

March 19, 2008

To: Tamara Machmut-Jhashi, Interim Associate Provost  
Secretary of the University Senate

From: Shannan McNair, Chair  
University Assessment Committee

Subject: Response to Assessment Plan in the Proposal for a BA in Japanese

The University Assessment Committee (UAC) has reviewed and accepted the assessment plan for the proposed BA in Japanese.

The committee is impressed with the thoroughness of the plan. We therefore approve the assessment plan with no requirements for revisions. You will need to report on the assessment process and findings directly to the UAC. The first assessment report will be due February 15, 2010, two years after the implementation of the plan, with all future assessment reports due on a 2-year cycle.

Reporting formats, details of the criteria the UAC uses to review assessment plans and reports, and current reporting schedules may be found at the UAC website:

<https://www2.oakland.edu/secure/oira/assessment.htm>

In your report please include a summary of scores for the assessment measures and append a copy of the test(s)/measure(s).

If you would like additional information, please contact Shannan McNair(ext. 4115 [mcnair@oakland.edu](mailto:mcnair@oakland.edu)).

cc: Virinder Moudgil, Vice President for Academic Affairs and Provost

Ron Sudol, Dean, CAS  
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