

**Minutes of the Meeting  
of the  
Oakland University Board of Trustees  
December 12, 1996**

**Present:** Chairman Rex E. Schlaybaugh, Jr.; Trustees Henry Baskin, David J. Doyle, David T. Fischer, Louis Grech-Cumbo, Ann V. Nicholson, and Dennis K. Pawley

**Absent:** Trustee James A. Sharp, Jr.

**I. Call to Order**

Chairman Rex E. Schlaybaugh, Jr. called the meeting to order at 3:05 p.m. in the Oakland Room of the Oakland Center.

**II. Roll Call**

Ms. Susan Gerrits, General Counsel and Secretary to the Board of Trustees, conducted a roll call vote. All Board members were present except Trustee James A. Sharp, Jr. Ms. Gerrits noted that a quorum was present.

**III. President's Report**

President Gary D. Russi reported the following information:

- Ms. Sandra J. Fick and Ms. Linda I. Barc were recognized as Employees of the Month for November and December respectively.
- President Russi is consulting with various internal and external groups for the Ad Hoc Intercollegiate Athletic Review Committee report, which will be presented to the University Affairs Advisory Committee in January.
- The men's soccer team advanced to the NCAA Division II national championship game for the third time in school history.
- The Recreation and Athletic Center groundbreaking was held on December 4, 1996.
- Mr. Lance Metzger has made a \$100,000 commitment over 10 years to support intercollegiate athletics.

- The Michigan State University Federal Credit Union has made a \$50,000 commitment over 5 years to provide graduate students with access to UNCOVER and FirstSearch database through the Kresge Library.
- Trustee Dennis K. Pawley and his wife, Carlotta, have committed \$100,000 to Oakland University. Trustee Pawley was also instrumental in securing Chrysler's recent \$1 million commitment to Oakland.
- The late Mr. Mel Raber has donated \$350,000, in his estate plans, to support the Kresge Library endowment.
- The Pontiac branch of the Secretary of State will be renovated soon with Oakland University colors thanks to Ms. Kathleen Whipple, an Oakland student. Every five years, branch offices are redecorated using university colors, logos, and posters.
- The Holiday Reception for faculty and staff is on December 13, 1996, at 3 p.m., in the Fireside Lounge.

#### **IV. Consent Agenda**

Chairman Schlaybaugh presented the following recommendations:

##### **A. Approval of the Minutes of the Meeting of October 3, 1996**

##### **B. Report on Custodial Services for Science and Engineering Building**

##### **C. Sanitary Sewer Easement Authority**

Mr. Paul E. Bissonnette, Vice President for Finance and Administration, submitted the following resolution for Board approval:

RESOLVED, that the President be authorized to amend an existing City of Auburn Hills sanitary sewer easement to accommodate the construction of the Student Recreation/Athletic Center, as shown on sheet C3.0 (October 23, 1996) of the Center's construction documents. All easement documents shall be subject to the approval of the Office of General Counsel.

Trustee David T. Fischer, seconded by Trustee Louis Grech-Cumbo, moved approval of the consent agenda. The motion was unanimously approved by those present.

**V. Finance and Personnel Advisory Committee Report**

Trustee Ann V. Nicholson, who chaired the November 14, 1996, committee meeting in the absence of Trustee David J. Doyle, recommended the following items for review and approval by the full Board:

**A. Approval of Negotiated Agreement between Oakland University and UAW/TOP Local 1925, July 1, 1996 - June 30, 1999**

Trustee Nicholson stated that this agreement was ratified by the union on November 4, 1996. The negotiators worked intensely to reach the agreement, and they believe it is a very good one for the university and the employees involved.

Trustee Nicholson moved approval of the following resolution:

RESOLVED, that the Board of Trustees approves the Agreement between Oakland University and the UAW Technical, Office and Professional Local 1925, July 1, 1996 - June 30, 1999, whose changes from the Agreement which expired on June 30, 1996, are set forth in the attached Appendix A, "Summary of Contract Changes," dated October 28, 1996, and Appendix B, "Contract Language Revisions."

(Copies of the Summary of Contract Changes and Contract Language Revisions are filed in the Board of Trustees office.)

