



# OAKLAND UNIVERSITY SENATE

## OAKLAND UNIVERSITY SENATE

Thursday, 9 April 1987  
3:10 p.m.  
Gold Room A, Oakland Center

### **AGENDA**

Respectfully submitted by Keith R. Kleckner for the Steering Committee

#### A. Old Business:

1. Motion from the Graduate Council to increase credit requirements in the M.A. in Counseling Program (Messrs. Dahlgren and Pine). Item B.I. from the agenda of 12 March 1987:

**MOVED** that credit requirements for the M.A. in Counseling program be increased from 36 to 48 semester hours.

Second Reading: Debatable, amendable, and eligible for vote at this meeting.

2. Motion from the Steering committee regarding Senate representation of the Eye Research Institute (Ms. Wilson; Mr.- Witt). item B.2. from the agenda of 12 March 1987:

**MOVED** that the Senate repeal its legislation of 6 December 1979 linking faculty of the Institute of Biological Sciences with those of the Center for Health Sciences for purposes of Senate voting and representation by establishing separate rights of representation for the Eye Research Institute. The Director of the Eye Research Institute shall be seated ex officio and voting. Faculty holding primary appointments in the Eye-Research Institute shall be entitled to minimum representation of one elected seat and such additional seats as may be warranted by the Senate's apportionment procedures.

Second Reading, at this meeting. Debatable, amendable, and eligible for final vote

#### B. New Business:

1. Motion from the Academic Policy and Planning Committee to establish a system for recording I-grades and requirements for their completion (Mr. Chipman):

**MOVED** that written records must accompany the assignment of an incomplete grade for any undergraduate or graduate student, specifying the work that must be completed in order to remove the 1-grade and a schedule for completing that work.

Sufficiently detailed information about course expectations must be provided to allow another faculty member to carry out terms of the agreement, if necessary. Copies are to be maintained by the instructor, the student and the instructor's department office; forms should be submitted to the department office along with any grade sheets recording I grades. Responsibility for requesting the incomplete rests with the student; although faculty members may, at their discretion, initiate preparation of the I grade form in emergency situations when the student is unable to do so. This policy is to take effect with the fall 1987 semester.

First reading: . Debatable, amendable, but not eligible for final vote at this meeting

Comment: This proposal originated with the University Committee on Undergraduate Instruction in response to concerns associated with the new undergraduate grading system. It has since been approved by the Graduate Council and by the APPC, which now refers it to the Senate as a matter of academic policy affecting both undergraduate and graduate students. The motion responds to two problems:

- a) the new undergraduate grading system, which significantly extends the period of a semester or a session that may be represented by an I-grade and the consequently increased volume of work that may be entailed in removing that grade; and
- b) the need of faculty colleagues to supervise the remaining work in a course for which an I-grade has been awarded when the original instructor goes on leave, is disabled, resigns, or dies.

A form will be made available to department offices for recording the reason for the I-grade, the instructor's expectations for the work that remains to be completed (with a schedule for completing specific parts unless all are welcome simultaneously in the eighth week of the next semester in which a student registers), and a method for calculating the course grade once the work comes in. The intent is to ensure that both the student and the instructor understand the terms under which the I-grade was awarded and to ensure as well that another faculty member could substitute for the original instructor if necessary.

The major policy change entailed in adoption of this system is that responsibility for initiating the assignment of an I-grade shifts from the instructor to the student. It is the student who is responsible for requesting an I-grade and submitting the form to the instructor by the time of the scheduled final examination. In emergency situations (when a student is known to be hospitalized, for instance), the instructor may initiate the process and send the completed form to the student. The instructor is not encouraged to initiate this process, however, simply because a student fails to turn in end-of-semester assignments nor as a means of staving off a disappointing grade.

2. Motion from the Academic Standing and Honors Committee to modify its membership specifications (Mr. Righter):

**MOVED** that membership of the Academic Standing and Honors Committee be expanded by the addition of the Coordinator of the Academic Skills Center (or designee) as a non-voting, ex officio member.

First Reading: Debatable, amendable, but not eligible for final vote at this meeting.

Comment: Current membership of this committee consists of five voting members: four faculty appointed by the Senate and the Provost (or designee). There are also four non-voting members: three students and the Vice President for Student Affairs (or designee). The committee feels that it would benefit from inclusion of a person who has direct contact with the students whom it assigns to the Dismissal Option, Program. (Note: Steering Committee discussion of this motion elicited a suggestion that the new ex officio member be the Director of the Academic Skills Center [or designee] rather than the Coordinator.)

