

**Present:** Meghan Harris, Zissimos Mourelatos, Claire Rammel (*Ex Officio*), Meir Shillor, Claudia Petrescu (*Chair*), Mohammad-Reza Siadat, Rajeev Singhal, Julia Smith, Jennifer Vonk

**Guest:** Chaturi Edrisinha, Human Development and Child Studies

**Absent:** Kris Condic (*Ex Officio*), Ledong Li, Shaun Moore (*Ex Officio*), Robert Noiva (*Co-chair*), and Kris Thompson

**Staff:** Tina Tucker (Secretary)

The meeting was called to order at 1:35PM

#### **APPROVAL OF MINUTES**

*Meir Shillor moved to approve the minutes of the January 17, 2018, Graduate Council Meeting as revised. Jennifer Vonk seconded the motion. Motion passed unanimously.* (Revision: Add “three year cohort and admission” to list of discussed items/concerns under the new PhD in Education: Autism Spectrum Disorder program proposal).

#### **REPORT FROM THE CHAIR**

Money has been received from the Credit Union for the Dean’s Choice Video Award to portray graduate student research. Information is posted on the Graduate Study website and the call was sent to all the students and coordinators.

The Committee for the Graduate Student Research Conference met on Monday. One hundred and seventeen abstracts have been received. Conference date is Friday, March 9, 2018.

Request from Dr. Tom Raffel to hold Teaching Assistant Workshops. Dr. Raffel received a grant and, as part of his grant, he said that he would be running TA workshops. Approximately forty students attended the first session held in the Fall. The question is, should the TA workshops be made mandatory? The Council Members agreed that the TA workshops should not be mandatory.

The Committee had some discussion about creating a checklist to assist with reviewing program proposals.

#### **NEW BUSINESS**

##### **New Graduate Certificate in Business Essentials Program**

**Assigned Reviewers:** Zissimos Mourelatos and Megan Harris

#### **OLD BUSINESS**

##### **Ph.D. in Education: Autism Spectrum Disorders Reviewers:** Meir Shillor and Jennifer Vonk

**Second Reading:** Debatable, amendable, and eligible for final vote at this meeting.

Dr. Chaturi Edrisinha attended the meeting to address questions and concerns of the Council regarding the new PhD in Education: Autism Spectrum Disorders program proposal. After discussion, it was agreed to forward a list of questions/concerns to be addressed in the revised proposal.

##### **Master of Music in Piano Pedagogy Program Modification**

**Reviewers:** Kris Thompson and Jennifer Vonk

**First Reading:** Debatable, amendable, but not eligible for final vote at this meeting.

Dr. Petrescu has asked Dr. Jackie Wiggins how many courses in the program cross-over with 4000 level courses because it cannot be more than fifty percent. Dr. Petrescu is still waiting to hear back from Dr. Wiggins. There were no other questions or concerns so the second reading of the proposal will take place at the next Graduate Council meeting.

**Outstanding Graduate Mentor Award.** The Council members discussed the nominees and voted on the recipient for the 2018 award.

**New Graduate Certificate in Liberal Studies** Reviewers: Ledong Li and Wonjoo Yun

**On Hold**

**Second Reading:** Debatable, amendable, and eligible for final vote at this meeting.

No response from department regarding Graduate Council's request for corrected/revised proposals prior to the second reading.

**New Post-Master Graduate Certificate in Liberal Studies** Reviewers: Ledong Li and Wonjoo Yun

**On Hold**

**Second Reading:** Debatable, amendable, and eligible for final vote at this meeting.

No response from department regarding Graduate Council's request for a corrected/revised proposal prior to the second reading.

**Master of Science in Information Technology Program Modification Proposal (Name Change)**

**Work on Hold**

#### **GOOD AND WELFARE**

No good and welfare.

#### **ADJOURNMENT**

With no further business, the meeting adjourned at approximately 3:10 PM