

2012-13 Report

Committee: Student Academic Support Committee (SASC)

Chair: Karen S. Markel

Date of last meeting: April 8, 2013

Action Items Completed:

- Active Duty Policy and Procedures was developed with input from the Registrar's office and UCUI. Passed by senate at April meeting. (included as page 2 of report)

Action Items In-progress/Pending:

- Committee is going to focus on courses with high DWFI rates. Work with Judy Ableser of CETL to collaborate.
- Sara Webb, Assistant Director of Orientation and New Student Programs, described how FYAC was supporting academic success.
- Judy Ableser, described the activities of CETL as they relate to academic success. See item below regarding future initiatives with Judy.

Respectfully submitted,

Karen S. Markel

Management and Marketing

OAKLAND UNIVERSITY

Active duty policy and procedures

Students who are called to Active Duty will need to pay immediate attention to a number of academic, financial, and record concerns prior to their departure from campus. The federal government and the University have numerous regulations and policies to assist these students.

Student Responsibilities

Class Status: Depending on the time of the semester and individual circumstances, this may mean one of the following:

- The student may request a drop of all classes with the Veteran Certifying Official/Registrar's Office at 100% tuition refund
- or depending on the time of the semester, the student must meet with the professor to discuss mutually agreeable arrangements for the completion of missed assignments or the possibility of an "I"-Incomplete in the course.

Housing contracts: There will be no penalty imposed for terminating the housing contract prior to the end of the term. The refund will be calculated based on the time remaining in the semester or session.

Books: The campus bookstore will provide 100% refund on returned books. A copy of the Activation Papers is required from the student.

Financial Aid/Student loans: Contact Financial Aid, 120 North Foundation Hall. Administrative forbearance and deferment benefits are available for active duty call-up, per the federal government regulations.

Procedures

- A single point of contact has been established at the Registrar's Office, the Veteran Certifying Official.
- A copy of the Activation Papers is required from the student.
- The Registrar's Office is responsible for providing the student with pertinent information about potential refunds and academic impact.
- The Registrar's office is responsible for ensuring enrollment is adjusted, VA Certification is terminated, and for maintaining a list and count of all activated students.

If you have questions, please contact Veteran Certifying Official, Registrar's Office, (248) 370-4010, 100A, O'Dowd Hall.

March 13, 2013