

MICHIGAN STATE UNIVERSITY OAKLAND

Rochester, Michigan

ADMINISTRATIVE GROUP MEETING 13 APRIL 1960

Present: Alexander, Eklund, Hoopes, Matthews, McKay, Pope, Stoutenburg  
Swanson, Varner

MR. VARNER

Asked Mr. Pope to plan Open Houses for Sunday afternoons during the month of May.

Read a letter from Larry Witt announcing the visit of Dr. Munger, Specialist, American Field Services, African Studies, to the campus from May 24 to June 2. Dr. Munger would be available to visit MSUO on May 27 to talk with the students and faculty. Mr. Hoopes will answer Mr. Witt's letter and arrange Dr. Munger's program.

MR. EKLUND

Asked for reaction to the proposal that MSUO establish a summer college preping program to be sponsored by Continuing Education. Mr. Varner and Mr. Alexander spoke for the group when they pointed out the criticism MSUO would open itself to from outsiders. Further, such a program would be in conflict with our own student programs.

Announced that the Continuing Education enrollment for spring quarter is 398 students in 24 courses.

MR. SWANSON

Announced the receipt of \$4040.00 in new scholarship money from Mrs. Colbert and Mrs. Gossett. Fifty percent of the new scholarship money has been raised for 1960-61.

MR. STOUTENBURG

Explained the plans for the All University Freshmen Conference to be held April 28. All faculty and staff are invited to participate in the afternoon and evening activities. Mr. Hoopes will open the conference with a few remarks to the counselors and principals, and Mr. Varner will address the total group at dinner. Appointments have been made for each student to see his former high school representative. One of the highlights of the conference is to be the discussions which will involve the high school principals, counselors and teachers to be led by the chairmen of the academic areas.

MCKAY

Announced that Dr. Robert Wisner, Executive Director of the Mathematics Association of America may be joining us next year.

SUMMER SCHOOL

Mr. Stoutenburg indicated that 240 students were currently enrolled in the second term of Rhetoric and Literature, Western Institutions, French, Russian, Analysis of Elementary Functions and Chemistry. He recommended that serious consideration be given to a summer program but pointed out that this would not eliminate the need for third term courses in the fall. After a short discussion Mr. Varner asked Messrs. Hoopes, McKay, Matthews and Stoutenburg to survey the students and faculty and bring a proposal to this group.

Meeting adjourned.