Trustee Fischer seconded the motion for approval of the recommendation. The motion was unanimously approved by those present.

**B. Approval of Audited Financial Statements for 1995-96**

Trustee Nicholson stated that the audit stressed the good financial position Oakland is in due to increased enrollment and good return on investments. She noted that an auditor was present to answer questions.

Trustee Nicholson moved approval of the following resolution:

RESOLVED, that the Board of Trustees accept the following financial statements which were audited by the public accounting firm of Coopers & Lybrand:

1. Oakland University Report on Audits of Consolidated Financial Statements for the years ended June 30, 1996 and 1995.
2. Oakland University Report on Audit of Financial Statements and Supplementary Information for the year ended June 30, 1996.

Trustee Fischer seconded the motion for approval of the recommendation.

Chairman Schlaybaugh asked Mr. Bissonnette to comment on the financial statements.

Mr. Bissonnette stated that the statements showed that Oakland had another sound financial 1995-96 year. He noted that the audit focused on the Plant Fund to reflect the funds that were being retained for current capital outlay projects. Mr. Bissonnette asked Mr. James R. Wilbert, Partner of Coopers & Lybrand, to comment on the audit.

Mr. Wilbert reported that the statements were thoroughly reviewed with the Finance and Personnel Advisory Committee and that Coopers & Lybrand concluded that the financial health of the university is very good. He noted that there has been a lot of activity particularly in the Plant Fund. Mr. Wilbert commented that there were no matters from the audit to bring to the attention of the university, state, or federal government.

Chairman Schlaybaugh asked President Russi to comment on the substantial increase in scholarships and fellowships during the last fiscal year. President Russi stated that the scholarships and fellowships were funded through grants, contracts, outside sources, and institutional money. He noted the importance of recruiting the best and brightest students in the region to diversify the student body through increased enrollment.

The motion was unanimously approved by those present.

### **C. Approval of Oakland University Katke-Cousins Golf Course 1997 Budget**

Trustee Nicholson stated that the golf course budget is based on the calendar year, rather than the fiscal year, due to the timing of the golf season. She noted that the budget calls for increases in green fees and cart rental fees, but that 86 percent of the increases will accommodate the minimum wage increases for certain golf course employees.

Trustee Nicholson moved approval of the following resolution:

RESOLVED, that the Board of Trustees accepts the Katke-Cousins Golf Course Budget for the year ending December 31, 1997, with a budgeted net income of \$30,995 and an expenditure level of \$1,294,130; and be it further



RESOLVED, that any expenditure level in excess of the approved amount that is not funded by a direct revenue increase must have the prior approval of the President or his designee and these amounts shall be reported on a periodic basis to the Board of Trustees.

Trustee Doyle seconded the motion for approval of the recommendation. The motion was unanimously approved by those present.

#### **D. Settlement Authority**

Trustee Nicholson moved approval of the following resolution:

RESOLVED, that the President, or the General Counsel if designated in writing by the President, is authorized to approve and execute settlement agreements relating to legal and administrative claims, including workers compensation claims, in amounts not exceeding \$25,000; and, be it further

RESOLVED, that all settlements pursuant to this authority shall be reported to the Board of Trustees; and, be it further

RESOLVED, that settlement agreements for amounts exceeding \$25,000 must be approved by the Board of Trustees.

Trustee Henry Baskin seconded the motion for approval of the recommendation. The motion was unanimously approved by those present.

#### **VI. University Affairs Advisory Committee Report**

Trustee Fischer, Chairman of the University Affairs Advisory Committee, reported that the committee met on November 19, 1996, and recommended the following items for review and approval by the full Board:

##### **A. Passive Lease and Sign Agreements between Oakland University and Palace Sports and Entertainment, Inc. for Operation of Meadow Brook Music Festival**

Trustee Fischer stated that a representative from Palace Sports and Entertainment, Inc. (PSEI) is present to answer questions. He noted that PSEI operated the Meadow Brook Music Festival (MBMF) for the 1994, 1995, and 1996 seasons under a passive lease agreement with Oakland University. Over the past three seasons, PSEI has become increasingly successful in utilizing the capabilities of MBMF in conjunction with PSEI's other entertainment venues, and in offering a broad mix of programming which enhances the cultural operations of the university.

