

MEMORANDUM

April 28, 1978

TO: Mr. George Matthews, Vice Provost
University Senate Steering Committee

FROM: Professor Jack Moeller, Chairperson *JRM*
University Committee on Undergraduate Instruction

RE: Annual Report for 1977-1978

The following is a list of topics subsequently discussed in this report.

1. Relationship of the UCUI to the APFC
2. P-grades
3. Auditor's mark and fee
4. Name change of College of Education
5. "Outdated" undergraduate credits
6. New degree requirements for BGS degree
7. Four week limit to add courses
8. Senior check-out for graduation
9. New numbering system for courses
10. Transfer credit from non-accredited institutions
11. Correspondence courses from accredited institutions
12. Prohibition of tests during last week of class
13. Summer course in nursing
14. New scheduling module
15. Change in credit requirement for B.S. in Management
16. Degree requirements for the Bachelor of Science with a major in Engineering
17. Petitions of exception
18. Request to re-number CS 201, 202, and 205
19. The catalog under which a student may graduate
20. Review of general education and degree requirements

1. Relationship of the UCUI to the APPC

As a sub-committee of the Academic Policy and Planning Committee, part of our task during this first year of existence was to establish our relationship to the APPC and set up procedures for reporting our decisions. The two committees worked together as follows: The Chairman of the APPC referred all matters dealing with undergraduate instruction to the UCUI. The UCUI then reported its findings and recommendations to the APPC before implementing them in the form of guidelines to committees on instruction, the registrar, or proposed legislation to the Senate. By these procedures the APPC remained informed, had the opportunity to raise questions and make suggestions, but did not as a matter of course redo the work of the UCUI.

2. P-grades

Because some faculty had been assigning P-grades in courses for which no approval had been given, the UCUI requested the Registrar to assign an R (Registrar's grade) for any P given inappropriately. The Registrar requested from the committees on instruction an up-dated list of all approved P-grade courses. The faculty were notified that inappropriately given P-grades would be changed to R.

3. Auditor's mark and fee

The UCUI proposed legislation for an audit policy that would give students an opportunity to participate fully in a course without credit. The student would pay a fee (to be determined by the Board) and receive a Z, a mark indicating that the course had been audited. Of nine other Michigan colleges investigated, all charge regular tuition for auditors and all but one enters a mark. The Senate passed the proposed legislation.

4. Name change of College of Education

The UCUI discussed at length the proposed name change from the School of Education to the College of Education and Human Development. We received Dean Hetenyi's reasons for the proposed change and heard a report from the Committee on Instruction of the College of Arts and Science and from various departments in the College. In its recommendation to the APPC, the UCUI recognized that the reasons for a new name were valid but that the School should try to find a name that was more acceptable to other units in the University.

5. "Outdated" undergraduate credits

At the request of the Registrar the UCUI examined the question of credits that are accumulated sporadically and over a period of years. The question was asked whether there is a point at which any of the accumulated credits might be considered outdated and not allowable as credit towards an undergraduate degree. Similarly, should some "old" credits offered by transfer students be disallowed. The view eventually prevailed that a credit is a credit and the UCUI would make no recommendation to set limits on validity of credits.

6. New degree requirements for BGS degree

The UCUI supported the request of the Faculty Council for General Studies to add to the requirements for the B.G.S. degree the stipulation that a student must declare candidacy at least eight months before the degree is conferred or must successfully complete at least 24 credits after declaring B.G.S. candidacy. The Senate did not pass the proposed legislation.

7. Four week limit to add courses

The UCUI proposed legislation to limit the period for adding courses to four weeks in the fall and winter semesters and two weeks in the spring and summer terms. The Senate passed the legislation.

8. Senior check-out for graduation

At the request of Robert Englander the UCUI reviewed the registrar's policy of doing a senior check-out for graduation in the student's final semester, rather than a semester earlier. The UCUI did not recommend a change in procedures because a final check-out would still have to be made, resulting in two reviews rather than one.

9. New numbering system for courses

Mr. Tombouljian suggested modifications in our course numbering system that would standardize the use of the numbers throughout the university. Because many units have been undergoing number revisions it was felt we should let the system stabilize before instituting yet additional changes.

10. Transfer credit from non-accredited institutions

The University regularly receives requests to accept credits from non-accredited institutions. The UCUI recommended against liberalizing our policy. Special cases can be handled under our present system of options: (1) petitions or (2) competency examinations.

11. Correspondence courses from accredited institutions

Although the question of credit for correspondence courses from accredited institutions was raised, the UCUI did not explore the question further. At the present time there seems to be few if any correspondence courses credits requested by transfer students.

12. Prohibition of tests during last week of class

The UCUI has requested Mr. Kleckenr to send out a reminder each semester that tests are not to be given during the last week of classes. In the past notices were sent out by committees on instruction.

13. Summer course in nursing

The School of Nursing requested approval to offer NRS 411 for 12 credits during the summer of 1978. The School's evaluations of NRS 411 offered in 1977 showed that the course was effective. The UCUI gave its approval to offer the course again for 12 credits.

14. New scheduling module

At the request of Mr. Fullmer the UCUI approved an additional module of M W 3:30-5:30. This module is in addition to the rather unused M W F 3:30-4:15 module.

15. Change in credit requirement for B.S. in Management

The UCUI supported the request from the School of Economics and Management to raise the credit requirement for the B.S. in Management from 124 to 128. The Senate approved the recommendation submitted by the UCUI. The increase to 128 credits makes the B.S. requirement consistent with the majority of the other professional undergraduate programs at the University.

16. Degree requirements for the Bachelor of Science with a major in Engineering

The School of Engineering made a number of changes in the degree requirements for the Bachelor of Science with a major in Engineering. The UCUI took note of these changes.

17. Petitions of exception

Reports on the number and nature of the petitions of exception and grade change petitions were received from the College of Arts and Sciences, the School of Engineering and the School of Nursing.

18. Request to re-number CS 201, 202, and 205

The UCUI approved a request from the Center for Community and Human Development to raise CS 201, 202, and 205 to CS 301, 302, and 305. The courses under question are largely populated by juniors and seniors and the higher numbers reflect the increasing complexity of the field placement facet of the courses.

19. The catalog under which a student may graduate

At the present time the graduation requirements for any given student are those stated in the University Catalog extant when the student enters Oakland unless the student chooses to be governed by the requirements shown in a subsequent catalog. The UCUI discussed problems that may arise because of the stated policy. We will continue our discussion in Fall 1978. Our deliberations may well result in recommendations for changes in the policy.

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20. Review of general education and degree requirements

At the request of the APPC, the UCUI is preparing a report on the state of the general education and degree requirements at Oakland. The report will review the degree requirements in the College and the Schools noting the percentage of credits in the major courses, co-requisites, general education, and electives. Included in our report will be the report on the history of Senate legislation dealing with requirements prepared by Mr. George Matthews. The UCUI may well accompany its report to the APPC with recommendations for changes.

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