

**AP Association Meeting Minutes**  
**August 16, 2017**

In attendance: Kelly Brault, Josh Stotts, Tricia Westergaard, Marie VanBuskirk, Anthony Gallina, Maria Ebner-Smith, Greg Jordan, April Thomas-Powell, Kelly Gianetto, Patrycja Camello, Don Ritenburgh, Sara Webb, Stephanie Willis (AP Assembly Rep;

Guests: Allyson Forest, Elizabeth Pare, Sherri Kirby

Not present: Stephanie Lee

Call to Order/Introductions

Approval of meeting minutes from July (Approved)

Treasurer's Report

- Patrycja now has access to accounts, got sales tax reversed/reimbursed for the OU held account. No changes to budget amounts otherwise.

President's Report

- Moved to next week, meeting August 22nd
  - Will follow up on RFP for performance review process
  - Only group on campus paid/rated/evaluated by goals
- Met with past AP Association Presidents - considering reaching out to some sort of regular meetings with new OU President as happened historical

Old Business

- Career development - there was an issue initially with employee benefits not credited when fall 2017 bills were issued, has since been rectified
- Questions for Willie and Ron for tuition assistance program
  - Can the form indicate contact if form is being submitted after due date (or adjustments made later) - Response, "for further assistance contact UHR"
  - How do we know the form has been processed? - Response, "really don't - final email to applicant says that the form is locked" - recommended that UHR tighten the language to reduce ambiguity
    - Looking for language that clarifies that all forms will be processed by X date if submitted by deadline. Others may have to pay ahead, etc.
    - Looking for improvement on the process.
  - Why does tuition assistance program not cover certificate programs? - Response - will pay for certificate or degree, but only on the credit side, not on the PACE side. Topic for continued discussion.
    - CT contract indicates "unlimited" dependent tuition covered. Will review as AP Association and bring to Ron and Scott. 50% up to 32 credits for dependents, seeking clarification

New Business

- Working on scheduling a meeting with Ron Watson and Scott Kunselman (September 20th?).  
Topics to consider:
  - Potential down the road for health contribution to increase, want to plan to address
  - Retirement contributions (Sergeant contract changed, will that impact APs?) - changing to University 10%, unless employee contributes 3%, in which case university will increase contribution to 13% (so 16% total)
  - Is there a change in compensation philosophy? Is this BOT driven, COO driven, etc?
  - Is there a real difference in employee groups? Benefit and pay changes seem to impact the different employee groups in the same ways

#### Questions asked by APs

- None to discuss

#### Committee updates

- All AP Meeting committee needed (thinking of week of winter break, February, 19-23)
  - Kelly Brault, Don Ritenburgh, Anthony Gallina will help
  - AP Assembly usually funds food

#### AP Assembly Updates

- Anna Mrdeza is leaving, Stephanie Willis is taking role, special election to fill president elect position; nominations available through the 25th
- Suggestion - pair a new employee with AP Assembly/Association to let new employees get acclimated with OU opportunities
  - Need to define more, what this means. One time meeting with coffee, etc? Will bring more details back once flushed out

#### Other

#### Reminders

Meeting Adjourned (1:00 p.m.)

Next Meeting: September 20, Heritage Room in OC.