Trustee Fischer reported the following lease agreement terms:

- Ten year agreement, commencing with the 1997 season, and continuing through the 2006 season
- Payment of \$450,000 at the commencement of the lease
- Annual fixed lease payment of \$105,000
- Additional lease payment of 6 percent of annual gross box office revenue in excess of \$3 million
- A commitment to a minimum number of performances to be presented in each season
- A minimum investment of \$1,750,000 for capital improvements during the 10 year lease term, with at least \$1 million spent on improvements by the 1998 season
- PSEI will have the option of extending the lease for an additional five years, with adjustments to the lease payment
- PSEI will provide an electronic marquee to promote MBMF and other Oakland University events and events at PSEI venues
- Arbitration of disputes under American Arbitration Association commercial arbitration rules

Trustee Fischer moved approval of the following resolution:

RESOLVED, that the Vice President for Finance and Administration is authorized to execute the Meadow Brook Music Festival passive lease agreement with Palace Sports and Entertainment, Inc., under the terms and conditions noted, for the ten-year period beginning with the 1997 season through the 2006 season, with a five-year extension option, and to execute a separate agreement concerning the provision and use of an electronic marquee, with the agreements subject to the review of the Office of General Counsel.

Trustee Pawley seconded the motion for approval of the recommendation.

Trustee Baskin inquired whether there is a draft of the separate electronic marquee agreement, and Mr. Bissonnette replied that the agreement is scheduled for completion by February 15, 1997.

An outline of conditions for the agreement has been given to PSEI, and the administration is currently working with the consulting architect about the marquee design. Mr. Bissonnette added that the university will have final say over the advertising on the marquee.

Chairman Schlaybaugh asked Mr. Ronald Campbell, the PSEI representative, to comment on the agreement. Mr. Campbell stated that PSEI looks forward to a continued excellent relationship with the university over the next 10 years.

At the request of Chairman Schlaybaugh, Ms. Gerrits conducted the following roll call vote of the trustees on the motion:

Henry Baskin	Yes
David J. Doyle	Yes
David T. Fischer	Yes
Louis Grech-Cumbo	Abstained, stating that his employer, Power Distributing, does business with the Palace
Ann V. Nicholson	Yes
Dennis K. Pawley	Yes
Rex E. Schlaybaugh, Jr.	Abstained, stating that his law firm, Dykema Gossett, represents the Palace and Guardian Industries, the owner of the Palace

The motion was carried with five affirmative votes and two abstentions.

Chairman Schlaybaugh stated that this agreement is a milestone event at the university, and that the university looks forward to a very long and mutually beneficial relationship with PSEI.

### **B. High Temperature Hot Water Distribution System Replacement**

Trustee Fischer stated that Oakland University has conducted three infrared surveys over the last 12 years to assess the general condition of the direct-buried piping that carries high temperature water to 85 percent of the academic buildings on the main campus. The last two studies showed thermal loss over major sections of the line that runs between O'Dowd and North Foundation Halls. The project includes installation of new piping, installation of a new underground valve vault, and abandonment of existing piping. Line replacement is planned to commence in May 1997, and be completed by October 1997.

Trustee Fischer moved approval of the following resolution:

RESOLVED, that the Vice President for Finance and Administration is authorized to execute a contract with the lowest qualified bidder, for the subject project; and, be it further

RESOLVED, that the total project cost shall not exceed \$632,000; and, be it further

RESOLVED, that the contracts be reviewed by legal counsel.

Trustee Nicholson seconded the motion for approval of the recommendation.

The motion was unanimously approved by those present.

### **C. Approval of Schematic Plans -- Animal Care Facility**

Trustee Fischer stated that Biomedical Research is a traditional strength of Oakland University and a focus of strategic planning for the future. Currently, the university receives over \$2.4 million from the National Institutes of Health alone, in support of research activities. In June 1995, the Oakland University Foundation approved a \$500,000 contribution towards the Animal Care Facility, including \$354,000 for completion of design. In May 1996, the university was notified of a \$1 million grant from the National Center for Research Resources. The balance of the funds for the project are being set aside from institutional resources.

