

MICHIGAN STATE UNIVERSITY OAKLAND

ADMINISTRATIVE GROUP MEETING

October 3, 1960

PRESENT: Messrs: Alexander, Eklund, Hoopes, Matthews, McKay, O'Dowd, Pope, Stoutenburg, Swanson, Varner

Mr. Varner announced that the Ford Foundation is not willing to finance our proposed "visiting professor-teacher project".

Messrs: Varner, Hammerle and McKay will visit with Mr. Dees of the National Science Foundation to discuss possible financing of future science projects.

Mr. Pope will be the faculty advisor for the student newspaper and yearbook staff.

Mr. Varner stated that he encouraged faculty and students to participate in the political parties of their choice.

Mr. Stoutenburg asked the Group whether additional thought had been given to requiring mid-term grades this fall. It was agreed that grades would be reported to the Registrar's Office on a date to be determined by Messrs. Hoopes and Stoutenburg. Grade reports will be prepared for all freshman students and distributed to the students, the academic advisors, the Dean of the Faculty and the Dean of Students.

Mr. Eklund informed the Group that effective January 1, 1961, Mr. William Rhode will become Assistant Director of Continuing Education. Mr. Rhode will continue to teach one MSUO class.

Mr. Hoopes announced: (a) the appointment of Mrs. Jean Peters to teach one section of Rhetoric & Literature 011 in the evening, beginning October 11; and (b) the appointment of Mrs. Susskind as a teaching assistant in Chemistry.

Mr. Varner asked Messrs. Hoopes, Matthews, McKay, O'Dowd and Stoutenburg to discuss the development of a Summer School Program in 1961.

Mr. Hoopes is writing to the national headquarters of Phi Beta Kappa to seek conditional membership for qualified MSUO students. He will suggest a 4 year probationary period to be evaluated by: (a) examining potential candidates, and (b) guaranteeing proper selection of qualified students for membership by the faculty who are members of Phi Beta Kappa.

Mr. Pope proposed a program to honor students who work to the total of their capacity. After a short discussion Mr. Varner suggested that Mr. Pope put his proposal in writing for review by this Group at a later date.

Mr. Alexander explained the interest of the National Council of Churches to discuss the place of religion on the campus. Several meetings will be held October 5 involving students and faculty participation on this question. All are invited.

Meeting adjourned.