

University Committee on Undergraduate Instruction
Year-End Report
April 18, 2014

UCUI met a total of 14 times during the Fall 2013 and Winter 2014 Semesters on the following dates:

| Fall 2013 | Winter 2014 |
|--------------------|--------------------|
| September 11, 2013 | January 8, 2014 |
| September 25, 2013 | January 22, 2014 |
| October 9, 2013 | January 29, 2014 |
| October 23, 2013 | February 19, 2014 |
| November 13, 2013 | March 5, 2014 |
| November 20, 2013 | March 19, 2014 |
| December 4, 2013 | April 2, 2014 |

1. New Academic Programs
 - a. UCUI did not receive new program proposals this year.

2. Academic Program Changes
 - a. UCUI reviewed and provided feedback on seven program modifications:
 - i. CAS – Communication and Journalism – Addition of Broadcasting Minor.
 - ii. CAS – Communication and Journalism – Addition of Multimedia Minor
 - iii. CAS – Sociology, Anthropology, Social Work and Criminal Justice – Addition of Child Welfare Minor
 - iv. SHS – Health Science Major – Deletion of courses
 - v. SHS – Biomedical Diagnostic and Therapeutic Sciences, Specialization in Radiological Technology – Affiliation with new accrediting agency and site delivery
 - vi. SECS - Industrial and Systems Engineering – Deletion/reduction of elective course requirements
 - vii. SECS & CAS – Engineering Biology – Major name change to Bioengineering

3. Program Reviews
 - a. UCUI completed program reviews for:
 - i. Music
 - ii. Theater

- iii. Dance
- iv. Nursing
- b. There are no additional reviews submitted to UCUI for consideration as of the date of submission of this report. Below are the programs who were expected to submit reviews to UCUI in the Fall of 2013 but have not done so:
 - Anthropology (2013)
 - Communications (2013)
 - English (2013)
 - History (2013)
 - Journalism (2013)
 - Political Science (2013)
 - Psychology (2013)
 - Public Administration (2013)
 - Sociology (2013)
 - Women and Gender Studies (2013)

Outstanding Self-Studies at least 7 Years or more past due

- Philosophy (2002)
 - Economics (2003)
 - Biology (2005)
 - Biochemistry (2005)
 - Applied Statistics (2005)
 - Mathematics (2005)
4. Policy Changes Approved
- a. Michigan Transfer Agreement was reviewed and language for inclusion in UG catalog was approved (Senate approval December 5, 2013).
 - b. Credit hour definition was approved and forwarded to senate (Senate approval March 20, 2014).
 - c. Policy to establish deadlines for applying to the university was approved and forwarded to senate (Approved April 17, 2014).
 - d. Online course definitions were approved and forwarded to senate (Approved April 17, 2014).
5. Issues Considered
- a. The committee discussed at length Mid Semester Evaluations (MSE), an issue brought forward to UCUI last year. The committee dedicated several meetings to the topic and requested data from OIRA to examine the efficacy of MSE's. While the committee valued the original rationale for suggesting an earlier date of submission as a means of providing an "Early Alert" to students the committee felt that the research supported a more robust system that would function as a true "Early Alert" system. Recommendation was forwarded to the provost to create a university wide committee to examine development and implementation of such a system.

- b. The University Retention committee forwarded a request to review course withdrawal dates. Analysis of other state institutions was explored and no change to current dates was made.
- c. The University Retention committee forwarded a request to review the university's residency requirement. Analysis of other state institutions was explored and no changes were made. However, this issue resurfaced with the course repeat policy was brought to the committee, this issue will be addressed in conjunction with course repeat policy.
- d. The committee discussed a policy to require students to declare major standing by their junior year. Analysis of data from OIRA indicated that a very marginal group of students had not declared a major by their junior year; therefore the committee did not support such a policy.
- e. Zero credit hour courses were discussed and a subcommittee was formed to explore. Recommendation from subcommittee was to eliminate zero credit courses, with a proposal to fund students who supported academic units' activities through participation in zero credit courses. The financial implications of such a recommendation need to be considered further before a recommendation is made. In the meantime the committee supported a moratorium on approving additional zero credit course until the issues revolving around this can be resolved.
- f. Definition of online course delivery were developed and approved. Approved definitions forwarded to a university wide implementation committee to consider implications of change.
- g. Incomplete grade policy – A new policy was developed that conformed with the capacities of the online grading system. Faculty are now able to enter grade in course student had earned up until the point in which an “I” grade was submitted. Unresolved “I” grades will revert to the alternate grade as opposed to a 0.0 if the student does not complete the requirements for the course within a year.
- h. Course repeat policy – the committee was asked to review and discuss the course repeat policy. Awaiting data from OIRA to present to the committee in the Fall 2014 semester.
- i. Senate action items document – UCUI discussed document presented and had concerns about the vague language of the document and how these new action items for senate would impact the work of the committee. Senate Steering committee is yet to respond to the requests made by UCUI chair seeking clarification.

6. Student Petitions

- a. The Registrar's office presented the committee with a complete list of petitions submitted to all academic units for all degree requirements during 2012-2013. In total 1,975 petitions were submitted, of those submitted 177 pertained to university policies (course repeat, residency, 300/400 level, etc.). In total 172 petitions were approved by the units, with the majority related to residency requirement and course repeat.

7. Continuing Business:
 - a. Addition of Gerontology Concentration submitted to UGE on April 16, 2014
 - b. Zero credit hour courses
 - c. Course Repeat Policy and Course Withdrawal Policy
 - d. Course number issues (level criteria)
 - e. Clarification regarding senate action items that need to be acted on by UCUI