

**Minutes of the Meeting
of the
Oakland University Board of Trustees
April 2, 1998**

Present: Chairman Rex E. Schlaybaugh, Jr.; Trustees Henry Baskin, David T. Fischer, Louis Grech-Cumbo, Ann V. Nicholson, and James A. Sharp, Jr.

Absent: Trustee Dennis K. Pawley

I. Call to Order

Chairman Rex E. Schlaybaugh, Jr. called the meeting to order at 3:10 p.m. in the Gold Rooms of the Oakland Center.

II. Roll Call

Ms. Susan Gerrits, General Counsel and Secretary to the Board of Trustees, conducted a roll call vote. All Board members were present except Trustee Dennis K. Pawley.

Chairman Schlaybaugh noted that a list of "Capital Projects" has been included in the Board binder for informational purposes. The list will be added to the Board binders each month as a reminder of the status of Board-approved capital projects.

III. President's Report – "Creating the Future"

President Gary D. Russi reported the following information:

- Mr. Ron Carlsen and Mr. Steven King were recognized as the March and April Employees of the Month, respectively.
- Oakland University has chosen students, Ms. Ann MacDonald and Mr. Christian Rhodes, and faculty members, Dr. Joseph Hovanesian and Dr. Toni Walters, as the recipients of the 1998 Michigan Association of Governing Boards of Colleges and Universities (MAGB) Awards.

President Russi made the following status report on the "Creating the Future" initiative:

- **Task Force on the College of Arts & Sciences**
 - Has met twice

- **Task Force on the School of Business Administration**
 - Has met twice as a full group
 - Has had three subcommittee meeting
 - Working on recommendations
- **Task Force on the School of Education and Human Services**
 - Has met four times
 - Working on recommendations
- **Task Force on the School of Engineering and Computer Science**
 - Has met twice
 - Working on recommendations
- **Task Force on the School of Health Sciences**
 - First meeting is scheduled the week of April 11
- **Task Force on the School of Nursing**
 - Has met three times
 - Working on recommendations
- **Task Force on Information Systems, Library and Learning Resources**
 - Has met once as full group
- **Task Force on Student and Campus Life**
 - Has met twice as full group
 - Has had two subcommittee meetings
- **Task Force on Market Positioning and Visibility**
 - Has met once as full group
 - Has had three subcommittee meetings
- **Creating the Future Consultation Meetings**
 - President has hosted two meetings
 - Six attendees at the first meeting
 - Seven attendees at the second meeting

President Russi also commented that the Creating the Future process is on schedule and on budget. The task forces will generate a final report addressing unique questions and based on a standard format provided to them. The report will be presented to the Board at the June Board meeting.

Chairman Schlaybaugh asked President Russi to report on the status of the search for the Vice President for Finance and Administration. President Russi stated that an official search to fill the position is underway. A committee has been formed with six representatives from divisions throughout the university. A series of postings have been developed, and the university is in the process of negotiating a contract with a search firm. The committee expects to review candidate files within a few weeks.

IV. Consent Agenda

Chairman Schlaybaugh presented the following recommendations:

A. Approval of the Minutes of the Meeting of February 5, 1998

B. University Personnel Actions

Faculty Promotions

The faculty bargaining agreement requires that certain reviews for possible promotion be completed by April 15. The following recommendations are made by the President and Vice President for Academic Affairs and Provost. Standard review processes were followed.

Optional Promotions - Effective August 15, 1998:

Associate Professors with tenure considered for promotion to Professor:

Eisenhower, Laurie N.	Dance	Promote
Hightower, Kenneth R.	Biomedical Sciences	Promote
Kleiman, Robert T.	Finance	Promote
Klemanski, John S.	Political Science	Promote
Shastri, Barkur S.	Biomedical Sciences	Retain in Rank
Slavin, Andrei N.	Physics	Promote
Stewart, Robert B.	Psychology	Promote
Vishnubhotla, Sarma R.	Computer Science	Promote
	and Engineering	
Wood, Susan E.	Art History	Promote

Change of Status

Aldrich, Susan M., from Assistant Vice President for Capital Planning and Design, to Assistant Vice President for Capital Planning and Design and Interim Vice President for Finance and Administration, effective March 21, 1998 (\$94,825)