3. Procedural motion from the Steering Committee to fill a vacancy the Academic Standing and Honors Committee (Mr. Hough):

**MOVED** that Augustin Fosu be confirmed as appointed to replace Alice Gorlin on the Academic Standing and Honors Committee from the Winter 1987 semester through Winter 1988.

Procedural Motion: Debatable, amendable, and eligible for final vote at this meeting.

4. Motion from the Steering Committee nominating certain faculty members to the Senate standing committees (Ms. Hildebrand):

**MOVED** that the faculty nominated below be confirmed as appointed to committees and terms as specified:

**a. Academic and Career Advising Committee**

NOMINEES to new two-year terms (1987-89) effective fall 1987  
Eleftherios Botsas  
Mary Eddy

CONTINUING MEMBERS serving final year (1987-88)  
Alice Horning (Chair)  
Jerry Marsh  
Howard Splete

**b. Academic Computing Committee**

NOMINEES to new two-year (1987-89) effective fall 1987  
James Dow  
Donald Hildum  
Syed Mahmud

CONTINUING MEMBERS serving final year (1987-1988)  
David Doane  
Anna Dugan  
Jack Nachman

**c. Academic Conduct Committee**

NOMINEES to new two-year terms (1987-89) effective fall 1987

Harvey Burdick  
C. L. Ko (Alternate)  
Steve Miller  
Subbaiah Perla

CONTINUING MEMBERS serving final year (1987-88)

Rita Gallagher  
Mildred Merz  
Anne Tripp (Chair)

#### **d. Academic Policy and Planning Committee**

NOMINEES to new two-year terms (1987-89) effective fall 1987

Joan Rosen  
Robby Stewart  
Carol Zenas

CONTINUING MEMBERS serving final year (1987-88)

Sharon Bostick  
George Coon  
Ronald Tracy (Chair)  
Christian Wagner

#### **e. Academic Standing and Honors Committee**

NOMINEES to new two-year terms (1987-88) effective fall 1987

Norman Kloosterman (Chair)  
Kristine Salomon

CONTINUING MEMBERS serving final year (1987-88)

Augustin Fosu  
Bruce Mann

#### **f. Admissions and Financial Aid Committee**

NOMINEES to new two-year terms (1987-89) effective fall 1987

Frances Jackson  
William Jones  
Ralph Mobley

CONTINUING MEMBERS serving final year (1987-88)

Asish Nag (Chair)  
Sarma Vishnubhotla

#### **g. Campus Development and Environment Committee**

NOMINEES to new two-year terms (1987-89) effective fall 1987

David Housel  
Diane Wilson

CONTINUING MEMBERS serving final year (1987-88)

David Meyer  
Janice Schimmelman (Chair)  
Brent Steel

#### **h. General Education Committee**

NOMINEES to new two-year terms (1987-89) effective fall 1987

Bonnie Abiko  
Pamela Hilbers  
Robert Stern

CONTINUING MEMBERS serving final year (1987-88)

Penny Cass  
Renate Gerulaitis (Chair)  
Jerrold Grossman

#### **i. Research Committee**

NOMINEES to new two-year terms (1987-89) effective fall 1987

Gary Moore  
Ronald Sudol  
Nalin Unakar  
Steve Wright

CONTINUING MEMBERS serving final year (1987-88)

Kevin Murphy  
Dean Purcell  
Michael Sevilla (Chair)  
Carol Swift

#### **j. Teaching and Learning Committee**

NOMINEES to new two-year terms (1987-89) effective fall 1987

William Fish  
Sherman Folland  
Subramaniam Ganesan

CONTINUING MEMBERS serving final year (1987-88)

Leo Gerulaitis (Chair)  
Barbara Hamilton  
Mary Krammin

#### **k. University Committee on Undergraduate Instruction**

NOMINEES to new two-year terms (1987-89) effective fall 1987

Harold Hotelling : School of Business Administration  
Sharon Muir : School of Human and Educational Services  
Kathleen Emrich : School of Nursing

CONTINUING MEMBERS serving final year (1987-88)

David Downing: College of Arts and Sciences

Linda Hildebrand: Library

Joseph Hovanesian: School of Engineering and Computer Science

Osa Jackson: School of Health Sciences

Procedural Motion: Debatable, amendable, and eligible for final vote at this meeting.

D. Good and Welfare:

Private Resolutions

E. Information Items:

1. The final meeting of the Senate for 1986-87 will be held on Monday, 27 April, at 9:30 a.m. in the Gold Room of the Oakland Center. Please note that this is a new time.
2. On Thursday, 2 April, the Joint Capital Outlay Committee of the Legislature released the funds necessary for Rossetti and Associates, architects for the library expansion project, to prepare final drawings and bid documents. After twenty years of preparations far a larger library, we are going to get one!

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