer at all times demonstrated leadership skills at the Board meetings in his role as Student Liaison; now, therefore, be it

RESOLVED, that the Oakland University Board of Trustees recognizes the fact that Mr. Adam L. Kochenderfer has served as a Student Liaison with dedication and distinction; and, be it further

RESOLVED, that the Oakland University Board of Trustees commends Mr. Kochenderfer for his outstanding academic achievements, diverse involvement in extracurricular activities at Oakland University, and service as a Student Liaison to the Oakland University Board of Trustees; and, be it further

RESOLVED, that a copy of this resolution be forwarded to Mr. Kochenderfer to convey the esteem in which he is held by the Oakland University Board of Trustees; and, be it further

RESOLVED, that the Oakland University Board of Trustees publicly expresses its deep appreciation to Mr. Kochenderfer and extends to him its best wishes for continued success in all of his future endeavors.

Trustee Fischer seconded the motion. The motion was unanimously approved by those present.

Chair Nicholson noted that Mr. Kochenderfer was not present because he has already begun his classes at law school. She commented that he has been a great addition to the list of student liaisons who have served, and that he has been tremendously helpful to the Board.

### **C. Approval of Oakland University Trustee Academic Success Fund Proposal for 2002-03**

Trustee Fischer stated that on June 8, 1995, the Board of Trustees approved a resolution establishing the Oakland University Trustee Academic Success Fund, utilizing the proceeds from a land sale. He noted that a provision of that resolution requires that annual proposals of expenditures and a report of prior year expenditures be presented by the President to the

Board of Trustees for approval. Trustee Fischer added that this fund is tailored to achieve the goal of recruitment and retention of a diverse student body, consistent with Federal Department of Education Guidelines, and to expand the cultural horizons of all students in order to prepare them for employment in an increasingly multicultural world upon graduation. He stated that the Fund goals will be achieved through the use of scholarships and other programs generated by the campus community and that three of the initiatives represent new programs for 2002-2003. Trustee Fischer reported that \$248,000 in anticipated funds are available for this time period, and that the administration plans to request an additional \$100,000 from the Oakland University Foundation for scholarships.

Trustee Fischer moved approval of the following resolution:

WHEREAS, the Oakland University Trustee Academic Success Fund supports the university goal to recruit and retain a diverse student body; and

WHEREAS, the Fund also expands the cultural horizons of all students to prepare them for employment in an increasingly multicultural world upon graduation; and

WHEREAS, the Fund enhances students skills, understanding and ability to effectively function across gender, racial, national, ethnic, and cultural lines; and

WHEREAS, the Fund instills respect for diversity into all aspects of university life; and

WHEREAS, the Fund directly responds to the University's Profile 2010 Key Elements C—Diversity—and E—Quality Students, and to the 1995-05 Strategic Plan, Strategy 1, to educate a diverse body of students; Strategy 3, to provide an environment rich in human diversity; Strategy 7, to create and empower a community of diverse employees; and Strategy 9, to allocate resources to enhance the university's mission and vision; now, therefore, be it

RESOLVED, that the Board authorizes the President, to direct the Office of Equity to expend up to \$248,100 for the Oakland University Trustee Academic Success scholarship program for the 2002-03 academic year.

Trustee Doyle seconded the motion. The motion was unanimously approved by those present.

Chair Nicholson reiterated that during the discussion of this item at the May Working Session, she mentioned how instrumental Trustee James Sharp was in instituting this fund, and how happy he would be if he knew of its continued success.

#### **D. Approval of Bachelor of Science in Financial Information Systems**

Trustee Linda S. Hotchkiss stated that it gives her great pleasure to present two new proposed degree programs. She noted that the first program is for a Bachelor of Science in Financial Information Systems developed to produce graduates who specialize and excel in the integration of information technology in financial information services in a business

environment. Trustee Hotchkiss reported that there is currently a significant national and regional demand for individuals with this set of skills and knowledge, and that the program is consistent with the role and mission of the University particularly with regard to a focus on enhancing undergraduate education and on supporting areas of institutional excellence and distinction. She added that the resources needed to start the program are very modest and should yield a net revenue in year two.

