

# MCSUO STAFF BULLETIN

SEPTEMBER 9 - 15, 1961

C A L E N D A R  
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SATURDAY September 9	6 p.m.	Social Hour at the Home of Chancellor and Mrs. Varner
	7:30 p.m.	Dinner at the Student Center
SUNDAY September 10	3 p.m.	Parents' Convocation Student Center
MONDAY September 11	2 p.m.	Administrative Group Meeting 141 North Foundation Hall
FRIDAY September 15	8 a.m.	Committee Meeting for Policy on Use of University Facilities 112 Student Center
	noon	Western Institutions Staff Meeting Student Center Cafeteria
	4 p.m.	All-University Picnic on Campus Southeast area of Student Center
	8 p.m.	Dance in Student Center

C A L E N D A R   D E T A I L S  
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SOCIAL HOUR AND DINNER: Mr. and Mrs. Varner will entertain University Board appointees in their home from 6 p.m. to 7, Saturday, September 9. Dinner will be served at 7:30 p.m. in the Student Center.

PARENTS' CONVOCATION: A convocation of parents of the freshman class will be held at 3 p.m., Sunday, in the Student Center. Refreshments will be served in the Lounge. The faculty will make themselves distinguishable to the parents by wearing lapel flowers.

ADMINISTRATIVE GROUP MEETING: Members of the administrative group will meet on Monday of each week at 2 p.m. in 141 NFH, unless otherwise notified.

COMMITTEE MEETING: A committee appointed by Mr. Varner to recommend a policy on use of University facilities will hold their third meeting at 8 a.m., Friday, in 112 Student Center. Members of the committee are: Messrs. Eklund (chairman), Pope, Sells, Swanson, Fritz, and Stoutenburg.

WESTERN INSTITUTIONS STAFF MEETING: Mr. Burke (chairman) will meet with the members each Friday at noon. Until completion of the Student Center's private rooms, the meeting will be held at a reserved table in the cafeteria. Members of the committee are: Messrs. Amann, Cherno, Hoopes, Matthews, Straka, Haden, Roseman, and Martin.

ALL-UNIVERSITY PICNIC: The Student Center Council is sponsoring a "Campus Grasser" (to begin at 4 p.m.) Friday in the area southeast of the Student Center. All University employees are urged to attend and bring their families. This is an opportunity to get acquainted with the members of the University family. There will be lots of food and fun. Tickets for food may be purchased for ten cents each to buy hamburgers, hotdogs, fish, potato salad, potato chips, cold drinks, and coffee. Ron Miller, chairman of the special events committee, says there will be competition between the Frosh-Soph-Junior classes in a tug of war, volleyball game, watermelon eating contest, and coordination race. The Class who wins the most events will receive a trophy to display in the Student Center. The picnic will be followed with a dance in the cafeteria. Casual dress, but not informal, is in order for the dance, says Jim Wolfe, dance chairman.

#### A N N O U N C E M E N T S

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MANAGEMENT COURSE: Mr. Eklund announces that a special course in management and executive development will begin in the Continuing Education program on September 13. This is the first in a series planned with GMC for the GM Truck and Coach Division.

SPEAKERS: Mr. Rhode is speaking to the Lake Orion Women's Club, Thursday, September 14, on the subject of "Lifelong Learning."

COLLATERAL PROGRAM: Mr. Straka reports that the program for the Fall Semester is much expanded over last years' program. With the exception of one event, the program will be held at 12 noon in 156 NFH. The first of the series, September 20, is a lecture by Mr. Clarke, assistant professor of classics, on the influence of Homer and the Homeric era on Western institutions and social ideas. The Staff Bulletin will announce forthcoming events of the program in the weekly calendar.

STUDENT EMPLOYMENT: Before any commitment is made by the individual employer and before a student can be paid from University funds, a Student Employment Referral Form must be submitted by the Dean of Students Office to the Business Office. Mr. Sells will appreciate your cooperation in following this procedure.

STAFF BULLETIN DEADLINE: Items for the Staff Bulletin must be turned in no later than Tuesday noon of each week. Please send all material to Mondine McNeil in 136 NFH. Thanks very much. Copies of the Bulletin will be mailed to the wives of faculty and staff members.

PERSONAL ITEMS: Mr. Prady is convalescing from minor surgery at Mount Carmel Mercy Hospital in Detroit.

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