

# Oakland University

## GRADUATE COUNCIL MINUTES

October 10, 2012 – Meeting 3

Approved: 11/28/2012

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**Present:** Gary Barber, Bhushan Bhatt, Roman Dembinski, Donna Free, Tamara Hew-Butler, Robert Noiva, Claire Rammel, Cheryl Riley-Doucet, Darlene Schott-Baer (Chair), Meir Shillor, Carol Swift

**Absent:** Shawn Lombardo, Linda Pavonetti

**Staff:** Julie Delaney, Lynette Folken

### I. CALL TO ORDER

The meeting was convened at 2:05 p.m. by Darlene Schott-Baer, Chair.

### II. REPORT OF THE CHAIR

Ms. Schott-Baer introduced new Graduate Council member Gary Barber. Mr. Barber will represent the School of Engineering and Computer Science.

### III. INFORMATION ITEMS

Darlene Schott-Baer distributed a list of graduate programs that are scheduled for decennial program review.

### IV. UNFINISHED BUSINESS

#### **Outstanding Graduate Student Mentor Award**

Council members reviewed the revisions made to the award proposal. The vote was called. The motion to approve the Outstanding Graduate Student Mentor Award proposal passed.

Ms. Schott-Baer asked for volunteers to serve on a sub-committee that will outline nomination and selection criteria for the award.

#### **Continuous Enrollment for Master's Students Policy**

Donna Free requested postponement of the approval vote, pending further input from the School of Business Administration. Gary Barber raised concerns about the proposal and concurred with Ms. Free's request. The Council supported a two-week postponement of the vote. Further discussion and final vote will be scheduled for the next Graduate Council meeting on October 24, 2012.

#### **Leave of Absence for Master's Students Policy**

Donna Free requested postponement of the approval vote to allow time to present concerns raised by the School of Business Administration. The Council supported a two-week postponement of the vote. Further discussion and final vote will be scheduled for the next Graduate Council meeting on October 24, 2012.

### V. NEW BUSINESS

#### **Topics to be included in a Graduate Council discussion with Cindy Hermsen, Director of Financial Aid**

The financial aid director will be invited to attend one of the Council's regularly scheduled meetings to discuss the outcome of recent regulatory policies that affect the following:

- Repeat courses
- Preparatory classes
- "P" grades

**V. NEW BUSINESS**

**Graduate Admission Application deadlines**

A list of the Oakland University graduate application deadlines for fall and winter semesters was distributed. The graduate application deadlines, as presented, are in concert with other institutional deadlines including those from the offices of the Registrar, Student Affairs, and Financial Aid.

Ms. Schott-Baer reported that the number of graduate students requesting financial aid assistance has increased substantially over the past several years. In fact, a growing majority of graduate students entering Oakland University at this time depend on financial aid (loans, scholarships and graduate assistantships). Because of this, applications and supporting materials must be submitted in time to accommodate the admission process and allow students time to apply for financial aid. She confirmed that competitive programs can opt for earlier deadlines; however, program deadlines scheduled later than the university's graduate application deadlines will not be permitted.

Donna Free asked for information about the application deadline for Summer II session. Claire Rammel replied that there is no application deadline for either Summer I session or Summer II session. There is only one deadline for the entire summer semester. All graduate applications and supporting materials must be received by the approved deadline for summer semester.

Robert Noiva asked how graduate admission deadlines align with undergraduate admission deadlines. In reply, Claire Rammel stated that they don't align because they serve different purposes: undergraduate students are admitted to the university; graduate students are admitted directly to programs.

**V. GOOD AND WELFARE**

There were no comments for good and welfare.

**VI. ADJOURNMENT**

The meeting adjourned at 3:05 p.m.