Trustee Hotchkiss moved approval of the following resolution:

RESOLVED, that the Board of Trustees authorizes the School of Business Administration to offer a Bachelor of Science in Financial Information Systems; and, be it further

RESOLVED, that the Bachelor of Science in Financial Information Systems program shall be reviewed annually by the Provost to determine whether the program should be continued.

Trustee Fischer seconded the motion. The motion was unanimously approved by those present.

#### **E. Approval of Bachelor of Science in Wellness, Health Promotion, and Injury Prevention**

Trustee Hotchkiss stated that the second proposed program is for a Bachelor of Science in Wellness, Health Promotion, and Injury Prevention, aimed at producing graduates who are able to apply best practices in health promotion, injury prevention, and industrial safety. She noted that there is a projected growing demand for individuals in this human resource related field because of the aging work force, regulatory policies and legislation setting standards on occupational safety and health, rising health care costs related to preventable causes of morbidity and mortality, and increasing health care costs in the general population. Trustee Hotchkiss reported that this program will be highly interdisciplinary drawing from general education, human resource development, psychology, and health sciences. She stated that there is currently no comparable program in Michigan. Trustee Hotchkiss added that in years one and two, a projected deficit will occur and the program is expected to break even but yield a profit from year three onward.

Trustee Hotchkiss moved approval of the following resolution:

RESOLVED, that the Board of Trustees authorizes the School of Health Sciences to offer a Bachelor of Science in Wellness, Health Promotion, and Injury Prevention; and, be it further

RESOLVED, that the Bachelor of Science in Wellness, Health Promotion, and Injury Prevention program shall be reviewed annually by the Provost to determine whether the program should be continued.

Trustee Fischer seconded the motion. The motion was unanimously approved by those present.

**F. Approval of General Fund Budget and Tuition and Fee Rate Increase for FY 2003**

Trustee Louis Grech-Cumbo thanked the administration for their work in placing the General Fund Budget in a format that is clear and easy to digest and understand. He addressed the impact that the economic assumptions have on the budget, including the slow recovery over the past year requiring the state to hold higher education appropriations to a 2002 level with projected 2003 state appropriations for Oakland University at \$565,000 less than last year. Trustee Grech-Cumbo added that the administration's assumptions on revenues from fiscal year equated students for 2003 is projected to increase to 13,300, or 5.6% over the actual 12,600 projected for 2002 and an 8.1% increase over the 12,300 budgeted for 2003. He commented that growing universities are going to experience a lot of pain and difficulty in trying to grow their organizations and to provide a quality education in a flat appropriation environment. Trustee Grech-Cumbo reported that the proposed tuition and fee rate increase are within the guidelines established by the legislature and their decision to hold appropriations to the 2002 level. He added that the proposed new resident undergraduate average tuition and fee rate at 30 credit hours is \$5,031, which is an increase of 8.47% over the 2002 amount.

Trustee Grech-Cumbo explained that the 8.47% tuition increase is based on the following factors:

- The university receives approximately 50% of its revenue from tuition and fees and 50% of its revenue from state funding.
- Although Michigan inflation is approximately 2%, higher education inflation is approximately 4% because of compensation costs driven by collective bargaining agreements.
- The administration has developed a budget and tuition increase that accommodates that 4% higher education inflation.
- The tuition increase was also based on a \$300,000 increase in commercial insurance premiums for the university.
- Over \$538,000 has been budgeted for the new School of Education and Human Services building scheduled to open in August of this year.
- The budget includes increases of \$500,000 in reallocations of an additional \$1.5 million for new faculty positions related to continuing enrollment growth and replacement of vacant faculty positions.
- An additional \$855,000 has been budgeted to increase and support off-campus growth.
- The tuition increase also benefits students through increased financial aid.