Russi, Gary D., from President of Oakland University and Professor of Health Sciences, to President of Oakland University, Professor of Health Sciences, and Acting Treasurer to the Board of Trustees, effective March 21, 1998 (with no additional compensation)

Emeritus Appointments

Barnard, John, Professor Emeritus of History, effective April 2, 1998

Brooks, Richard W., Professor Emeritus of Philosophy, effective April 2, 1998

Gold, Harry, Professor Emeritus of Sociology, effective April 2, 1998

McKay, James H., Professor Emeritus of Mathematical Sciences, effective April 2, 1998

Witt, Howard R., Professor Emeritus of Engineering, effective April 2, 1998

C. Recommendation to Accept Gifts to Oakland University for the Periods of December 1 through December 31, 1997, and January 1 through January 31, 1998

Trustee James A. Sharp, Jr., seconded by Trustee David J. Doyle, moved approval of the consent agenda. The motion was unanimously approved by those present.

V. Finance and Personnel Advisory Committee Report

Trustee Ann V. Nicholson, Chair of the Finance and Personnel Advisory Committee, reported that the committee met on March 5, 1998, and recommended the following items for review and approval by the full Board.

A. Ancillary Activities Operating Budgets for Fiscal Year Ending June 30, 1999 and 2000

Trustee Nicholson reported that eleven ancillary activities budgets, ending fiscal years June 30, 1999 and 2000, were presented to the committee for approval. She noted that last year the Board approved budgets for three years with the proviso that they would be adjusted based on this fiscal year's activities. The budgets have been revised to reflect current operating results and the resulting effect on the budgets for the two remaining fiscal years. Trustee Nicholson noted that Appendix I of the item details the net surpluses and expenditures of the ancillary activities budgets. The payments to the

general fund for administrative services for each of the fiscal years from these eleven ancillary activities are projected at \$529,070.

Trustee Nicholson moved approval of the following recommendation:

RESOLVED, that the Board of Trustees approves the Budgets for University Housing, Meadow Brook Art Gallery, Meadow Brook Hall, Meadow Brook Health Enhancement Institute, Meadow Brook Music Festival, Meadow Brook Theatre, Graham Health Center, Lowry Early Childhood Center, Oakland Center, Campus Recreation, and Intercollegiate Athletics for the years ending June 30, 1999, and June 30, 2000, with expenditures not to exceed the amounts on Appendix 1 respectively, for each year except as next set forth; and, be it further

RESOLVED, that any expenditure level in excess of the approved amount that is not funded by a direct revenue increase must have the prior approval of the President or his designee and these amounts shall be reported on a periodic basis to the Board of Trustees.

(Appendix I is filed in the Board of Trustees office.)

Trustee Doyle seconded the motion for approval of the recommendation. The motion was unanimously approved by those present.

B. Resolution to Open Brokerage Account with Olde Discount Corporation

Trustee Nicholson reported that on October 9, 1997, the Board of Trustees authorized the administration to periodically review and establish brokerage accounts with regional firms when services and pricing are in the best interest of the university. This particular brokerage account is for the sole purpose of selling gifts to the university and would be used only for liquidation purposes.

Trustee Nicholson moved approval of the following recommendation:

RESOLVED, that the President or Treasurer or Vice President for Finance and Administration be authorized on behalf of Oakland University, a public corporation, to enter into an agreement to establish an account with Olde Brokerage Corporation and that such account will be limited to the sale of securities; and, be it further

RESOLVED, that the President or Treasurer or Vice President for Finance and Administration be authorized to sign any certificates, instruments or stock powers, and deliver, transfer, sell, receipt for or negotiate securities owned by this corporation in connection with sales under said agreement with Olde; and, be it further

RESOLVED, that the President or Treasurer or Vice President for Finance and Administration be authorized to transmit sell orders and otherwise take any action or make any authorization or give any communication as contemplated or authorized by said agreement with Olde, as necessary to effectuate the sale of securities; and, be it further

RESOLVED, that any action taken pursuant to this Board resolution shall be consistent with the Bylaws of the Board of Trustees, university policy, prior Board resolutions, and the law; and, be it further

RESOLVED, that the Board of Trustees approves the attached Appendix A resolution titled "Certified Copy of Certain Resolutions Adopted by the Board of Directors Whereby the Establishment and Maintenance of Security Cash Accounts have been Authorized," in accordance with the requirements of Olde.

