

MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
October 28, 1960

On October 14, Mrs. Matilda R. Wilson forwarded stock certificates for 3,000 shares of Clark Equipment Company stock. This stock was quoted on the New York Stock Exchange at 30½ per share on that date, making the total gift amount to \$91,500. It is necessary for the Board to authorize the sale of this stock and the necessary transfer on the completion of such sale. The exact wording of this resolution will be prepared by Attorney Carr.

Gift of stock
from Mrs.
Wilson

On motion by Mr. Vanderploeg, seconded by Mr. Merriman, it was voted to approve the above item.

Mr. Varner requests that the Board authorize an application to the Federal Housing Administration in the total amount of \$1,100,000--\$600,000 for student housing and \$500,000 for the expansion of the Student Center. The appropriate wording for the form of the resolution required by the Federal Housing Administration will be prepared by Attorney Carr.

Approval of
application to
Federal Housing
Administration

On motion by Mr. Huff, seconded by Mr. Stevens, it was voted to approve the above item.

Chancellor Varner recommended that Swanson Associates be engaged as architects for the addition to the Student Center at MSU-O and that Louis G. Redstone, architect, be formally designated as architect for student housing at MSUO.

Recommendation
of Swanson
Associates and
Louis Redstone
as architects

On motion by Dr. Smith, seconded by Mr. Merriman, it was voted to approve the above recommendation.

Bids were opened at Michigan State University-Oakland for the Kresge Library project on October 7.

Awarding of
contracts for
Library

Successful bidders were:

J. A. Fredman	General Contract	\$ 750,880
Shaw-Winkler	Mechanical Contract	219,384
Cates Electric Company	Electrical Contract	116,500
Detroit Elevator Company	Elevator Contract	19,889
		<u>\$1,106,653</u>

Proposed budget:

Construction	\$1,106,653
Furnishings & Equipment	75,000
Utilities	90,000
Site Improvement	100,000
Architect	57,500
Contingency	70,847
	<u>\$1,500,000</u>

On motion by Dr. Smith, seconded by Mr. Stevens, it was voted to approve this item.

Appointment of Gertrude Mason White as Assistant Professor of English at \$6,400 effective September 1, 1960.

Appointment of
G. White

Change in status of Walter Stowe Collins II, Associate Professor of Music at Michigan State University-Oakland, from a salary of \$8,200 per year on a 12-month basis to the same salary on a 10-month basis, effective August 15, 1960.

Change in
status for
W. Collins

Change in status of Roland John Hidde Jr., from Assistant in Student Affairs to Assistant Director of Intramural Sports at Michigan State University-Oakland, from a temporary to a regular appointment subject to tenure rules, effective September 1, 1960.

Change in
status for
Hidde

Change in status of Robert William Holmes, Assistant Professor of Music at Michigan State University-Oakland, from a temporary to a regular appointment subject to tenure rules, effective September 1, 1960.

Change in
status for
Holmes

Personnel
Action

Establishment of a Clerk-Stenographer I position at Michigan State University-Oakland, paid from account 71-2842.

Establishment of the following positions at Michigan State University-Oakland:
Clerk III in the Business Office, paid from account 91-9681
Food Supervisor IVA, paid from account 21-2820

Reclassification of the following positions at Michigan State University-Oakland:
Clerk-Typist to a Library Clerk II position
Clerk-Stenographer I to a Library Clerk III position

Gift for
Scholarship
Fund

Gift of \$280 from John W. and Madeline S. Shenefield of Bloomfield Hills for the Michigan State University-Oakland Scholarship Fund.

Approval of \$50
application
fee

It is recommended that effective with the fall term of 1961 all new students be required to make a deposit of \$50 as a prerequisite for admission to the University. When a student applies for admission and is advised that he is admissible, he will be required to make a deposit totaling \$50 before a stated date. If the deposit is made, the student will be regarded as admitted. If no deposit is made, there will be no formal admission.

The deposit will be credited to the fees normally charged for the first quarter.

A withdrawal date will be included as a part of the procedure with the deposit refundable if the University is notified prior to a certain date.

On motion by Mr. Vanderploeg, seconded by Mr. Merriman, it was voted to approve the above item.