Trustee Grech-Cumbo moved approval of the following resolution:

WHEREAS, with the close of the current fiscal year, a new General Fund Budget and Tuition and Fee Rates for the coming year require Board of Trustees approval; now, therefore, be it

RESOLVED, that the Board of Trustees approve the FY 2003 General Fund Budget at an expenditure level of \$121,057,331 and approved encumbrances and carry forwards from the June 30, 2002 fund balance. See Exhibit II for detail; and, be it further

RESOLVED, that the Board of Trustees approve the attached schedule, Exhibit III, of Recommended Tuition and Fee Rates for fiscal year 2003; and, be it further

RESOLVED, that the Board of Trustees approve a FY 2003 adjustment for non-represented employees effective July 1, 2002, of a 4.0% average pool for each employee subgroup, as follows: Group I, Executives and Deans; Group II, Academic Administrators, Administrative-Professionals, and Individual Contract employees; Group III, Non-Represented Clerical-Technical and Miscellaneous Employees. The distribution for individual employees within each group will be based on an assessment of performance or merit, with the exception that the distribution for Administrative-Professional and Individual Contract employees will be based on a combination of compensation structure range movement and meritorious performance.

(Copies of Exhibits I, II, and III are attached.)

Trustee Grech-Cumbo added that the fee increases add \$5 to the parking fee and \$2 to the Recreation Center fee.

Trustee Doyle seconded the motion.

Trustee Penny M. Crissman joined the meeting at this time.

After a general discussion, Trustee Fischer commented that, with all of the discussions among Michigan universities about double-digit tuition increases, he is very pleased with the administration's proposal.

Trustee Crissman stated that the university is fortunate that the state is holding higher education harmless, since the state is currently going through painful budget cuts.

The motion was unanimously approved by those present. Chair Nicholson thanked President Russi and Ms. Schaefer for bringing such a clear presentation to the Board.

### **G. Approval of Food Services Contract**

Trustee Crissman stated that with the expiration of the university's contract with Aramark, Requests for Qualifications were sent out and three proposals were compared for responsiveness to program requirements, vision and quality, management strength, and financial planning. The university negotiated the following specific terms with Chartwells:

- Payment to Oakland University of a total commission in the amount of \$1,250,000 for a five-year contract to be paid at the end of the first month of the contract, or a commission of \$250,000 per year.
- A capital investment of \$1,341,000 to be paid to the university, with at least \$900,000 for the Oakland Center expansion and the balance for operation expenses including updating food concepts in the Oakland Center food court, cosmetic improvements to the Vandenberg Dining Hall, and adding a food concept to the School of Education and Human Services.
- The overall financial plan yields a 5.5% increase, or \$274, to the residential room and board rate, increasing the rate to \$5,252.

Trustee Crissman noted that the Regional Vice President of Sales for Compass Group, Mr. Bob Adamus, and the District Manager for Chartwells, Mr. Chris Nelson, were present to answer questions.

Trustee Crissman moved approval of the following resolution:

RESOLVED, that the Vice President for Finance and Administration be authorized to execute the proposed Food Services Agreement (Attachment 1) with Chartwells for residential and retail food services on campus.

(A copy of Attachment 1 is on file in the Board of Trustees Office.)

Trustee Doyle seconded the motion. The motion was unanimously approved by those present. Chair Nicholson thanked Mr. Adamus and Mr. Nelson for attending the meeting.

### **H. Approval to Award Solid Waste Disposal Contract**

Trustee Grech-Cumbo stated that the University's current contract for solid waste disposal on campus expires in June of this year, and a competitive bid process is underway to obtain these services for the next two years. He noted that the university continues to experience increases in campus population and facilities and that the solid waste disposal cost for the past two years was approximately \$250,000. Trustee Grech-Cumbo stated that with the openings of the new School of Education and Student Apartments, and with the two-year inflationary cost of 6%, the cost of solid waste disposal for the next two-years is projected to be \$300,000.

Trustee Grech-Cumbo moved approval of the following resolution:

RESOLVED, that the Vice President for Finance and Administration be authorized to execute a contract with the lowest responsible bidder for solid waste disposal; and, be it further

RESOLVED, that the contract shall be reviewed and approved by the Office of the General Counsel prior to execution, and shall be in compliance with the law and University policies and regulations and shall conform to the legal standards and policies of the Board of Trustees; and, be it further

RESOLVED, that the contract shall not exceed \$300,000.

