Minutes of the Meeting
of the
Oakland University
Board of Trustees
January 22, 1973

The meeting was called to order at 7:35 p.m. on January 22, 1973 in the Oakland Center by President Donald D. O'Dowd.

Present: Chairman Smith, Trustees Katke, Lewis, Morris, Saltzman and Schwartz

Absent: Trustees Carr and Kyes

Approval of Minutes of November 27, 1972 and December 16, 1972

On a motion by Mr. Katke, seconded by Mr. Schwartz, the minutes of the formal meeting of November 27, 1972 and the informal meeting of December 16, 1972 were approved as distributed.

Approval of Personnel Actions

President O'Dowd recommended approval of the following personnel actions:

a. Changes of Status

Boldon, Eugene, from Associate Professor of Education, Assistant Director of Physical Education and Head Basketball Coach to Associate Professor of Education, Coordinator of Intercollegiate Athletics, and Head Basketball Coach, effective October 18, 1972

Church, Thomas, Assistant Professor of Political Science, adjustment in salary, based on commitment made when hired for completion of Ph.D., effective December 1, 1972

Dickerson, Bernadette, from 12-month Special Instructor in Learning Skills and Director, COP to 10-month Special Instructor in Learning Skills, effective August 15, 1972

Gorlin, Alice C., from Instructor in Economics to Assistant Professor of Economics effective January 1, 1973 (obtained Ph.D.)

Harmon, Kenneth M., from Professor of Chemistry to Professor of Chemistry and Acting Chairman of Chemistry from January 3, 1973 through June 22, 1973

Lepley, Hollie, from Professor of Education and Director of Physical Education to Professor of Education and Coordinator of Physical Education, effective October 18, 1972

McCullough, Ethel M., from Special Instructor in Reading (Education) to Special Instructor in Reading (Learning Skills), effective August 15, 1972

Morgan, Richard H. Jr., from Associate Director of Oakland Center Operations to Director, Community Programs AP 6, effective December 1, 1972

Scovil, John E., from Assistant Professor of Education and Staff Assistant in Physical Education to Assistant Director, Career Advising and Placement, effective December 15, 1972

b. Leave of Absence - Sabbatical

Lepley, Hollie L., Professor of Education and Coordinator of Physical Education, from June 1, 1973 through August 31, 1973 with full pay

c. Terminations

Bennett, E. Harold, from Special Instructor in Reading (Learning Skills) effective August 31, 1973

Heeren, Mary K., Instructor in the Library, effective January 8, 1973

d. Employment Relations Recommendations

Admissions

Reclassify position #6, Admissions Advisor, APIII, to Assistant Director, AP V. The incumbent has been serving in the role of Assistant Director for a number of months.

Establish position #8, Admissions Advisor, AP IV. The person in this position will assist in activities related to overall Admissions Office responsibilities. In addition, this person will assist Latino students as they make plans for higher education, concentrating on activities in schools, in communities and with agencies in which potential student candidates are found.

Establish position #308, Senior Admissions Clerk, S-13.

Institutional Research

Establish position #3, Research Analyst, AP VI. This is a new position being established to develop data in form for planning, prepare reports for internal and external groups, and carry out research in higher education.

Establish position #301, Senior Departmental Secretary, S-15.

Planning

Establish position #3, Director of Planning, AP IX. This is a new position being established in support of the Planning Office, to facilitate and coordinate the planning process.

Establish position #301, Senior Departmental Secretary, S-15.

Shipping and Receiving

Establish position #2, Vehicle Maintenance Supervisor, AP III.

Office of Special Projects

Reclassify position #301, Senior Departmental Secretary, S-15, to Executive Secretary, S-16. This reclassification brings this position in line with other comparable positions within the University. The incumbent provides secretarial and administrative support for the Office of Special Projects as well as the Office of the President.

University Services

Establish position #307, Senior Reproduction Operator, S-16.

Urban Affairs

Establish position #7, Program Coordinator, AP VII. The Coordinator will be responsible for the daily operation of the University Year for Action program. Funds for this position are provided by the ACTION grant.

It was moved by Mr. Smith and seconded by Mr. Morris that all of the ersonnel actions be approved. Motion carried.

