

**Present:** Kris Condic (*Ex Officio*), Seong Cho, Meghan Harris (*Co-Chair*), Lisa Hawley, Rebecca Leigh, Joanne Lipson Freed, Zissimos Mourelatos, Mohammad-Reza Siadat, Meir Shillor, Kris Thompson

**Not Present:** Brandy Randall (*Chair*), Robert Noiva, Claire Rammel (*Ex Officio*)

**Staff:** Celia Knobelsdorf (Secretary)

The meeting held remotely

#### APPROVAL OF MINUTES

*Joanne Lipson moved to approve the minutes of the November 18, 2020 Graduate Council Meeting as written. Zissimos Mourelatos seconded the motion. Motion passed unanimously.*

#### REPORT FROM THE CHAIR

Nothing at this time

#### NEW BUSINESS

##### A. Subcommittee Mentorship Award

Kris Thompson, Lisa Hawley and Meghan Harris volunteered to sit on the subcommittee for the Outstanding Graduate Mentorship Award. They will work with Brandy to submit the nominees for vote to the Graduate Council. The current deadlines are:

- January 16, 2021 Nomination Deadline
- January 18 – January 21, 2021 Subcommittee Review of nominations
- January 22, 2021 (3:00 p.m.) Voting Deadline
- January 25, 2021 Announcement Deadline

##### B. Effective Use of Zoom

Meghan Harris discussed the various features that are available while participating in Zoom meetings, such as icon for raising your hand when wanting to speak. Members of Council shared their experience with Zoom. It was suggested, and agreed upon, that we would use the “yes” and “no” options in the participant window to vote from now on.

#### DISCUSSION ITEMS

- **Navigation of Graduate Council Website**  
Confusion remains in navigating the Graduate Council website for obtaining information and the required forms necessary for program modifications. Graduate School is looking at reformatting the site.

#### INFORMATIONAL ITEMS

Nothing at this time

#### GOOD AND WELFARE

Nothing at this time.

#### ADJOURNMENT

With no further business, the meeting adjourned at approximately 1:59 p.m.