(Appendix A is filed in the Board of Trustees office.)

Trustee David T. Fischer seconded the motion for approval of the recommendation. The motion was unanimously approved by those present.

VI. University Affairs Advisory Committee Report

Trustee Doyle, Chair of the University Affairs Advisory Committee, reported that the committee met on March 17, 1998, and recommended the following items for review and approval by the full Board.

A. Authorization to Charter High Scope Academy and Weston Technical Academy as Public School Academies

Trustee Doyle reported that High Scope Academy has applied to Oakland University to obtain a contract to organize and operate a public school academy. High Scope Academy's stated mission is to provide its students with quality education that focuses on the Michigan core curriculum and international cultures, including the study of a language, culture and history different from one's own. Trustee Doyle noted that Ms. Mawal Hamadeh was present on behalf of High Scope Academy. He stated that

the Senate Planning Review Committee (SPRC) has reviewed High Scope's application and recommended it to be chartered by Oakland University.

Trustee Doyle moved approval of the following recommendation:

WHEREAS, the School Code of 1976, as amended (the "Code"), permits the Board of Trustees of Oakland University (the "Board") to authorize the establishment from time to time of public school academies meeting the requirements of the Board and the requirements of applicable law; and

WHEREAS, on October 5, 1995, the Board approved the Oakland University Policy on Public School Academies and Criteria for the Evaluation of Applications; and

WHEREAS, the Board has received the application of Nawal Hamadeh on behalf of High Scope Academy; and

WHEREAS, in consideration of the resources available for High Scope Academy, the population to be served by High Scope Academy, and the educational goals to be achieved by High Scope Academy, the Board has determined that it is in the best interests of Oakland University and the State of Michigan to approve the application of High Scope Academy as more fully described in Exhibit A;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The application submitted on behalf of High Scope Academy and described in Exhibit A, a copy of which application is on file with the Secretary to the Board of Trustees, meets the requirements of the Board and of applicable law.
2. The Board hereby approves the application of High Scope Academy as described in Exhibit A.
3. The Board hereby approves the Articles of Incorporation of High Scope Academy, copies of which Articles of Incorporation are on file with the Secretary to the Board.
4. The Board hereby appoints for High Scope Academy the initial Boards of Directors as described in Exhibit B.

5. The Board hereby approves the form of Agreement to Organize and Administer a Public School Academy (the "Agreement") on file with the Secretary to the Board, and hereby further directs as follows:
 - a. The university administration shall negotiate and finalize an Agreement for High Scope Academy, substantially in the form attached and on file with the Secretary, with such changes as shall be required or authorized by the Code, and the terms of the Agreement shall be no longer than 10 years from the date of this Resolution and no less than 3 years from the date of this Resolution.
 - b. The Agreement shall be reviewed by the General Counsel or her designee prior to execution and shall conform to all university policies and the law.
 - c. The President of the university shall execute and deliver copies of the contract between the Board and High Scope Academy.
6. In accordance with Section 506 of the Code, the Board hereby authorizes High Scope Academy to employ or contract with personnel as necessary for the operation of High Scope Academy, and further authorizes High Scope Academy to prescribe the duties of and fix the compensation for such personnel subject to applicable laws governing the employment of public school employees, and within the limitations specified in the Agreement.
7. All resolutions and parts of resolutions in conflict with this resolution shall be and hereby are rescinded to the extent of such conflict.

Trustee Sharp seconded the motion for approval of the recommendation.

Trustee Henry Baskin asked for a clarification of paragraph 6 of the resolution, which reads, "In accordance with Section 506 of the Code, the Board hereby authorizes High Scope Academy to employ or contract with personnel as necessary for the operation of High Scope Academy . . . subject to applicable laws governing the employment of public school employees, and within the limitations specified in the Agreement." He stated that he wanted to make certain that the laws governing public school academy employee hiring applies to the hiring of only "accredited" teachers to avoid the problems experienced by Central Michigan University.