Trustee Fischer moved approval of the following resolution:

RESOLVED, that the Vice President for Finance and Administration be authorized to proceed with the completion of design consistent with project scope, budget, and the schematic design as presented to the Board on this date and on file with the Secretary to the Board of Trustees; to solicit competitive bids from qualified contractors; and to execute a contract to construct the Animal Care Facility; and, be it further

RESOLVED, that the contracts shall be reviewed by the Office of General Counsel prior to execution and shall conform to all university policies; and, be it further

RESOLVED, that the total cost for the project including design, contraction, and project management shall not exceed \$5,800,000 to be funded by a maximum of \$4,300,000 in university funds, \$500,000 from the Oakland University Foundation, and a \$1,000,000 grant from the National Center for Research Resources.

Trustee Doyle seconded the motion for approval of the recommendation.

Trustee Nicholson asked for an explanation of the building. Ms. Susan M. Aldrich, Assistant Vice President for Capital Planning and Design, presented a drawing of the facility, noting that it will be constructed at the east side of the Science and Engineering Building. The 12,000 square foot facility will consist of animal housing, animal care and use laboratories, a surgical suite, and support offices. It will be attached directly to the Science Building through an enclosed connector bridge.

President Russi stated that Dr. Donald A. McCrimmon, Director of Grants, Contracts and Sponsored Research, was very instrumental in the university's receipt of the \$1 million federal grant award.

The motion was unanimously approved by those present.

#### **D. Trustee Emeritus Rank and Privileges**

Trustee Fischer stated that the university does not have an established policy to guide the Board of Trustees in awarding the rank of Trustee Emeritus to former trustees or in specifying Trustee Emeriti privileges. To insure consistent practice with respect to former trustees, it is advisable to adopt a written policy governing this subject.

Trustee Fischer moved approval of the following resolution:

RESOLVED, that the Board of Trustees adopt the following policy on Trustee Emeritus Rank and Privileges:

A former member of the Board of Trustees may be awarded the rank of Trustee Emeritus in recognition of outstanding service to the university. Trustee Emeritus rank shall be conferred by a majority vote of members of the Board of Trustees, after review by the Finance and Personnel Advisory Committee.

The conferring of such status shall be at the discretion of the Board of Trustees. The Board shall take into account the cumulative service of the former trustee, leadership and other examples of trusteeship exhibited, faithful attendance, and active participation in the affairs of the university.

Trustee Emeritus rank will carry with it the following privileges:

1. Meadow Brook Theatre - Two season tickets
2. Privileges at Katke-Cousins Golf Course

3. Athletic Events - Two "all sports" passes
4. Meadow Brook Hall - Tours at no charge
5. Kresge Library - Library privileges
6. Parking Permit
7. Invitations to attend academic, professional, social and university functions, as determined by the President
8. Additional Rights and Privileges - Such additional rights and privileges as Oakland may from time-to-time determine

Trustee Pawley seconded the motion for approval of the recommendation.

Chairman Schlaybaugh stated that the proposed privileges are consistent with those that other state institutions provide to their trustees emeriti.

The motion was unanimously approved by those present.

#### **E. Approval of Amendments to the Oakland University Alumni**

Trustee Fischer stated that the Oakland University Alumni Association (OUAA) was originally created through the bylaws of the Board of Trustees. The purpose of the association is to promote and preserve the well being of the university. The OUAA recently reviewed and streamlined the former bylaws to more accurately reflect desired operating procedures and the vision for the association's future role at the university.

Trustee Fischer moved approval of the following resolution:

WHEREAS, the Bylaws of the Board of Trustees recognize the Oakland University Alumni Association as an organization whose purpose is to promote and preserve the well being of the university; now, therefore, be it

RESOLVED, that notwithstanding any provision of the proposed bylaws the Board reconfirms its legal authority to grant, modify and rescind internal bylaws when the Board determines such action to be in the interest of the institution or required to comply with its legal obligations; and, be it further

RESOLVED, that the Board of Trustees under the conditions set forth above authorize the implementation of the new bylaws entitled Bylaws of the Oakland University Alumni Association, bearing a date of December 12, 1996.