Acceptance of Gifts and Grants to the University

Mr. Morris made a motion extending appreciation to all the contributors and recommended acceptance of the following gifts and grants. The motion was seconded by Mr. Katke and adopted.

I.	Grants in support of the General Scholarship Fund:	
	Miscellaneous donors	$ 1,398.50
II.	Grants in support of the Isaac Jones Scholarship Fund:	
	Miscellaneous donors	2,202.37
III.	Grant in support of the Division of Continuing Education:	
	Beier, Mr. and Mrs. Carl F., Bloomfield Hills	46.00
IV.	Grants in support of the Collegium Musicum:	
	Miscellaneous donors	1,203.00
V.	Grants in support of the Discretionary Gift Fund:	
	Belew, Miss R. M., Detroit	100.00
	Brown, Mr. Glen, Rochester	200.00
	De Carlo, Mr. and Mrs. John, Bloomfield Hills	200.00
	Dearth, Mr. Robert A., Bloomfield Hills	200.00
	Light, Mr. and Mrs. Richard, Rochester	25.00
	Obear, Mr. and Mrs. Frederick W., Rochester	200.00
	O'Dowd, Mr. and Mrs. Donald D., Rochester	200.00
	Swanson, Mr. and Mrs. Robert W., Rochester	200.00
	Weston, Mr. and Mrs. Norman B., Birmingham	250.00
	Wilson, Mr. and Mrs. Arthur B. D., Northville	100.00
	Women's Association, Birmingham	40.00
VI.	Grants in support of Departments, Staff, Schools, and Colleges:	
	ACTION, Washington, D.C., under the direction of George Fukushima, Urban Affairs, to be used to plan a University Year for Action Program	11,849.00
	The General Electric Foundation, Bridgeport, Connecticut, under the direction of Mr. D. Falkenburg and Mr. R. Heeren, Engineering Department, to be used for "Pre-Engineering Topics - A Beginning Course Sequence in Engineering for Inner City Students"	42,500.00
VII.	Grants in support of the Friends of the Library Book Fund:	
	Bigham, Mr. and Mrs. John C., Rochester	10.00
	Poland, Mr. and Mrs. William L., Lake Orion	10.00

	Sargeant, Mrs. George F., Rochester	$ 5.00
	Wolf, Mr. and Mrs. Donald G., Pontiac	20.00
	Woolfenden, Mr. and Mrs. Henry, Clarkston	10.00
VIII.	Grants in support of the Friends of the Library - Glyndebourne Picnic, 1972:	
	Miscellaneous donors	9,929.00
IX.	Grant in support of Meadow Brook Hall:	
	Stalker & Boos, Inc., Birmingham	100.00
X.	Grants in support of the Meadow Brook Music Festival:	
	Gamble, Mr. David L., Harper Woods	1,095.00
	The Josephine E. Gordon Foundation, Detroit	2,500.00
XI.	Grants in support of the Meadow Brook Music Festival Miscellaneous Gift Account:	
	Riccardo, Mr. and Mrs. John J., Birmingham	250.00
	Anonymous donor	1,000.00
XII.	Grant in support of the Meadow Brook Theatre:	
	The Josephine E. Gordon Foundation, Detroit	2,500.00
XIII.	Grants in support of the Meadow Brook Music Festival or the Meadow Brook Theatre:	
	Katke, Mr. and Mrs. Marvin L., Bloomfield Hills	1,185.00
	Townsend, Mr. and Mrs. Lynn A., Bloomfield Hills	500.00
XIV.	Grant in support of the Meadow Brook Theatre Five-Year Fund:	
	Snyder, Mr. M. E., Birmingham	1,000.00
XV.	Grant in support of the William G. Shaw Charitable Trust:	
	The William G. Shaw Charitable Trust, Southfield	50.00
XVI.	Grant in support of the Matilda R. Wilson Memorial Library Fund:	
	The Matilda R. Wilson Fund, Detroit	12,356.00
XVII.	Grants in support of the President's Club:	
	Cole, Mr. Louis H., Pontiac	1,000.00
	Critchfield, Mr. Robert M., Pontiac	1,064.38
	Colombo, Mr. and Mrs. Frederick, Bloomfield Hills	984.00
	Endicott, Mr. and Mrs. George M., Grosse Pointe Farms	1,000.00

