

MICHIGAN STATE UNIVERSITY OAKLAND

Rochester, Michigan

ADMINISTRATIVE GROUP MEETING 27 OCTOBER 1959

PRESENT: Varner, Alexander, Eklund, Hoopes, Pope, Stoutenburg, Swanson

MR. VARNER

Announced that the budget for the 1960-61 fiscal year had been reduced 11% from the 1959-60 budget and that the State Board of Trustees accepted it as presented.

Explained the retirement program with TIAA as approved by the State Board of Trustees' October meeting:

It is recommended that the following recommendation be effective for participation in TIAA by members of our academic staff:

- A. For Persons under age 35 when first employed
 1. Faculty already enrolled in TIAA, regardless of rank, may elect immediate participation as of the date of their appointment.
 2. Faculty not previously enrolled in TIAA
 - a) Faculty holding the appointment of assistant professor, associate professor, or professor may elect immediate participation or defer participation until attaining age 35, at which date participation is mandatory
 - b) Faculty holding an appointment of instructor will be eligible for participation after a waiting period of 2 years. Participation is required after the 2-year waiting period or attainment of age 35, whichever is later.
- B. For persons over age 35 when first employed
 1. Faculty already enrolled in TIAA, regardless of rank, may elect immediate participation as of their appointment.
 2. Faculty not previously enrolled in TIAA
 - a) Faculty appointed with rank of assistant professor, associate professor, or professor may elect immediate participation and must enroll not later than 2 years from date of appointment.
 - b) Faculty appointed as instructors are not eligible until 2 years from date of appointment. After the 2-year waiting period, participation is required.
- C. Graduate assistants, assistant instructors, and temporary staff are not eligible for participation in the TIAA program.

Discussed state financial crisis and possible alternatives that the legislature has to solve the current problem. It was pointed out that hysteria created in the newspapers regarding "payless paydays" made it difficult to hire new faculty for next year as well as keeping a high morale among the current staff. It was pointed out that payrolls of the next two or three months can be met by student fees and that the faculty and staff should not be excited by what they read in the newspapers.

Appointed an AdHoc Committee to study ways and means to continue the good students' interest in MSUO. The committee will comprise of Alexander, Chairman; Pope, Stoutenburg and Varner.

Stated that a visit had been made to Kresge Foundation for possible financing of the library. A continued interest exists with Mr. Kresge and his staff; however, no final committment was made.

Announced the possibility of a fine arts festival to be held in the spring which would include exhibits in painting, music, pottery, etc. Mrs. Toshiko Takaezu has indicated an interest in displaying her artistic work in pottery at such a festival. The exhibit would be held at Meadow Brook Hall with any proceeds going into the MSUO Scholarship fund. The program would be supported by the MSUO Foundation, Chaired by Mrs. Elizabeth Gossett. Mr. Eklund was asked to pursue the over-all plans with community leaders.

Explained the need for participating in the Community Chest but emphasized the point that giving was an individual matter.

MR. ALEXANDER

Discussed the need for dormitories as early as possible. The cottage type of dormitories at Rutgers University was explained. It was agreed by those present that this general problem needed to be kept moving toward a date not later than fall 1961 for completion of the first units.

MR. HOOPES

Announced that Professor Robert Simmons from Marquette University's modern language department would be visiting the campus Monday and Tuesday. Dr. Simmons is Professor of German in which MSUO has some interest, and it is hoped that he will join our staff.

MR. EKLUND

Requested that a policy statement regarding the use of the MSUO physical plant by outside groups be set up. It was pointed out that groups using the University's facilities should involve the resources and the topic of the meeting should be educational or to learn about the University. Mr. Varner indicated that political groups might use the University if the program is of an educational nature and if the following provisions are observed:

- A. Group must be state or national level.

B. State Chairmen of the other parties should be notified of the meeting.

C. Permission must be cleared through Mr. Varner.

A working draft of the policy will be furnished by Mr. Eklund at the November meeting.

MR. STOUTENBURG

Announced the withdrawal of 24 students and indicated the reasons to be primarily financial and military service.