Trustee Grech-Cumbo seconded the motion for approval of the recommendation. The motion was unanimously approved by those present.

## **VII. Other Items that May Come Before the Board**

### **A. Oakland University Affirmative Action Annual Report -- Fall 1996**

Ms. Sharon Abraham, Director of the Office of Diversity and Compliance, presented the Affirmative Action Status Report.

Ms. Abraham stated that she structured the report to provide highlights on workforce changes from 1990 to 1996, and affirmative action initiatives for 1996-97. She reported that during the six-year period, Oakland experienced a 6 percent overall workforce decrease, while the female representation increased by 1.4 percent and the minority representation increased by 2.5 percent.

The faculty workforce for that same period experienced a 1 percent total decrease, while the female faculty representation increased by 2.7 percent and the minority faculty representation increased by 5.7 percent.

Ms. Abraham reported the following faculty data for the 1995-96 year based on 32 faculty hires:

- ▶ Female and minority new hire rates exceeded termination rates resulting in overall progress
- ▶ Women and/or minorities were hired into all six academic schools and the college
- ▶ 25 white females and minorities were hired (78 percent of all new hires):
- ▶ Total minority faculty increased from 74 to 79
- ▶ Total female faculty increased from 114 to 122
- ▶ Female and minority promotion rates are comparable to their employment rate

The faculty job groups were successful in meeting the 1995-96 affirmative action goals, as follows:

- ▶ One goal met for Hispanic, Asian American and Native Americans
- ▶ Progress toward goals in 78 percent of groups with goals and opportunities
- ▶ Progress in employing more female faculty in four groups
- ▶ Progress in employing more black faculty in two groups
- ▶ Progress in employing more Hispanic and Asian American faculty in two groups

Ms. Abraham noted that while the staff workforce decreased by 8.6 percent over the six-year period, female representation increased by 1.7 percent and minority representation increased by .9 percent. She reported the following staff data for the 1995-96 year:

- ▶ 46 (56 percent) of the 82 hiring opportunities were Administrative-Professional positions
- ▶ 32 (70 percent) of the 46 new hires were female and/or minority

- ▶ The balance of those professional hires included 19 white females, 10 African American males and females, and 2 Asian American male and female
- ▶ Total minority administrators and professionals increased from 41 to 52
- ▶ Total female staff increased from 151 to 170

The staff job groups made progress towards the following 1995-96 goals:

- ▶ 81 percent of job groups had goals for either females, African American and/or Hispanic, Asian American and Native American
- ▶ 88 percent had hiring opportunities
- ▶ 53 percent made progress toward meeting the goals
- ▶ More females were employed in 8 groups; more African Americans were employed in 7 groups; and more Hispanics, or Asian Americans were employed in 4 groups

Ms. Abraham reported that in November 1995 the Office of Federal Contract Compliance Programs (OFCCP) notified the Office of Diversity and Compliance that they planned to conduct an audit of university employment records. A desk audit was submitted in December 1995, and an on-site audit was performed from February through April 1996, which included Oakland's selection processes, interim and temporary appointments of faculty and administrative opportunities, tenure procedures, and possible salary inequities. The audit concluded in May 1996, with an approval of the current Affirmative Action Plan, including goals and established action plans. Oakland agreed to develop internal posting and monitoring systems for interim and temporary appointments and provide two six-month analysis reports in January and July 1997, which will include a review of the interim faculty and administrative appointments. The audit will be complete when the OFCCP has successfully determined that Oakland is in full OFCCP compliance.

Ms. Abraham highlighted the diversity initiatives that affect the student population, specifically the Oakland University Trustee Academic Success Scholarship program and the Entering Scholars Program.

Ms. Abraham noted that each vice president has created their own divisional diversity plans based on numerical and programming goals, and that she will conduct six-month reviews to assess divisional progress and future initiatives.

Ms. Abraham reported that the Office of University Diversity and Compliance action plans for 1996-97 include the coordination of diversity initiatives among the academic units; organization of the selection processes; and expansion of external outreach.



