

OAKLAND UNIVERSITY

ADMINISTRATIVE GROUP MEETING

April 13, 1964

PRESENT: Messrs. Dickerson, Eklund, Hicks, Matthews, McKay, O'Dowd, Roose, Sells, Stoutenburg, Varner and Wilder.

Chancellor Varner reported on the latest appropriation information from Lansing.

Mr. Roose stated he had heard some disturbing news about the interpretation that students and faculty were giving to the new grading conversion table. Chancellor Varner stated his concern for what appears to be unethical leaks on the discussions held in the Senate meetings.

Faculty positions still to be filled for the 1964-65 school year are:

- 1 in Political Science
- 1 in Russian
- 1 in German
- 1 in Mathematics
- 1 in Physics (Magnetic Lab.)
- 2 in Engineering Science
- 2 in Biology

Mr. Hicks reported that 872 season tickets for the Detroit Symphony have been sold.

Mr. Dickerson reminded everyone that the Friends of Oakland were hosting the graduates and their families at a tea following the commencement program. Faculty members should be urged to participate. The receiving line will include Dr. and Mrs. Logan Wilson, Dr. and Mrs. Connor Smith, President and Mrs. Hannah and Chancellor and Mrs. Varner.

Mr. Eklund indicated his concern for the University telephone courtesy and offered the services of Mrs. D. Hope to hold a training program for the secretarial staff on campus. Mr. Swanson suggested he would talk with Mr. Corona and try to work out a refresher program for the university on this subject.

Mr. Wilder asked that the telephone connections wired by the operator for the off-duty hours be published and distributed.

Mr. Sells announced that 21 students were being recommended for University Honors, 53 students for Departmental Honors and 178 students for Bachelor degrees.

Mr. O'Dowd outlined the plans for the commencement program.

Mr. O'Dowd stated that progress is being made on the new advising system. Each advisor will have approximately 60 students assigned to him. It is expected that about 10-14 faculty members will be involved in this process.

Meeting adjourned.