

Present:

Brandy Randall, (*Chair*), Joanne Lipson-Freed (*Co-Chair*), Claire Rammel (*Ex Officio*), Henry Aigbedo, Darrin Hanna, Anne Hranchook, John Krauss, Helen Levenson, Victoria Lucia, Daniel Llamocca Obregon, Thandi Sulé, Meir Shillor, Paul Weinberg, Neil Baumgartner, Nicole Boelk

Absent: N/A

Staff: Linda Hutcheson (*Secretary*)

REPORT FROM THE CHAIR

- Continuing to try to hire for open Graduate School positions.
 - For the open AP position, there were three candidates asked to interview but two dropped out before being interviewed.
 - For CT positions, OUPSA union member candidates must be interviewed for CT positions before all non-union candidates. For one of the two open CT positions, an offer was about to be made to one of the union candidates but that candidate withdrew their application. Human Resources will now allow the Graduate School to interview non-union candidates.
- Provost candidates have been narrowed down.
 - There are four candidates that the Provost Search Committee will be interviewing.
 - Each of the four will have an Open Forum presentation that all are encouraged to attend.

APPROVAL OF MINUTES

Victoria Lucia introduced a motion to approve the minutes for the October 7, 2024, meeting. Henry Aigbedo seconded. The minutes were approved unanimously.

CONTINUING BUSINESS

1. **Stackable Graduate Certificate Programs, New Graduate School Policy:** second reading, debatable, amendable, and eligible for final vote at this meeting.
Presenter(s): Brandy Randall

Brandy understands from an update by Associate Provost of Undergraduate Education, Quality Assurance, Accreditation and Academic Affairs Kristin Landis-Piwowar that the Higher Learning Commission does not have something stating that a course that was applied to one degree can not be applied to a second degree. The Council is amenable to possibly altering this policy in the future to reflect that.

John Krauss introduced a motion to approve the Stackable Graduate Certificate Programs New Graduate School Policy to be effective the next semester after it receives Senate approval, Joanne Lipson-Freed seconded. The motion was approved unanimously.

- 2. Special Education with a Concentration in Applied Behavior Analysis (ABA), MEd, Graduate Program Modification:** second reading, debatable, amendable, and eligible for final vote at this meeting.

Reviewers: John Krauss, Henry Aigbedo

Presenter(s): Jessica Korneder

- Jessica Korneder clarified to Council members that SE 6643 will be removed from requirements and that some of the information from that course will be added to SE 6573 which will increase from 3 to 4 credits.
- She also agreed to the updating of names of courses related to projects by replacing 'thesis' with 'project', and to send an updated proposal reflecting all of the requested changes.

Joanne Lipson-Freed introduced a motion to approve the Special Education with a Concentration in Applied Behavior Analysis (ABA), Med, Graduate Program Modification proposal pending the updates discussed. Meir Shillor seconded. The motion was approved unanimously.

NEW BUSINESS

- 1. Secondary Education, MAT, Graduate Program Modification:** first reading, debatable, amendable, and not eligible for final vote at this meeting.

Reviewers: Daniel Llamocca, Joanne Lipson-Freed

Presenter(s): Audra Slocum, Anthony Francis

- Presenters intend to amend the second version of their proposal so that it includes both SE 5955 and SE 5500 and present it to SEHS COI for approval. In what will then be the third version, stand-alone program students would take SE 5500 during Winter I, combined program students would take that course during a different semester.
- Presenters confirmed that the proposed modifications to the second version would not affect the already approved combined program, and that they would not change anything that undergraduate students are taking as undergraduates in the combined program.

Joanne Lipson-Freed motioned to both approve the first version of the Secondary Education, MAT, Graduate Program Modification proposal, and, what will be the third version of the Secondary Education, MAT, Graduate Program Modification proposal pending receipt of it that shows the discussed revisions along with COI approval. The motion included that if COI does not approve the third version, that the Graduate Council will move the first version forward. Paul Weinberg seconded. The motion was approved unanimously.

DISCUSSION ITEMS

1. Graduate Council Member Changes to Senate Constitution

Graduate Council agreed on the need to change the Senate Constitution. Graduate School Dean Brandy Randall will talk with Associate Provost for Operations Amy Banes-Berceli about moving forward.

2. Preliminary Findings for Psychology MS and PhD Program Review

- Program Reviews review the program as a whole and are not the same as Program Assessments.
- Anne Hranchook prepared a potential rubric for Graduate Council members to use in evaluating program reviews based on the Program Review Criteria handbook. This rubric was based on the rubric Darrin Hanna provided that is used by the Assessment Committee, and on the Program Review instructions.
- Program Review department responses must be evidence based.
- At a future council meeting, the Council will determine the procedures members will use when examining Program Reviews. Council members were asked to look at Program Review instructions, and Darrin Hanna's and Anne Hranchook's documents. All Council members will apply the rubric to the Psychology Program Review, and discuss at the next meeting. This will help the Council members have consistency for future Program Reviews.

3. Policy on age of courses or overage courses

- The Council discussed issues with overage courses and how well current policy addresses them.
- Discussion included possibly replacing the current student filled form with a form to be filled out by Program Directors.
- Members were asked to think about changing the age at which courses are considered to be overage.
- Director of Financial Aid Nicole Boelk reminded members about federal financial aid policy regarding repeating courses where someone earned a D or better.
- This will be added to a future agenda as a discussion topic.

4. Implications of Higher Learning Commission allowing undergraduate degrees for fewer than 120 credits on graduate admissions

- It is believed that HLC made this change partly in order to limit the number of elective courses that students must take. Council members commented that their departments focus on verifying that students successfully completed expected undergraduate courses in the appropriate field of study.
- No further discussion is expected.

5. Indian school with five-year program

- School of Business Administration Distinguished Professor Vijayan Sugumaran requested possible consideration of a business tech dual degree policy articulation agreement with another school.
- Agreement students would study graduate level Business Analytics with Oakland University.
- A conditional admission model was suggested as a possibility.
- Moving forward would require a change to current admission policy requiring a bachelor's degree.
- The Council was asked to consider a simultaneous update to current admission policy to allow admission to students that have medical or other degrees but not a bachelor's degree.

ADJOURNMENT

The meeting adjourned at 3:33pm.