Ms. Susan Gerrits noted that each contract between the university and a public school academy specifies that the academy shall comply with all requirements of the law.

At Trustee Baskin's request, she proposed the following (highlighted) amended language to paragraph 6 of the resolution:

6. In accordance with Section 506 of the Code, the Board hereby authorizes High Scope Academy to employ or contract with personnel as necessary for the operation of High Scope Academy, and further authorizes High Scope Academy to prescribe the duties of and fix the compensation for such personnel. **All actions taken subject to this section shall be** subject to applicable laws governing the employment of public school employees, and within the limitations specified in the Agreement.

Trustee Baskin, seconded by Trustee Sharp, moved approval of the amended resolution.

Trustee Sharp asked how many charter schools the university is currently affiliated with, and Ms. Angelete M. Melhado, Director of Urban Partnerships and Public School Academies, responded that the university is chartering a total of nine academies, including the two proposed schools.

The resolution, as amended, was unanimously approved by those present.

Trustee Doyle reported that the second public school academy, Weston Technical Academy, is a 7th through 12th grade middle and high school program designed to prepare students for immediate entry level employment upon graduation as technicians in employment areas that lead to high paying jobs in the manufacturing and information technology industries, and to create a career path leading toward higher paying positions and opportunities, including post secondary education, within the field, and/or industry supported training programs or apprenticeships. Trustee Doyle noted that Ms. Tyla Wells was present on behalf of Weston Technical Academy.

Trustee Doyle moved approval of the following recommendation including the amendment approved in the previous resolution:

WHEREAS, the School Code of 1976, as amended (the "Code"), permits the Board of Trustees of Oakland University (the "Board") to authorize the establishment from time to time of public school academies meeting the requirements of the Board and the requirements of applicable law; and

WHEREAS, on October 5, 1995, the Board approved the Oakland University Policy on Public School Academies and Criteria for the Evaluation of Applications; and

WHEREAS, the Board has received the application of Cliff Lance and Tyla Wells on behalf of Weston Technical Academy; and

WHEREAS, in consideration of the resources available for Weston Technical Academy, the population to be served by Weston Technical Academy, and the educational goals to be achieved by Weston Technical Academy, the Board has determined that it is in the best interests of Oakland University and the State of Michigan to approve the application of Weston Technical Academy as more fully described in Exhibit A;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The application submitted on behalf of Weston Technical Academy and described in Exhibit A, a copy of which application is on file with the Secretary to the Board of Trustees, meets the requirements of the Board and of applicable law.
2. The Board hereby approves the application of Weston Technical Academy as described in Exhibit A.
3. The Board hereby approves the Articles of Incorporation of Weston Technical Academy, copies of which Articles of Incorporation are on file with the Secretary to the Board.
4. The Board hereby appoints for Weston Technical Academy the initial Boards of Directors as described in Exhibit B.
5. The Board hereby approves the form of Agreement to Organize and Administer a Public School Academy (the "Agreement") on file with the Secretary to the Board, and hereby further directs as follows:
 - a. The university administration shall negotiate and finalize an Agreement for Weston Technical Academy, substantially in the form attached and on file with the Secretary, with such changes as shall be required or authorized by the Code, and the terms of the Agreement shall be no longer than 10 years from the date of this Resolution and no less than 3 years from the date of this Resolution.
 - b. The Agreement shall be reviewed by the General Counsel or her designee prior to execution and shall conform to all university policies and the law.

c. The President of the university shall execute and deliver copies of the contract between the Board and Weston Technical Academy.

6. In accordance with Section 506 of the Code, the Board hereby authorizes Weston Technical Academy to employ or contract with personnel as necessary for the operation of Weston Technical Academy, and further authorizes Weston Technical Academy to prescribe the duties of and fix the compensation for such personnel. All actions taken subject to this section shall be subject to applicable laws governing the employment of public school employees, and within the limitations specified in the Agreement.

7. All resolutions and parts of resolutions in conflict with this resolution shall be and hereby are rescinded to the extent of such conflict.

Trustee Sharp seconded the motion for approval of the recommendation. The motion was unanimously approved by those present.

