

OAKLAND UNIVERSITY™



AP Assembly

Meeting Minutes

Thursday, October 10, 2019

1. Call to Order: 9:18 a.m.
2. Brief presentation from University Communications and Marketing by Debra Lashbrook and Mandy Summers
3. Approval of Minutes:
 - a. Approved by: Sarah Konrad
 - b. Seconded by: Ashley Cerku
4. President's Report (Dan Arnold)
 - a. Anthony Galina & Kelly Brault - AP Sponsored Scholarship Fund
 - Student Emergency Fund
 - AP sponsored; awarded through the Dean of Students Office
 - Need based award based on circumstance
 - Fund letter to be announced soon
 - b. Benefits and Wellness Fair; Wednesday, October 23 from 9 a.m. - 1 p.m. in the Recreation Center
 - Staffing
 1. [Sign up here to volunteer to work the AP Assembly and AP Association table](#)
 - c. DEI Updates
 - Enacting on the fourth strategic goal focused on Diversity
 - Subcommittees formed; more to come
 - Goal is for two actionable items for the academic year
 - Be sure to add the diversity calendar to your calendar
 1. "Other calendars" and type in diversity@oakland.edu
 - d. Diversity Luncheon/Recognition Committee
 - Engage the ERGs as well as involvement in these groups
 - Funding request to cover 200 employees participation
 - e. Ice Cream Social
 - Last Grand Idea winning submission
 - More updates to come
 - f. President - March Meeting
 - Will have a question submission survey closer to the date of the meeting
5. President-Elect Report (Meaghan Cole)
 - a. November meeting partnership is with Veteran Support Services
 - Can stay after to sign cards that will be sent to veterans
 - Also sending out cards to recognize employee veterans
 - b. Encourage new APs to attend and participate in AP Assembly meetings and events
6. Past President Report and Recognition (Kelsey Zuchowicz for Ann Voorheis)
 - a. Grand Idea is being replaced. Leadership Academy is exploring university recognition programs.
7. Treasurer Report (Sarah Konrad)
 - a. Current balance: \$4,233.84
8. Secretary Report (Kelsey Zuchowicz)



- a. Please submit anything of interest for APs through the newsletter submission form on the top of the newsletter
9. AP Association Report (April Thomas-Powell)
 - a. Next meeting: **Wednesday, October 30 from 11:30 a.m. - 1p.m. in Lake Erie Room, Oakland Center**
10. Senate Report (Paul Battle & John D. Meldrum)
 - a. SFH Expansion Update: 39 classrooms to 50 classrooms, plus collaborative space
 - Collaborative space will be similar to the Engineering Building spaces
 - Expansion will face round-about and east side of the building
 - Will appear similar to the OC renovation architecture
 - b. SEM Open House: November 19
 - Opportunity for everyone to provide feedback for these goals
 - c. Youth Protection Policy moving forward
 - d. OU moving forward with purchasing 3300 University Drive office building/warehouse
 - Located next to Auburn Hills Fire Department
 - Goal is to open faculty offices and research space potential
 - e. Grad ESL Policy discussion was delayed
11. Senate Committee Reports (APs on Senate Committees)
12. AP Assembly Committee Reports
 - a. Communications (Kelsey Zuchowicz)
 - Ashley Cerku on drafting and sending out the newsletter
 - Please submit all newsletter addition requests through the form so we both receive it
 - b. Social/Community Engagement (Lauren Leve)
 - Trivia event was successful!
 - c. Professional Development (Kelsey Zuchowicz)
 - Exploring equipment options for live streaming and recording PD sessions
 - Goal is to establish a PD library through eSpace
 - Mad for PD: Christina Moore
 1. [Productivity Calendar](#)
 - d. Voice of the AP (Joel Morrah)
 - ERG participation
 - e. AP Recognition (Kelsey Zuchowicz)
 - Keep recognizing AP's
 - Next recognition meeting on Monday, 10/14, 2pm 520 ODH
 1. Let us know if you would like to join
 - Recognition lunch coming in December, look for more information
13. New Business
14. Good & Welfare
 - a. The Defamation Experience - Tuesday, 10/15 from 1 to 3 p.m. in Ballrooms A & B, OC
 - b. Next LGBTQIA ERG Meeting - Friday, 10/18 from 12 to 1 p.m. in 110 A O'Dowd
15. Next Meeting is **Thursday, November 14 at 9 a.m. in Gold Room C, Oakland Center**
16. Adjourn: 9:55 a.m.