

Oakland University

GRADUATE COUNCIL MINUTES

Wednesday, January 20, 2015 – Meeting #9

Location: 242 KL

Meeting Time: 2:00-4:00 pm

Approved: February 3, 2016

Present: Kris Condic (*Ex Officio*), Karl Majeske, Zissimos Mourelatos, Robert Noiva, Claudia Petrescu (Chair), Harvey Qu, Claire Rammel (*Ex Officio*), Brad Roth, Mohammad-Reza Siadat, Julia Smith, and Kris Thompson

Absent: Margaret Glembocki and Ledong Li

Staff: Tina Tucker (Secretary)

Claudia Petrescu called the meeting to order at 2:00PM.

APPROVAL OF MINUTES

Bob Noiva moved to approve the minutes of the January 6, 2016, Graduate Council Meeting as written. Meir Shillor seconded the motion. Motion passed unanimously.

REPORT OF THE CHAIR

- Master of Science in Information Technology Program Modification Proposal—Reviewers assigned: Karl Majeske and Kris Thompson
- Will be meeting with a group of faculty tomorrow regarding the Graduate Student Research Conference scheduled for May 27, 2016. The Foundation will be looking for sponsors for the event and working with Dr. Petrescu to identify awards for students.
- Graduate Study has received \$50,000 from the Provost's Office and Dr. Petrescu will be working on how to spread the funds among scholarships, research, and travel support to conferences for students.

OLD BUSINESS

No Old Business

NEW BUSINESS

PhD in Nursing New Program Proposal

Reviewers: Bob Noiva and Brad Roth

First Reading: Debatable, amendable, but not eligible for final vote at this meeting.

Motion: To approve the PhD in Nursing New Program Proposal.

Brad Roth made a motion to open discussion on the PhD in Nursing New Program Proposal. Kris Thompson seconded the motion. During discussion of the proposal, council raised questions and

made recommended suggestions, revisions, and corrections. **(See Attachment A)**. The council members recommended that the School of Nursing submit a revised proposal, with track changes, addressing the questions and the recommended suggestions, revisions, and corrections. Council also recommended, once a revised proposal has been submitted, inviting representation from the School of Nursing to address the questions at a future Graduate Council Meeting.

GOOD AND WELFARE

No Good and Welfare

ADJOURNMENT

With no further business, the meeting adjourned approximately 3:03 PM.

ATTACHMENT A

Budget:

- a. Please explain why: The GA numbers in the budget and budget justification are not consistent. The budget lists up to 4 GAs. The budget justification says 10. (Page 56-59 -Appendix G):
- b. If the plan is to have 14 total students in the program with 10 students receiving Graduate Assistantships and Tuition Remissions, how will the program support itself with only 4 paying graduate students?
- c. Where does the \$190,000 “other income” in each year come from? No justification is given whatsoever.
- d. In the budget, there is an item for “Faculty” and an item for “Faculty Overload” but their justifications sound the same. Is one of these for hiring faculty to teach undergrad classes so other faculty can teach new grad classes?
- e. Item 1 in the budget justification says “The PhD program is an 81 credit degree” but pages 8, 14, 50, etc. all say 89.
- f. Staff support is mentioned as 0.5 FTE in the document and 0.25 FTE in the Budget justification. Additional support from the two full-time administrative staff members for efforts in teaching and research is mentioned, but not listed in the budget. Please explain.
- g. Library budget should be updated.

Number of program credits/year:

- a. The budget justification lists the number of credits per year as 21 in year 1, 23 in year 2, 13 in year 3, 16 in year 4, and 8 in year 5, but $21+23+13+16+8=81$, whereas the total should be 89. The missing 8 credits are from year 3 (see page 50). This makes all the tuition numbers low. What are the correct numbers of credits/year?
- b. In year 5, the number of credits goes down slightly, but the tuition dollars jumps dramatically (as do the FYES and FTE, whatever those are). Some explanation is needed.
- c. Appendix C degree requirements: 56 (foundation) + 8 (cognate) + 24 (dissertation) = 88. Appendix C should include 1 credit for qualifying exam.
- d. Grad asst only cover 16 credits/year. Students on grad asst will need to cover about 4 credits/year each year out of pocket.

Number of students:

- a. Why is the steady-state number of students 14? If they bring in 4 students/year and the program takes 4.5 years, they should have on average 18 students in the program (20 in fall, 16 in winter).

- b. The SON will accept up to 18 credits from previous MS. OU general policy is 32. Why the inconsistency?

Regarding Faculty:

- a. Faculty support includes a request for one additional faculty member and faculty overload for the Program Director. PhD faculty will be pulled from teaching other SON courses. Does this create needs in other programs? Is the 0.17 FTE for the overload adequate for the program director?
- b. Wide variety of faculty research interests is mentioned as a strength, yet the program seems to focus on two specific areas (Quality Improvement and Global health). Are the two areas simply a focus of coursework? It doesn't seem like it as there are only two courses (1 each) in those areas. Will PhD faculty with research interests outside of those areas be allowed to take PhD students? Will students not be able to undertake research outside of the focus areas?
- c. The FDP program seems important to enhancing the development of faculty research in the School. How will this impact the PhD program directly? If PhD program faculty are participating in the FDP program, will they be released from PhD program teaching, mentoring or administrative efforts?
- d. Recruiting plan does not mention targeting faculty currently teaching in Nursing programs that might wish to seek the PhD degree. Was this an oversight?

Dissertation committee: Why are untenured and/or junior faculty excluded from participating in the dissertation committees or mentoring?

Program management: It is not clear what the ongoing role of the consultant Dr. Fitzpatrick. It was mentioned that she has consulted for the OU SON in the past in helping SON faculty in improving their research programs. Will she continue in this role? Does she have another role in the PhD program?

Students:

- a. The survey data included to provide evidence of student support would be very powerful if the data also demonstrated a large number of Nurses with Masters degrees were interested. Is that data available?
- b. Is there a seminar experience for the PhD students that requires the students to attend and present regularly?
- c. How will you recruit international students? The SON will require an interview. That will impact international applicants.

Other questions/suggestions/recommendations:

- a. Please provide updated letters of support from Dean, and the chair of the Curriculum Instructional committee to show support of the proposal and that the School still wants this program

- b. Some of the support letters are outdated. One especially (from Dr. Smith) should be removed as he is no longer with the university.
- c. Some initial pages are repeated; page numbering goes 1, 2, 3, 3, 3, 1, 2, 3, 4, ...
- d. In the table in Appendix C, what does “% Distance” mean?