Gossett, Mrs. Elizabeth H., Bloomfield Hills	$ 3,040.00
Graham, Mrs. Elizabeth B., Bloomfield Hills	3,975.00
Larson, Dr. Alvin R., Bloomfield Hills	1,000.00
Mealey, Mr. Norman F., Detroit	1,000.00
Williams, Mr. and Mrs. R. Jamison, Birmingham	972.72

Approval of 1972-73 General Operating Budget

President O'Dowd recommended approval of the proposed 1972-73 general fund budget. The final preparation of the budget had been delayed until the financial impact of the AAUP contract settlement could be established. President O'Dowd stated that this budget had been explained in detail by Mr. Robert W. Swanson, Vice President for Business Affairs, at the December 16 Board meeting and was being presented now for formal approval.

Oakland University
1972-73 General Fund Budget Summary

Revenue:	1971-72 Actual	1972-73 Budget	Change	%
State Appropriation	$ 9,128,700	$10,394,000	$1,265,300	13.8
Tuition and Fees	3,509,251	4,073,000	563,749	16.0
Indirect Cost Reimbursement	260,899	240,000	(20,899)	(8.0)
Miscellaneous Income	257,030	313,000	55,970	21.7
Year-End Fund Balance	47,458	45,393	(2,065)	(4.4)
	$13,203,338	$15,065,393	$1,862,055	14.1%

Expenditures:				
Salaries, Wages and Fringes	$ 9,799,060	$11,500,000	$1,700,940	17.4
Supplies and Services	3,052,345	3,325,393	273,048	8.9
Equipment	306,540	240,000	(66,540)	(21.7)
	$13,157,945	$15,065,393	$1,907,448	14.5%
Enrollment (FYES)	6,981	7,400	419	6.0%

Operating $ Per FYES:	1971-72 Actual	1972-73 Budget	Change	%
Gross Expenditure Budget	$1,885	$2,036	$151	8.0%
State Appropriation	1,307	1,404	97	7.4

Mr. Smith moved for approval of the 1972-73 budget. Seconded by Mr. Mor the motion carried.

Approval of AAUP Contract

President O'Dowd called upon Mr. Saltzman for the reading of the following resolution regarding the AAUP contract:

"RESOLVED,
That the 1972-75 collective bargaining agreement negotiated by the University and the Oakland University chapter of the AAUP, as set forth in the bargaining memorandum dated January 22, 1973, is hereby ratified and approved, subject only to ratification of said agreement by the AAUP.

IT IS FURTHER RESOLVED,
That following the ratification of said collective bargaining agreement by the AAUP, it shall be signed by both parties and printed for distribution to the parties and Donald D. O'Dowd, John H. De Carlo and Carl R. Westman are authorized to execute the agreement on behalf of the Board of Trustees of Oakland University."

Mr. Morris seconded the motion.

Mr. Smith stated that it was his hope that this contract could well be the beginning of a substantial and fruitful period of labor peace and in the ensuing three year period of the contract the parties learn how to work together without added friction.

President O'Dowd stated that it was his wish to build good and cooperative relations with all elements of the University including the faculty. He further commented that all parties were still learning about the collective bargaining process.

Mr. Morris commented that "everyone engaged in collective bargaining is still learning about the process."

Mr. Smith stated that although he did not endorse certain items in the contract and wished that he could be more enthusiastic about their implications, he understood the give and take process of collective bargaining and felt that it was, on the whole, a substantially fair agreement. He was hopeful that the contract could be improved upon in the years ahead.

The motion was voted upon and carried.

