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## Open enrollment to begin Nov. 3, now offered online

By **Jeff Samoray**, OU Web Writer

OU employees will be able to make changes to their benefits packages during open enrollment, Monday, Nov. 3, through Friday, Nov. 14. Employees can expect to receive open enrollment materials through on-campus mail this week. Employees should review this material to decide if they want to make any changes. The menu of benefit choices remains the same as last year. New coverage is effective Thursday, Jan. 1, 2004.

Open enrollment materials will contain information on all available benefits as well as rate sheets, a medical and vision plan comparison, information on flexible spending accounts, and information and instructions for online open enrollment – a new method of changing your benefits package using OU's SAIL information system via the OU Web site.

"The idea behind online open enrollment is to put the power in the employees' hands," said Benefit and Compensation Services Manager Barbara McGuire. "Some forms will still need to be filled out by hand and returned to our department, such as changes to life insurance coverage, or if you want reimbursements from your flexible spending account to be deposited in your bank account. In general, we think online open enrollment will make the process quicker and easier for everyone."

For more information about open enrollment, employees may contact the Benefit and Compensation Services Office, 142 North Foundation Hall, at (248) 370-4207 or [benefits@oakland.edu](mailto:benefits@oakland.edu). Information sheets and forms pertaining to open enrollment also may be found by clicking the "Staff Benefits" button on the [University Human Resources](#) Web site.

### SUMMARY

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