There was considerable discussion of the methodology used to determine the numerical goals for hiring. In response to questions posed by Trustees Baskin and Schlaybaugh, Ms. Abraham stated that the same federal guidelines are used by every organization in determining the numerical goals; however the targets vary depending on the specialties of the positions in each organization. She commented that the goals are typically set at the university level and that the Affirmative Action Plan is decentralized throughout the university to determine those targets.

Trustee Pawley commended Ms. Abraham for increasing the female and minority representation, despite a declining workforce.

The Board thanked Ms. Abraham for her report.

### **B. Charter Schools Report**

Dr. Mary L. Otto, Dean of the School of Education and Human Services, distributed charter schools materials and introduced Ms. Angelete Melhado as the Coordinator of Urban Partnerships and Public School Academies. Dr. Otto discussed the status of the existing Oakland University charters with the Academy of Michigan, Nsoroma Institute, and Elbert Thomas Clark Academy, including site locations, state requirements, contract status, enrollment, and curriculum. She reported that the Public School Academies Application Review Committee (PSAARC) held a luncheon with all three academies and the State Department of Education because they believe it is important to communicate the same message to each school. The schools are all in different phases of operation and their activities have been very positive.

Dr. Otto reported that of the nine current applications, the PSAARC is recommending the Detroit Academy of Arts & Sciences, The Michigan Academy of Global Entrepreneurship, and Dove Academy to President Russi and the Senate Review Committees. As Chair of the committee, she has forwarded a letter to these applicants detailing additional required information to continue the review process. Once the updated proposal is received, it will be forwarded to the President and the review committees.

Dr. Otto reported that the PSAARC works closely with Mr. Gary Cass, Supervisor for Charter Schools, at the Department of Education. Ms. Melhado attends all of the Department of Education meetings on Oakland's behalf and serves on a committee to establish oversight minimum standards for charter schools. Another organization called the Michigan Association for Public School Academies (MAFPSA), consists of chartering university representatives, also meets regularly to discuss public school academy issues. Dr. Otto noted that Central Michigan University serves as coordinator of MAFPSA, since they have the most experience with charter schools.

Dr. Otto stated that in addition to public school academies, the university has many successful partnerships with area schools. An example would be Oakland's association with Longfellow Elementary School in Pontiac where 50 Oakland education students help teach one day a week. Longfellow students have tested higher on the Michigan Education Assessment Program than most of the other wealthier and more advantaged elementary schools in Oakland County.

Trustee Nicholson inquired if the university is establishing a pattern of accepting three academies a year into the charter schools program. Dr. Otto replied that it is just a coincidence that three schools are again being recommended. She explained that there is a ceiling on the number of charter schools that can be allocated, and that Ms. Melhado has negotiated with the Department of Education and MAFPSA for five slots, which the university believes is a manageable number.

Trustee Doyle questioned whether the cap on slots biases the university towards choosing schools with a larger proposed enrollment. Dr. Otto responded that it did not bias Oakland's recent decision, and that, in fact, the three recommended proposals were extremely well-written due to the assistance of sophisticated consultant groups. However, she did note that the number of students plays an important role in how much revenue the university receives from the state to support the charter schools program.

Trustee Baskin inquired if Oakland competes with other institutions for the applications it receives. Dr. Otto replied that there is no competition among universities, even though there is no mandate against submitting proposals to more than one chartering agency.

Following a general discussion, the Board thanked Dr. Otto for her report.

### **C. School of Business Administration Report**

Dr. John C. Gardner, Dean of the School of Business Administration, stated that he has met with local business executives, faculty, and administrators to get feedback on the direction and opportunities that the School of Business Administration (SBA) should pursue. He reported that the American Assembly of Collegiate Schools of Business (the premiere accreditation agency for business schools) has requested that SBA create a mission and goals to support that mission. Dr. Gardner stated that SBA's first initiative is to refocus its mission on the application and management of technology in each of the business areas of the school. It would incorporate teaching students utilization, management, and measurement of technology. Technology training of faculty in today's environment will be instituted along with internship opportunities at surrounding companies such as Chrysler and ITT Automotive. Multi-media distance learning opportunities are being explored, such as the MBA program being taught at Birmingham Groves High School.