Trustee Doyle seconded the motion. The motion was unanimously approved by those present.

### **I. Approval to Proceed with Major Deferred Maintenance and Repair Projects**

Trustee Fischer stated that each year the university has major deferred maintenance and repair projects that cannot be accomplished within available operations and state funding. He noted that the two highest priority projects are replacement of the heating ventilation and air conditioning systems in the north section of Wilson Hall and various road and pavement repairs. Trustee Fischer reported that a favorable contract-bidding climate over the past year, coupled with the cost-effective approaches of bulk purchases such as cabling and switchgear, produced approximately \$1 million in savings on the Primary Electrical Power Upgrade project. He added that reallocation of this project fund balance will allow the accomplishment of these two high priority deferred maintenance projects.

Trustee Fischer moved approval of the following resolution:

RESOLVED, that the Vice President for Finance and Administration be authorized to execute a contract with the lowest responsible bidder for the replacement of the HVAC system in the north section of Wilson Hall; and, be it further

RESOLVED, that the Vice President for Finance and Administration be authorized to execute a contract with the lowest responsible bidder to repair deteriorated pavement throughout campus; and, be it further

RESOLVED, that the contract(s) shall be reviewed and approved by the Office of the General Counsel prior to execution, and shall be in compliance with the law and University policies and regulations and shall conform to the legal standards and policies of the Board of Trustees; and, be it further

RESOLVED, that the total budget for the projects shall not exceed \$950,000.

Trustee Crissman seconded the motion. The motion was unanimously approved by those present.

**J. Approval to Proceed with Repairs to the Pedestrian Bridge and Lake**

Trustee Doyle stated that the bridge over the lake is starting to show signs of wear and, although the bridge is currently still safe, it will continue to deteriorate over the course of the next two years. He noted that the proposed project will repair the deteriorated concrete structure of the bridge and re-contour the bank around the lake. Trustee Doyle added that the project will be funded by the fiscal year 2003 deferred maintenance fund.

Trustee Doyle moved approval of the following resolution:

RESOLVED, that the Vice President for Finance and Administration be authorized to execute a contract(s) with the lowest responsible bidder(s) for repair of the pedestrian bridge, repair of the lake's inlets and outlets and landscaping of the lake area; and, be it further

RESOLVED, that the contract(s) shall be reviewed and approved by the Office of the General Counsel prior to execution, and shall be in compliance with the law and University policies and regulations and shall conform to the legal standards and policies of the Board of Trustees; and, be it further

RESOLVED, that the project budget shall not exceed \$232,000.

Trustee Crissman seconded the motion. The motion was unanimously approved by those present.

**K. Approval of Schematic Design and Appointment of Construction Manager for the Oakland Center Expansion**

Trustee Grech-Cumbo stated that on April 3, 2002, the Board of Trustees approved proceeding with the completion of design for the Oakland Center Expansion. He noted that the design proposal consists of a two-story 30,000 square foot addition and the renovation of 8,500 square feet of the existing kitchen area. Trustee Grech-Cumbo stated that Duce Simmons Associates was selected as the design firm based on experience with similar building types, excellent references from other universities, and success working with a construction manager (CM) on a fast-track construction delivery system. He reported that the next activity in the project execution is the selection of a CM who will act as general contractor and provide the university with a guaranteed maximum price when the design development documents are completed in August or September 2002. He added that Duce Simmons is the same construction delivery system successfully used for the Elliott Hall of Business and Information Technology building and the School of Education and Human Services building.

Ms. Schaefer asked Dr. Mary Beth Snyder, Vice President for Student Affairs, to explain the Oakland Center design changes to the Board. Dr. Snyder reported the following information:

- The schematic design is now proposed as a two-story building, versus the originally proposed one-story building, with a lower level, based on a recommendation from a committee of students, staff, and the architects.
- The two-story building is a more appealing and attractive design that still retains the major program components.
- The students on the committee claimed that it is a far greater priority for them to have multi-purpose activity programming space in the building, to host dances, lectures, films, etc., than to expand the student office space in the lower level.
- Next year, the administration will assess cosmetic improvements in the student activities office of the lower level to be funded from existing budget dollars.

