

Classroom Use and Academic Scheduling Committee Year-End Report 2025-2026

Submitted by Co-Chairs: Chris Goeth and Janell Townsend

Key Activities and Outcomes:

Time Module Review: The committee continued its ongoing efforts to review and optimize the university's time module structure to improve classroom utilization, scheduling consistency, and reporting accuracy. Building on the significant revisions implemented during the previous academic years, the committee conducted a review of courses scheduled outside established time modules and recommended consolidation of many secondary time modules into standard scheduling categories. This review focused on identifying patterns of non-compliance, evaluating operational needs that may justify exceptions, and assessing opportunities for further alignment with institutional scheduling standards.

Time Module Optimization: The committee refined the underlying logic used within the time module dashboard to improve the classification and monitoring of course offerings. Enhancements included updates to the categorization of online and hybrid courses, expansion of the evening-course designation to encompass classes scheduled between 5:30 p.m. and 9:50 p.m., and incorporation of specialized instructional formats that previously required manual review. These improvements increase the accuracy of scheduling analytics, support more effective monitoring of time module compliance, and provide academic units with clearer visibility into scheduling patterns.

Coursedog Implementation: The implementation of the Coursedog scheduling platform prompted extensive discussion regarding workflow design, governance structures, approval processes, and long-term oversight responsibilities to ensure effective and consistent use of the system across academic units.

As Coursedog functionality continues to expand, automated workflows and business rules will be leveraged to further monitor compliance and identify scheduling exceptions requiring review. Additionally, Coursedog Demand Projections are expected late Summer 2026, which will provide additional capacity analysis tools.

Ongoing & Future Strategic Goals

- **Two-Year Scheduling:** Establishing a strategy for two-year class schedules to support student timeliness and data efficiency.
- **Training & Support:** Providing refresher training for department chairs and schedulers on Banner and new Coursedog workflows.

Co-Chairs for 2026

Chris Goeth and Janell Townsend volunteered and were unanimously approved as co-chairs for the 2026 year.

General Purpose Classroom Summary

Classrooms are a shared University resource. Their use is managed and reviewed to maximize program and department needs and student progress towards graduation.

Fall 2025 (131 general purpose classrooms)

Room Size Range	16-32	35-40	42-55	60-75	80-113	144-187	200-314
# classrooms	54	17	28	10	16	3	3

Based on tentative building renovation projects or reclassification there will some phased reductions to the general purpose inventory:

- Fall 2026: 122 general purpose classrooms
- Winter 2027: 118 general purpose classrooms