Dr. Gardner stated that substantial review of the SBA curriculum and constitution is underway. Programs on funding and community outreach are being researched. One such program is called the Applied Technology in Business Program where junior students will work with sponsoring companies in a lab environment on network issues, web page development, and technology systems evaluation. In the senior year the students will work as interns with the same companies. The program will provide opportunities for students and companies to address modern issues and it will serve as a recruiting tool. The program is scheduled to begin next fall.

Dr. Gardner stated that the second initiative is to reinstitute the Masters of Accountancy Program in response to concerns of local business executives regarding hiring qualified minority students. Students in the program will serve on internships with local businesses during their junior and senior years and beyond the senior year. Once the internship is over, students will enter the Master of Accountancy Program and complete the degree within a year. The program provides each company with access to talented minority students with bachelor degrees and Oakland with students that have "real world" experience. It will also bring more of the same talented students back into the southeastern Michigan area. Dr. Gardner stated that the program will be actively marketed after the first of the year.

Dr. Gardner stated that the third initiative is an Executive MBA in Healthcare Management. He noted that SBA has faculty members with business expertise in healthcare. An Executive MBA program will meet the professional development needs of physicians, senior administrators, and hospital administrators. A basic plan for the program will be pursued in the spring.

Dr. Gardner reported the following additional ongoing outreach initiatives:

- The Executive in Residence Program will educate business executives about Oakland and encourage them to participate in round table discussions with faculty and students sharing their industrial perceptions and ideas and creating cooperative efforts.
- The Business Forum luncheon, planned for the spring, is a popular program of noted speakers that attracts between 700 and 1,000 executives.
- The Economics Department faculty recently published a cost of living index for Oakland County, and will update it quarterly.
- The university cable channel 74 presents the "Executive Spotlight" with interviews of executives once or twice a month to inform viewers of business and government issues in the area. The next guest on the show will be County Executive L. Brooks Patterson.
- The Center for Family Business provides support to small businesses.

After a brief discussion, the Board thanked Dr. Gardner for his report.

**Michigan Association of Governing Boards (MAGB) Report**

Chairman Schlaybaugh stated that Trustee Nicholson is the Board's MAGB representative, and he asked her to report on the recent MAGB conference that she and Trustee Grech-Cumbo attended. Trustee Nicholson stated that the day-long conference was held in Lansing and that the speakers included Governor John Engler; Dr. Peter McPherson, President of Michigan State University; Mr. Michael Morris, President and CEO of Consumers Power; and Senator John Schwarz. Trustee Nicholson stated that the discussion panels focused on open meetings and preferential admission policies. She noted that Senator Schwarz announced that he is going to introduce legislation to change the open meetings law. Trustee Nicholson stated that the conference was an excellent and informative session, and that she has forwarded a summary of the event to each Board member for their information.

**VIII. Closed Session to Discuss Written Legal Opinion of Counsel**

Trustee Fischer, seconded by Trustee Baskin, moved to adjourn into closed session to discuss written legal opinion of counsel.

Ms. Gerrits stated that approval of a closed meeting is requested to discuss written legal opinion of counsel. Section 8h of the Open Meetings Act provides that a public body may meet in a closed session for this purpose. Section 7 of the Open Meetings Act provides that a two-thirds roll call vote of members elected or appointed and serving shall be required to call a closed session. The roll call vote and the purpose or purposes for calling the closed session shall be entered into the minutes of the meeting at which the vote is taken. Ms. Gerrits conducted a roll call vote as follows:

●	
Henry Baskin	Yes
David J. Doyle	Yes
David T. Fischer	Yes
Louis Grech-Cumbo	Yes
Ann V. Nicholson	Yes
Dennis K. Pawley	Yes
Rex E. Schlaybaugh, Jr.	Yes

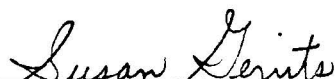
Ms. Gerrits stated that the motion carries.

**IX. Adjournment**

Trustee Henry Baskin, seconded by Trustee Fischer, moved adjournment of the meeting. The motion was unanimously approved by those present. The meeting adjourned at 4:35 p.m.

Submitted,

Approved,



Susan Gerrits  
General Counsel and  
Secretary to the Board of Trustees

Rex E. Schlaybaugh, Jr.  
Chairman  
Board of Trustees