

STAFF BULLETIN

OCTOBER 8 - 15, 1960

C A L E N D A R

Saturday October 8	10 a.m.	Philosophies of Life Radio Series on Station WPON
	8 p.m.	Record Dance Student Center Recreation Room
Monday October 10	noon	Western Institutions Meeting Faculty Dining Room
	noon & 1 p.m.	Study Skills Session South Foundation Hall - Room 163
	3 p.m.	Administrative Group Meeting North Foundation Hall - Room 141
Tuesday October 11	noon	Round Table Luncheon Meeting Student Center - Room 112
	noon & 1 p.m.	Study Skills Session South Foundation Hall - Room 163
Thursday October 13	noon & 1 p.m.	Study Skills Session South Foundation Hall - Room 163
Friday October 14	12:30 p.m.	Senate Meeting South Foundation Hall - Room 165
	noon & 1 p.m.	Study Skills Session South Foundation Hall - Room 163

C A L E N D A R D E T A I L S

RADIO SERIES: Mr. Kluback is giving a radio series, Philosophies of Life, on Pontiac Radio Station WPOB at 10 a.m. each Saturday. The program scheduled for October 8 is the second of a series of 12 half-hour lectures sponsored by the station and the Office of Continuing Education.

RECORD DANCE: The Student Center Council Dance Committee has invited faculty and staff members to don sweaters and join the fun at 8 p.m. Saturday in the Student Center Recreation Room. Admission is 50¢ stag and 75¢ a couple.

WESTERN INSTITUTIONS STAFF: Members of the staff will convene at noon Monday in the faculty dining room for the weekly meeting.

STUDY SKILLS SESSION TWICE DAILY: The Counseling and Testing Office reports that two sessions a day are needed to accommodate the number of students interested in the program. With the exception of Wednesday, classes will be offered from 12 to 1 and 1 to 2 p.m. in Room 163, South Foundation Hall. Faculty members are urged to announce these schedules to their students.

ADMINISTRATIVE GROUP: The Administrative Group will meet at 3 p.m. Monday in Room 141, North Foundation Hall.

ROUND TABLE LUNCHEON MEETING: Mr. Alexander announces that a buffet luncheon will be served at noon Tuesday in Room 112 at the Student Center to a meeting of the Administrative Group, Exploratory Committee, Student Publications Editors, Chairmen of the Student Council and other student leaders.

SENATE MEETING: The Administrative Group and Faculty will meet from 12:30 to 2 p.m. Friday in Room 165, South Foundation Hall.

A N N O U N C E M E N T S

UNIVERSITY CHORUS: Mr. Collins invites faculty and staff to sing in the University Chorus now being organized. Tentative rehearsal times will be 1 p.m. Tuesday and Thursday weekly. Interested persons should call Ext. 2244 or stop in this week to see Mr. Collins in Room 376.

REGISTRATION DEADLINE: New faculty members must register at their respective Township Clerk's Office by the close of business Monday in order to vote in November. They must be Michigan residents for three months and of their immediate area for thirty days. Offices will be open for registration until 8 p.m. Saturday.

CONCERT TICKETS: Mr. Straka announces that tickets for the Oct. 19 concert of the MSU Quartet, featuring trio works of Mozart, Beethoven and a Brahms quartet, will go on sale Monday at the Student Center Desk. Mr. Straka says that, although tickets are available at no charge to the faculty and staff, it is necessary that a tally be kept for space utilization.

FACULTY WIVES TO BE GUESTS: Faculty wives will be guests of the Rochester Branch of the Woman's National Farm and Garden Association Tuesday afternoon. Mrs. Stoutenburg will show slides and display handicrafts as she speaks on "A Second Look at Viet Nam". The lecture will be in Room 156, North Foundation Hall, at 1:30. A reception and tea will follow in the Student Center Lounge at 3 where members will have an opportunity to meet the guests and the Club's scholarship students, Joanne Hill and Harold Lanktree.

MSUO VISTORS: The Troy Methodist Men's Club will be on campus at 7:30 p.m. Tuesday to hear the story of MSUO and have a tour.

NEW APPOINTMENTS: Mr. Eklund announces the appointment of Mr. Rhode as Assistant Director of Continuing Education, effective Jan. 1, 1961.

The appointment of Mrs. Jean Peters to teach an evening class in Rhetoric and Literature and the appointment of Mrs. Susskind as a teaching assistant in Chemistry was announced by Mr. Hoopes.

MEAL CHARGES: Mr. Fritz reports that the Student Center is having trouble accounting for charge sales in the faculty dining room. Department charges must include an account number to avoid being charged personally.