

MEMORANDUM

July 9, 1976

To: Provost Frederick W. Obear

From: Norton C. Seeber

Subject: Annual Report of the SEM

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Rather than use a normal format for the Annual Report of the SEM for 1975-76, I am instead submitting in its place the voluminous "report" we made recently to the Board of Trustees. This document contains almost all the information normally included in our annual report. A few additional comments are noted below:

1. Faculty FTE was reduced by one position (net) for 1975-76 relative to the previous year. Very late in the year another position was made available to the SEM. We are at present trying to fill this position with a full-time person. The number one candidate is Raymond Guydosh, who may or may not accept our offer. If that effort fails, we shall use part-time personnel as a temporary palliative and then enter the markets aggressively next year.
2. As of this moment, Professor Karl Gregory will return this fall from a leave with the Congressional Budget Office in Washington. Professor George Tzoannos will be leaving us to return to Greece. Professor Alice Gorlin will be returning in the fall from a combined sabbatical-research leave, but will be absent on leave-no-pay during the Winter 1977 Semester to teach and research at The University of Michigan. Aside from these rather trivial changes, our staffing will remain essentially static.
3. The secretarial situation in the SEM continues to be precarious. One secretary is still being supported by gift funds, and I am afraid this use of such funds cannot continue indefinitely. As you recall, it was our expectation that the reduction in general fund support for secretaries would be of one year's duration only. We need to reestablish the lost general fund secretarial position at the earliest possible time.
4. Programmatically, we are moving somewhat more heavily into the evening, both at the undergraduate and master's levels. Movement toward more curricular options is at least temporarily hindered because of faculty (and other) resource shortages.

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In all, it has not been a banner year for the SEM (nor for the University). I would like to be able to say that we will expand substantially for 1976-77, but that is not going to be possible, given resource availability. Hopefully, the tide will turn by the following year and we will be able to accommodate all those who appear to be entering our undergraduate pipeline (as indicated by the number of entering students choosing our curricula), as well as expand further in the evening graduate markets. What we need are resources and the will. We can provide the will, if the University can provide the way.

NCS/mi  
enclosure