B. Name Change of the Department of Mathematical Sciences to the Department of Mathematics and Statistics

Trustee Doyle stated that the name change of the Department of Mathematical Sciences to the Department of Mathematics and Statistics more accurately represents the composition of the department and reflects the areas of the department's expertise, namely mathematics and statistics.

Trustee Doyle moved approval of the following recommendation:

RESOLVED, that the name of the Department of Mathematical Sciences be changed to the Department of Mathematics and Statistics.

Trustee Sharp seconded the motion for approval of the recommendation. The motion was unanimously approved by those present.

C. Oakland University Trustee Academic Success Fund Proposal for 1998-99

Trustee Doyle moved approval of the following recommendation:

WHEREAS, the Oakland University Trustee Academic Success Fund supports the university goal to recruit and retain students from culturally diverse backgrounds; and

WHEREAS, the Fund also expands the cultural horizons of all students to prepare them for employment in an increasingly multicultural world upon graduation; and

WHEREAS, the Fund enhances students' skills, understanding and ability to effectively function across gender, racial, national, ethnic, and cultural lines; and

WHEREAS, the Fund instills respect for diversity into all aspects of university life; and

WHEREAS, the Fund directly responds to the university's Strategic Plan 1995-2005 under Strategies 1, 3, 7, and 9; now, therefore, be it

RESOLVED, that the Board delegates authority to the President, in conjunction with the Office of Equity, to expend up to \$259,967 of the Trustee Academic Success Fund and \$100,000 from the Oakland University Foundation, for a total of \$359,967, for the scholarships, programs, and other initiatives described in Attachments A and B, for the 1998-99 academic year.

(Attachments A and B are filed in the Board of Trustees office.)

Trustee Sharp seconded the motion for approval of the recommendation. He applauded Mr. Glenn McIntosh, Director of the Office of Equity, and President Russi for their diligence in informing the university community of the need for new initiatives to fulfill the Fund's diversity goal. Trustee Sharp also expressed satisfaction with the direction that the program has taken. He suggested that the university consider designing a method to solicit even more participation from members of the faculty and staff, possibly through offering a reward for the best proposal.

Chairman Schlaybaugh questioned the process used in selecting the proposals and whether Board involvement should be considered. President Russi replied that a committee of staff members assists Mr. McIntosh in screening the proposals, and their recommendations are presented to the President, who ultimately makes the decisions. Chairman Schlaybaugh stated that it would be useful if the Board was informed of all of the proposals, and President Russi replied that he would be pleased to share that information with the Board.

The motion was unanimously approved by those present.

D. Amendment to Board Resolution on Student Liaison to the Oakland University Board of Trustees

Trustee Doyle stated that on December 1, 1994, the Board of Trustees approved two student liaison positions to the Board serving one-year terms. The student liaisons, with the support of the University Congress, believe that a one-year term is not enough time to become fully acclimated to the Board.

Trustee Doyle moved approval of the following recommendation proposed by the student liaisons:

WHEREAS, the position of Student Liaison to the Oakland University Board of Trustees was established on December 1, 1994, creating two student liaison positions; and

WHEREAS, to effectively serve in this capacity requires a considerable amount of knowledge of the university and its functions; now, therefore, be it

RESOLVED, that the position of Student Liaison to the Oakland University Board of Trustees become a two-year appointment; and, be it further

RESOLVED, that commencing in 1999-2000, the first year of implementation, only one student liaison position be a two-year appointment, while the other position be a one-year appointment, with both positions becoming two-year appointments in subsequent years; and, be it further

RESOLVED, that the term of those serving as student liaisons begin in June of each year.

Trustee Sharp seconded the motion for approval of the recommendation.

Chairman Schlaybaugh asked Student Liaison David Lingholm for his comments on this item. Mr. Lingholm thanked the Board and President Russi for the opportunity afforded Ms. Bridget Green and him to serve as student liaisons and to participate in the Board meeting process. He noted that it has been a very informative and interesting year for them, and they hope that they have been helpful to the Board by offering their student perspective.

The motion was unanimously approved by those present.