Approval of Revised Faculty Travel Regulations

President O'Dowd requested approval of the following revised travel regulations for the faculty:

Faculty Travel Regulations
to Attend Professional or Scholarly Meetings

1. Travel to attend professional or scholarly meetings is subject to the following guidelines:

   a. During the academic year, absences for the purpose of attendance at approved professional or scholarly meetings shall be limited to six teaching days per semester.

   b. Reimbursement for meals, lodging and other incidental expenses during authorized travel to officiate, or to serve in another official capacity, or to make a formal presentation at a professional or scholarly meeting, shall be paid upon the presentation of the appropriate receipts according to normal University reimbursement policies.

   c. Reimbursement shall be limited to four days for any single approved trip.

   d. Reimbursement for transportation expenses will be according to normal University reimbursement policies for travel between Detroit and destination within the continental United States.

   e. During September, each faculty member will submit to the department chairman and/or the appropriate dean a list of trips desired for the year. This list shall contain the dates and location of each meeting and whether the member is an invited participant (i. e., presenting a paper, chairing a committee, etc.) or is only attending. This list will be for planning purposes only and will not be considered as binding.

2. University travel authorizations should have necessary approvals at least one week prior to the anticipated travel. Only in exceptional cases will reimbursement be made for travel undertaken without prior approval.

3. Faculty members planning to officiate, or serve in another official capacity, or to make a formal presentation at a meeting, should confirm such intent at least one month prior to the meeting even though the information was included under 1-e above.

4. A properly completed and approved travel authorization form is required to place a faculty member in an official out-of-state travel status for insurance purposes. Official status will only be granted in connection with travel that is being supported by Oakland University funds or in situations where funds are provided by outside agencies but where the travel benefits Oakland University by improvement of its programs, image, or professional development of its personnel.

The changes bring these regulations into agreement with the faculty contract. President O'Dowd also stated that there is no change in the financial liability to the University as a result of these changes.

It was moved by Mr. Morris, seconded by Mr. Smith, that the travel regulations be revised. Motion carried.

Approval to Purchase a Time-Sharing Computer Facility from Burroughs Corporation

President O'Dowd requested authorization to purchase a central time-sharing computer system from Burroughs Corporation. The Board had authorized the negotiations for purchase (not to exceed $100,000) at its meeting of November 27, 1972.

Mr. Katke moved for approval of the purchase. Seconded by Mr. Saltzman, the motion carried. Mr. Schwartz abstained from voting.

Designation of the Audit Committee of the Board of Trustees

Mr. Smith appointed Mr. Katke and Mr. Schwartz to the Audit Committee of the Board of Trustees, which will work with the internal and external auditors and make general financial recommendations.

At the conclusion of the formal session Mr. O'Dowd asked for questions from the floor. Ms. Beverly Beasley, a resident student, asked for recognition. In summary, she advised the Board that the Student Congress election was to be held on Wednesday and Thursday of that week and various allegations by students questioning the election process have been made. It has been alleged that "the administration would take over the student fee funds" if the election was not held. Ms. Beasley asked if the Board was aware of the problem and for its opinion.

The Board called upon Mr. Kenneth Coffman to discuss the issues. Mr. Coffman stated that the constitution provides for an election in January with no provision for a lame duck congress. The University's official position is to refrain from involvement in the student election unless there are violations.

Ms. Beasley challenged the constitutional provisions that provided for a 30-day petition period which ran simultaneously with the Christmas break. In addition, she alleged that there were some statements made with racial overtones regarding the election.

Ms. Jennifer Jickling, President of the Congress, stated that the constitution is vague. She asked if the Board of Trustees would interfere should the Validation Committee, chaired by Mr. James Bullock of the Provost's Office, nullify the election.

Mr. Smith stated on behalf of the Board that all members desire a viable student organization. While the constitution adopted by the students may have some omissions, perhaps some good may develop from the process if the students devoted their attention to a constitutional revision effort. The machinery for correction of any potential flaws is available. Mr. Smith inquired of Mr. Coffman whether the "letter of the law" was being followed with respect to the existing constitution. Mr. Coffman answered in the affirmative.

The Board concluded with the understanding that since they had been briefed on the facts by only those present, it would be premature to take any action at this juncture. The election is to be monitored by an election committee and the Board will be advised of all proceedings. Furthermore, the Board will keep an open mind on the issue and not make any judgment until all the facts are presented.

Mr. Smith moved for adjournment of the meeting. The motion was seconded by Mr. Katke and carried. The meeting was adjourned at 8:35 p.m.

Respectfully submitted,

John De Carlo, Secretary
Board of Trustees

Approved,

Otis M. Smith, Chairman
Board of Trustees

JDeC/ag