

OAKLAND UNIVERSITY™



AP Assembly Meeting Minutes Thursday, April 9, 2020

1. Call to Order: 9:03 a.m.
2. Approval of Minutes for February (No meeting in March)
 - a. Approved by Jaclyn Fortier
 - b. Seconded by Lauren Leve
3. President's Report (Dan Arnold)
 - a. Awards Update
 - AP Assembly facilitates three awards
 1. New Professional, Rising, AP of the Year
 - Deadline extended to May 8
 1. Still open for nominations online
 2. [Nominate someone here!](#)
 - b. Partnering with AP Association on handling transition back to campus
 - Professional development session with UHR
 - How to transition and prepare for this
 - Will provide updates regarding this in the next few newsletters
4. President-Elect Report (Meaghan Cole)
 - a. Nominations and Elections update
 - i. Please vote if you have not yet
 1. Email received last week has a personal link that works just for you
 - b. OUCARES collection update
 - i. Stay tuned to receive updates on when to donate
 - ii. Please keep this in mind as we return to campus
 - c. Dates/locations for AP Assembly next year- soon to come!
 - i. Will receive these invitations today for the 2020 - 2021 academic year
5. Past President Report (Ann Voorheis)
 - a. Recognition
 - Submit names now through the [AP Shout Out form](#)
 - b. AP Awards
 - If interested in serving on an award committee email Ann: voorheissargent@oakland.edu
6. Treasurer Report (Sarah Konrad)
 - a. Current balance: \$3,324.18
 - Awaiting \$170 refund for HUB deposit
 - b. Approved requests, not yet purchased: \$550.00
 - Includes networking event (to be held when we return to campus)
 - c. Also exploring contributions to funds that support students and technology upgrades
 - d. Please share suggestions on this to apassembly@oakland.edu
 - e. Thank you to Meaghan Cole for taking over while Sarah is on leave!
7. Secretary Report (Kelsey Zuchowicz)
 - a. Let me know if you have any ideas for streamlining meetings or communications (zuchowicz@oakland.edu)
8. AP Association Report (Nancy Osmialowski)



- a. Cancelled last meeting
 - b. Next meeting will be held April 22 through Google Meet
 - Contact April Thomas Powell (thomaspo@oakland.edu) or Nancy Osmialowski (nrkrause@oakland.edu) if you are interested in participating
9. Senate Report (Paul Battle)
- a. March Senate meeting was cancelled
 - b. Second reading regarding catalog policies
 - c. Will be voting on these at the next meeting to be added to the catalog
10. Senate Committee Reports (APs on Senate Committees)
11. AP Assembly Committee Reports
- a. Communications (Kelsey Zuchowicz)
 - Please submit anything of interest for APs through the [newsletter submission form](#) on the top of the newsletter or [accessible through the AP Assembly website](#)
 - b. Social/Community Engagement (Emily Cutlip)
 - Hoping to hold some events sometime this summer
 - HUB event postponed for now
 - c. [Professional Development](#) (Jaclyn Fortier & Josh Wargo)
 - Postponing Some PD Sessions (Date TBD):
 1. “Creating Inclusive Spaces for Transgender Students at OU” (March)
 2. “It IS Easy Being Green: Creating a More Sustainable Campus” (April)
 - “Identifying and Intervening in Student Mental Health” - Cancelled for this PD Cycle, will prioritize for scheduling in 2020-2021 PD Cycle
 - Annual Networking Event - Moving to once we are back on-campus (Date TBD)
 - d. Voice of the AP (Emily Cutlip)
 - Will be able to update more on diversity ambassadors when we return to campus
 - Reconnecting with ERG leaders as well for partnerships
 - e. AP Recognition (Ann Voorheis): Consider nominating someone for an ap reward or one of the other awards
 - Submit names now through the [AP Shout Out form](#)
 - AP Awards
 1. Deadline extended to May 8
 - a. Still open for nominations online
 - b. [Nominate someone here!](#)
 - OU Rec Well online fitness classes
 1. [Information available here](#)
12. New Business
- a. Ron Watson update
 - Providing updates on benefits through UHR newsletter
 1. Will include links to these changes
 - Working with David Groves to update [COVID-19 page information](#)
 - Participating in emergency management meetings every morning
 - [Skillsoft available for online trainings](#)
 - Moving forward with cornerstone - updates to come in the near future



13. Good & Welfare

- a. Alumni is collecting nominations for Alumni Awards until April 13th - to honor achievements in business, community service, volunteerism and more! <https://oakland.edu/alumni/awards/alumni-awards/>

14. Next Meeting is **Thursday, May 14 at 9 a.m.**

15. Adjourn: 9:34 a.m.