E. Approval of Schematic Plans for Classroom/Business School Office Building Project

Trustee Doyle reported that on October 3, 1996, the Board approved the submission of the university's Capital Outlay Budget Request to the State. Included in the request was the Classroom/Business School Office Building as the university's number one priority. In December of 1996, the State Legislature approved a capital program which included this \$17.5 million project to be funded with a 75-25% cost sharing of State and university funds. On June 12, 1997, the Board authorized the appointment of the architectural firm of Albert Kahn Associates, Inc. for the design of the Classroom/Business School Office Building. In addition, on August 7, 1997, the Board approved the sale of an 11.65 million bond issue which included financing for the university's share of the project.

Trustee Doyle moved approval of the following recommendation:

RESOLVED, that the Vice President for Finance and Administration be authorized to proceed with the completion of design consistent with the project scope, budget, and the schematic design as presented to the Board on this date and on file with the Secretary to the Board of Trustees; to solicit competitive proposals from qualified contractors; to execute a contract to construct the Classroom/Business School Office Building; and be it further

RESOLVED, that the Vice President for Finance and Administration shall report to the Board periodically on project progress; and be it further

RESOLVED, that the contracts shall be reviewed by the Office of General Counsel prior to execution and shall conform to all university policies; and be it further

RESOLVED, that the total cost for the project including design, construction, and project management shall not exceed \$17,500,000 to be funded by \$4,375,000 in university funds and \$13,125,000 in state funds.

Trustee Fischer seconded the motion for approval of the recommendation.

President Russi asked Ms. Susan Aldrich, Interim Vice President of Finance and Administration, to comment on the building design. Ms. Aldrich stated that the proposed 65,000 gross square foot building will house the School of Business Administration (SBA) and the Technology Institute, which is a combination of existing

departments enhanced to move the university forward into the next century for technology. The building is designed to be consistent with the architectural vocabulary of the campus through the use of similar brick and windows. The building is sited at the north end of Varner Hall and extends towards Kresge Library with the idea of connecting Varner to the rest of the campus.

Trustees Sharp and Baskin expressed concern over the appearance of the windows on the model and sketches. While Trustees Sharp and Baskin approved of the dramatic entryway to the building, they stated that the rest of the building should be designed to have more of a significant impact on the public who use the facility. Chairman Schlaybaugh concurred with those concerns, noting that the brick was uncharacteristic making the building indistinguishable from other campus buildings. Ms. Aldrich stated that Albert Kahn can continue to detail the facility to address that concern. Mr. Alan Cobb, Vice President and Director of Architectural Design at Albert Kahn, added that the upper level offices, where the windows referenced by Trustees Sharp and Baskin are located, will be studied by the architects during the design development phase. Trustee Fischer requested that, once the options on the exterior design have been developed, they should be presented again to the University Affairs Advisory Committee and the Board for approval.

At Trustee Baskin's request, Mr. Cobb described the interior layout of the facility. He noted its significant tie to the four elevations of Varner Hall, which connects existing space with new space. Mr. Cobb stated that the lower level of the building is comprised of the Technology Institute space along with the mechanical and electrical spaces. The second level, or main level, also aligns with Varner and will house the Institute's conference rooms, offices, and demonstration classrooms spaces. The west side of the level is dedicated to general classrooms, computer classrooms, case discussion classrooms, break out areas, and a student lounge. It is also where the 200 seat auditorium will be located to be utilized for the Board of Trustees and other activities. The south side also contains outreach centers and executive education functions for the SBA. Mr. Cobb noted that the upper two levels of the building will house the faculty offices, Advanced Technology in Business (ATIB) lab and offices, MBA conference area, and the dean's office.

Chairman Schlaybaugh asked President Russi to explain the executive education program portion of the facility. President Russi stated that a few years ago the Oakland University continuing education program was restructured under the academic units. The new facility will provide an opportunity for the SBA to set up an activity center to deal with continuing education activities, such as the executive education and MBA programs which continue to grow extensively.

The committee determined that the architects are to present more formalized exterior design options for the building at the next University Affairs Advisory Committee and Board meetings for approval. Ms. Aldrich stated that bringing the design options back to the Board will not interfere with the project schedule.

Ms. Gerrits proposed that the resolution language be revised in the second line of the resolution to delete the words "completion of" and substitute the word "project" so that the line would read: "authorized to proceed with the project design consistent with the project scope . . ." She also recommended adding the phrase "with the final exterior design subject to approval by the Board of Trustees," after the title "Secretary to the Board of Trustees."

