

Present: Claudia Petrescu (Chair), Claire Rammel (*Ex Officio*), Kris Condic (*Ex Officio*), Manohor Das, Meghan Harris, Robert Noiva, Meir Shillor, Julia Smith, Kris Thompson, Jennifer Vonk

Absent: Ledong Li, Shaun Moore (*Ex Officio*), Mohammad-Reza Siadat, Rajeev Singhal

Staff: Tina Tucker (Secretary)

Claudia Petrescu called the meeting to order at 1:38PM

APPROVAL OF MINUTES

Meir Shillor moved to approve the minutes of the April 26, 2017, Graduate Council Meeting as written. Jennifer Vonk seconded the motion. Motion passed with one abstention.

2017-2018 GRADUATE COUNCIL ELECTIONS

- Nominations were made as follows
 - Parliamentarian—Claire Rammel
 - Vice Chair—Robert Noiva
 - Secretary—Tina Tucker

Kris Thompson moved to approve the elected nominees to hold the positions for the 2017-2018 Graduate Council. Meir Shillor seconded the motion. Motion passed unanimously.

REPORT FROM THE CHAIR

- FALL 2017 ENROLLMENT
OIRA (September 7, 2017)
 - On the first full day of class, enrollment is down 4.4% compared to last year
 - Undergraduate enrollment is down 4.8%, with *returning undergraduates down 4.1%*
 - Graduate enrollment is down 2% from last year.
 - Graduate enrollment is higher in relation to targets, while undergraduate is lower than last year at this time.
 - New Master's students are up 1.4%.
 - New Doctor's students are down 18% (by 28 student).
 - Returning graduate student enrollment is up 1.6%.
- Summer I Credit scholarship

School/College	APPLICATIONS		SCHOLARSHIP RECIPIENTS	
	Number of applicants	Number of credit requested	Number of RECIPIENTS	Number of credit AWARDED
CAS	15	72	2	4
SEHS	204	1218	18	51
SECS	45	141	2	6
SoN	14	76	4	10
SHS	43	245	4	9
SBA	27	124	5	14
TOTAL	348	1876	35	94

- Fall 2017 (\$1000/scholarship)

FA17 Graduate Student Scholarship Applications							
September 1, 2017							
	CAS	SBA	SECS	SEHS	SHS	SON	Total
GENDER							
Female	15	17	14	75	17	16	154
Male	14	11	23	19	4	3	74
Queer	1						1
Total	30	28	37	94	21	19	229
LEVEL							
Master	25	28	29	74	11	18	185
Doctorate	5	-	8	20	10	1	44
Total	30	28	37	94	21	19	229
ETHNICITY							
Asian/Pacific Islander	4	12	19	7	4	-	46
Black/African American	1	3	2	23	3	5	37
Hispanic/Latino	2	1	1	2	1	-	7
Native American/American Indian	1	-	-	-	-	1	2
White	21	12	14	60	12	12	131
Other	-	-	-	1	1	-	2
Blank	1	-	1	1	-	1	4
Total	30	28	37	94	21	19	229

- Program Review. Pilot – completed
 - Strengths of new model:
 - Short
 - Oriented towards sustainability, change (growth)
 - Students voice is being heard (survey)
 - All faculty are part of the review
 - School/college dean involvement in the process
 - Outcome: Action steps
 - Schedule of AY 17-18 program review – Pending Provost Decision
 - Overdue Program review situation:
 - 31 out of 69 (total) programs were reviewed 10 years ago
 - 11 programs were reviewed in 2014
 - 31 were scheduled for program review in 2015 (not completed)
 - 11 were scheduled for program review in 2016 (not completed)
 - 10 scheduled for review in 2017 (3 were included in pilot)
 - Overall: 49 programs are overdue program review
 - Overdue Program assessment situation
 - 16 grad program assessments are overdue (some since 2011)
 - 12 grad programs have assessment due October 2017
- Graduate Student Exit Survey
 - 20% response rate
 - Key findings:
 - Overall great experience
 - research support, career services support, collaboration across disciplines, opportunities for research outside of thesis/dissertation, support for conference attendance, opportunities for grant writing are needed
 - E-space: survey report
- New initiatives: WRITING SUPPORT

Writing Center could co-host special sessions every other Thursday evening for graduate writers. These sessions would provide two things:

 - Guided discussion of a research/writing challenge introduced by a librarian, a faculty supervisor, an advanced graduate writer, or me, followed by
 - Time for graduate writers to examine their own writing with a graduate writing consultant.
 - START: October 12 from 6:00 PM to 8:00 PM in 212 Kresge Library
- New Initiatives

- Bringing faculty into Recruit - January (Steve)
- Grad application charge – Sept 18 (Steve)
- Handshake implementation for GA hiring (October) – Steve and Career Service
- Launching online petitions - October (Claire)
- Degree works – implementation – ongoing (Claire)
- PhD graduation rates – October (Claire)
- Master graduation rates – December (Claire)
- Grad Advisory Board and Capital Campaign (Claudia)
- Grad student travel (with ORA)
- PhD student research support (with ORA)

INFORMATION ITEMS

- The University Research Committee charge and Research Committee Membership change are on the agenda of the September 14th Senate agenda. Membership change includes eliminating Graduate Council representation on the committee.
- Dean Petrescu will email Michelle Piskulich and Dave Stone to inquire about the purpose of eliminating Graduate Council representation.

NEW BUSINESS

- Creation of subcommittees:
 - Graduate Student Success (mentorship, career planning, etc.)
 - Policies Review—Meir Shillor
 - Graduate Student Retention
 - Admissions

New Graduate Certificate in Lean Leadership Proposal

Reviewer: Bob Noiva

Hold: First Reading: Debatable, amendable, but not eligible for final vote at this meeting.

OLD BUSINESS

Master of Science in Safety Management

Reviewers: Zissimos Mourelatos and Julia Smith

Hold: Second Reading: Debatable, amendable, and eligible for final vote at this meeting.

Ph.D. in Education: Autism Spectrum Disorders—Reviewers: Jennifer Vonk and Meir Shillor

Reviewers: Meir Shillor and Jennifer Vonk

Work in Progress: Committee working with Dr. Chaturi Edrisinha

Master of Science in Information Technology Program Modification Proposal

Work on Hold

GOOD AND WELFARE

ADJOURNMENT

With no further business, the meeting adjourned at approximately 3:00 PM