Ms. Schaefer introduced Duce Simmons Principal Architect, Mr. David Rose, Project Manager, Ms. Janice Suchan, and Architect, Mr. Brandon Sundberg. She also introduced Mr. James Lang and Mr. James Suchinic of the Baker Group.

Mr. Rose highlighted the following elements of the schematic design to the Board:

- A focus of the design is to make a very significant statement with the Oakland Center two-story glass cylinder entryway to allow for more openness, views, and natural light coming into the building.
- The lower floor can be broken off for virtually 24-hour operation, creating a beacon on the campus after hours through the glassed cylinder area.
- The lower level dining seating is expanded with some separation between existing and new dining, creating a more intimate environment.
- The lower and upper levels can be reached through a new elevator or a stairway for barrier-free access.
- The first floor glassed main entry has a computer/lounge space modeled after Starbucks Coffee.
- The entire top level is devoted to a multi-purpose space that can be subdivided into two smaller spaces or opened up into one large space.
- The top level has a service quarter in the back with a service elevator to deliver food and an area to store furniture.
- A pre-function space or lobby is in front of the multi-purpose room.
- The balance of the new construction consists of brick that matches existing campus buildings.
- A substantial kitchen renovation is part of the project.

In response to a question posed by Trustee Fischer on removal of some of the existing canopy that connects North Foundation Hall with South Foundation Hall, Ms. Suchan stated that, while the canopy directly above South Foundation Hall will remain, the two links that connect those buildings will be removed to allow maximum visibility of the two-story Oakland Center. She added that structurally the canopy removal process is a simple task. Trustee Baskin asked about the capacity on the second floor and whether it will be utilized regularly. Mr. Rose replied that the second floor will accommodate 400 people for banquet

seating and more for lectures. Dr. Snyder added that the space will be used constantly for campus events.

After a general discussion, Chair Nicholson asked whether the glass cylinder will pose any problems, and Mr. Rose responded that the glass will consist of special coatings, tinting, sun shading, and mechanical system design to avoid heat and other problems. He added that the lower level is also set back to create natural shade from the sun.

President Russi asked whether the plans for the lower level dining area insure maximum utilization of program space. Mr. Richard D. Fekel, Oakland Center Director, replied that the plans concentrate on furniture arrangements in that space and the larger expansive area. He noted that one plan is to configure a small stage for small performances or panel discussions. Mr. Fekel added that there has also been discussions about closing off the existing food court with the new area through open doors on a magnetic system tied into the fire alarm.

Chair Nicholson thanked everyone who participated in this presentation.

Trustee Grech-Cumbo moved approval of the following resolution:

RESOLVED, that the Vice President for Finance and Administration be authorized to proceed with the completion of design consistent with the scope, budget, and schematic design as presented to the Board; negotiate and execute a contract for pre-construction services for the Oakland Center Expansion project; and, be it further

RESOLVED, that JM Olson Corporation be retained as the Construction Manager for the project; and, be it further

RESOLVED, that the contract shall be reviewed and approved by the Office of the General Counsel prior to execution, and shall be in compliance with the law and University policies and regulations and shall conform to the legal standards and policies of the Board of Trustees; and, be it further

RESOLVED, that the Vice President for Finance and Administration shall report to the Board periodically on the project progress; and, be it further

RESOLVED, that the total project cost including design, construction and project management shall not exceed \$8,000,000.

Trustee Grech-Cumbo noted that this item was amended just prior to the Board meeting and that audience members may have a different version.

Trustee Doyle seconded the motion.

Trustee Baskin asked whether the \$8 million includes the required interior furnishings and equipment. Ms. Schaefer replied that it does include those items. Mr. Rusty Postlewate, Associate Vice President for Facilities Management, added that the furnishings and equipment are also included in the design contract and that they will also be included in the construction contract. Trustee Fischer asked how much the furnishings and equipment will cost, and Ms. Suchan replied that they will be \$350,000. Trustee Baskin proposed an amendment to the resolution that states that the \$8 million is inclusive of all interior improvements, equipment, furniture and fixtures. Mr. Zambardi suggested, and Trustee Baskin moved approval, that the last resolved clause be amended as follows to include the words "and furnishing and equipment":

RESOLVED, that the total project cost including design, construction and project management, and furnishing and equipment shall not exceed \$8,000,000.