Trustee Doyle, seconded by Trustee Baskin, moved approval of the following amended resolution (amended language is highlighted):

RESOLVED, that the Vice President for Finance and Administration be authorized to proceed with the **project** design consistent with the project scope, budget, and the schematic design as presented to the Board on this date and on file with the Secretary to the Board of Trustees **with the final exterior design subject to approval by the Board of Trustees;** to solicit competitive proposals from qualified contractors; to execute a contract to construct the Classroom/ Business School Office Building; and be it further

The amended resolution was unanimously approved by those present.

The original amended motion was unanimously approved by those present.

F. Authorization to Proceed with O'Dowd Hall Parking Lot Expansion

Trustee Doyle noted that the proposed O'Dowd Hall parking lot expansion is part of the second phase of the implementation process. The project was bid in the summer of 1997, and the low bid was \$619,400. After making some design modifications, the project was rebid for construction this summer with a new low bid of \$526,025, for a total project cost of \$624,000. Funding has previously been identified from the 1997 bond sale and university General Fund.

Trustee Doyle moved approval of the following recommendation:

RESOLVED, that the Vice President for Finance and Administration be authorized to execute a contract to construct the O'Dowd Parking Lot Expansion consistent with the project scope and the schematic design as approved by the Board on June 12, 1997; and, be it further

RESOLVED, that the contracts shall be reviewed by the Office of General Counsel prior to execution and shall conform to all university policies; and, be it further

RESOLVED, that the total project not exceed \$624,000.

Trustee Fischer seconded the motion for approval of the recommendation. The motion was unanimously approved by those present.

G. Authorization to Proceed with Reconstruction of Parking Lot 1 and Appointment of Architect

Trustee Doyle stated that on February 23, 1996, the Board approved a plan for 1,000 additional parking spaces. The first phase of the plan was implemented during the summer of 1996, and the university is now moving to the proposed reconstruction of parking lot 1, which is primarily a maintenance project. The condition of the lot has deteriorated to the point where a total reconstruction is required. Trustee Doyle reported that the university is recommending the appointment of Progressive Architecture Engineering for the design services. The total reconstruction cost is estimated between \$2.4 and \$3.2 million. Funding is proposed from Deferred Maintenance over a multi-year period.

Trustee Doyle moved approval of the following recommendation:

RESOLVED, that the Vice President for Finance and Administration be authorized to negotiate and execute a contract with Progressive Architecture Engineering for design of the reconstruction of parking lot 1 at a cost not to exceed \$200,000; and be it further

RESOLVED, that the contract shall be reviewed by the Office of General Counsel prior to execution and shall conform to all university policies; and be it further

RESOLVED, that consistent with Board policy, the schematic design and budget shall be presented to the Board for approval.

Trustee Sharp seconded the motion for approval of the recommendation.

The motion was unanimously approved by those present.

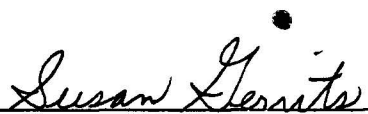
VII. Other Items that May Come Before the Board

Chairman Schlaybaugh stated that at the June Board meeting he will appoint Trustees Fischer and Sharp as the Nominations Committee to make recommendations to the Board for the election of the Chairman and Vice-Chairman for 1998-99. He noted that Trustee Doyle, the current Vice-Chairman, will probably succeed him as Chairman based on past practice. Chairman Schlaybaugh stated that Trustee Doyle has some excellent ideas on the Board organization and committee structure, which will be discussed further by Trustee Doyle, President Russi, and Chairman Schlaybaugh and shared with the full Board. Chairman Schlaybaugh invited the Board members to contact him or Trustee Doyle if they have any specific concerns or recommendations regarding the Board organization.

VIII. Adjournment


Trustee Baskin, seconded by Trustee Nicholson, moved adjournment of the meeting. The motion was unanimously approved by those present. The meeting adjourned at 4:17 p.m.

Submitted,



Susan Gerrits
General Counsel and
Secretary to the Board of Trustees

Approved,



Rex E. Schlaybaugh, Jr.
Vice Chairman