

**SUMMARY OF ANNUAL REPORT  
SENATE COMMITTEE ON ACADEMIC AND CAREER ADVISING  
1997-1998**

**Committee Membership**

Ching Long Ko, Chair - School of Engineering and Computer Science  
Datta Kulkarni - Department of Mathematics  
David Herman - Dean of Students  
Carole Crum - Academic Services  
Robert Thomas - Placement and Career Services  
Thomas Blume - School of Education and Human Services  
David Sidaway - School of Business Administration  
Ann Pogany - Library  
Patrick Bennett - Academic Advising, School of Engineering and Computer Science  
Halen Woodman - Academic Skills Center  
Students - The Student Congress has never appointed student members to serve on this Committee.

**Committee Accomplishments**

The Committee suggested to the OU webmaster and the designer of the OU home page to include the information of degrees offered, university history and campus environments into the OU home page. The Committee also recognized the need to develop a career-development web page similar to the career-development page at the University of Minnesota web site. The second area addressed by the Committee was the need to implement the automatic checking of prerequisite courses into the BANNER computer system for registrations. Under the current system, students can bypass the course prerequisites to enroll in a class that they may not have enough background for taking it. Consequently, many students could have dropped out of the program because of their poor academic performance. The Committee has realized that there are difficulties in implementing the automatic prerequisite checking. Therefore, the Committee would like to recommend the University Senate to notify each unit to actively participating in building the checking mechanism into the system. This checking mechanism is definitely needed because of the importance of students' academic achievements to their education. The third area addressed by the Committee was the need to have a data base available for students to interact with OU alumnae and alumni. Therefore, the Committee would like to suggest resources be allocated for developing such a data base. Finally, the Committee considered the HRD 264 course a useful course for students and made a suggestion to the Department of Human Resource Development to offer this course regularly.

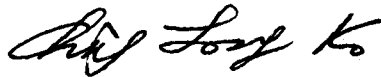
**Committee Recommendations**

1. The Committee has recognized the importance of automatic checking of course prerequisites for student registrations. Therefore, the Committee would like to recommend the University Senate notifies each unit to send a representative to work closely with the Academic Computing Service to build this checking mechanism into the BANNER system. It is recommended that the Enrollment Service should take the responsibility of data entry for the checking. However, each unit should also provide course lists for hard checking and for soft checking by the BANNER computer system to the Enrollment Service.
2. The Committee has recognized the need to develop and to maintain a career-development home page on the OU world-wide-web site. Therefore, the Committee would like to suggest that the university make resources available to the Center of Career Resources for this purpose. The University of Minnesota career-development page can be used as a model for the OU page.

3. The Committee would like to suggest that the Career Service Office develop an internship project with the Alumni Association to establish a data base for students to interact with alumnae and alumni through e-mail and telephone communications.
4. The Committee would like to suggest that allocating floor space for career fairs be considered for future expansion. Career fairs have been discontinued since the available space in Oakland Center was converted into the Food Court.
5. The Committee would like to suggest the course, HRD 264 - Educational and Career Exploration, be offered regularly.

The Committee had a serious problem in finding a proper meeting time that could fit in with every member's schedule. It may be necessary to reduce the number of faculty members serving on this Committee. In addition, the Student Congress failed to appoint student members to serve on the Committee. In the future, members of the Student Congress should be asked to serve on the Committee if they cannot find student representatives for a Senate Committee.

Respectfully submitted,



Ching Long Ko, Chair