Trustee Fischer seconded the amended motion.

Student Liaison, Kimberly A. Langley, commented that she and the student body are very pleased that this item is finally before the Board for approval. She noted that it will be an excellent investment in student life at Oakland University.

Trustee Hotchkiss asked if the project also includes the cost of computers, and Mr. Fekel replied that it will not include computer purchases, but that a separate budget will be allocated for them. Dr. Snyder added that the university has to consider whether a wireless environment would be best for that area to accommodate laptops with table settings instead of cubicles.

Trustee Fischer asked Dr. Snyder to prioritize the utilization of the \$1,250,000 that the university will receive from Chartwells. Dr. Snyder stated that approximately half of the funds will be set aside in a reserve fund for amortizations that the university will pay out at the end of the five years. She added that the balance of the funds will be used for improvements in food court retail operations concepts, a School of Education mini-food service area, and food service general operations in the residence halls and the Oakland Center.

The motion to amend was unanimously approved by those present. The original motion as amended was approved with six affirmative votes and one abstention by Trustee Baskin. Trustee Baskin stated for the record that he did not participate in the final selection of the CM and has not voted in the past with respect to the other buildings that this particular CM has undertaken on behalf of the university. He added that he has abstained from any involvement in the selection of the CM. Trustee Baskin also congratulated Ms. Janet R. Hepburn, Construct Manager for Capital Planning and Design, and Mr. Postlewate for their diligent work on this project. Trustee Grech-Cumbo also congratulated Dr. Snyder on her efforts.

#### **L. Approval of Modification of Viron Energy Services Agreement**

Trustee Crissman stated that in March of 1997, the university executed an agreement with Viron Corporation to administer the design and construction of a number of Energy Conservation Measures (ECM) that included replacement/retrofit of air conditioning chillers,

installation of new windows, new computerized HVAC controls, and campus lighting upgrades. She noted that through this agreement, the university has saved \$1,512,632 in utility costs, exceeding the guaranteed savings target of \$115,525. Trustee Crissman stated that the Viron Energy Services Agreement requires that the university pay a \$40,000 per year service fee to Viron to monitor the systems installed 3 ½ years ago; however, it is believed that these funds could be more productively utilized for other services that address the campus as a whole, such as facility and energy audits, re-commissioning building systems, and implementing additional ECMs. Trustee Crissman added that this amendment to the agreement was reviewed by the General Counsel's office.

Trustee Crissman moved approval of the following resolution:

RESOLVED, that the Vice President for Finance and Administration may execute the attached amendment to the existing Viron Energy Services Agreement to contract for alternative energy services and to eliminate the Viron annual report and savings guarantee; and, be it further

RESOLVED, that the University's Facilities Management department will provide the Board with an annual report covering energy consumption for the entire campus.

Trustee Doyle seconded the motion.

In response to a question posed by Trustee Grech-Cumbo, Ms. Schaefer stated that the amendment is to pay Viron \$49,000 annually to have Viron's engineer conduct facilities audits to identify additional ECMs, instead of conducting painstaking calculations of energy savings that the university is already aware of.

The motion was unanimously approved by those present.

#### **V. Discussion of August 7, 2002 Board of Trustees Formal Meeting Agenda**

Chair Nicholson stated that if any Board member has additional changes or questions regarding the August 7, 2002 Board agenda, please contact the Secretary to the Board of Trustees.

#### **VI. Other Items that May Come Before the Board**

There were no other items presented to the Board.

**VII. Adjournment**

Chair Nicholson adjourned the meeting at 3:23 p.m.

Submitted,

Approved,

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Victor A. Zambardi  
Secretary to the Board of Trustees

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Ann V. Nicholson  
Chair, Board of Trustees