



Meeting Minutes
Thursday, May 12th, 2022

1. Call to Order: 9:01 a.m.
2. [Land Acknowledgement](#)
3. Approval of Minutes
 - a. Approved by Kelli Dowd
 - b. Seconded by Ann Voorheis-Sargent
4. President's Report (Zach Zuchowicz)
 - a. Spring Celebration Event THANK YOU!
 - Over 300 participants, thank you for all of the employee resource groups. Great event. We want to continue to have events like these.
 - Want to offer more in person events.
 - b. 2022 Elections
 - Thanks for voting!
 - AP Assembly is still seeking candidates for President-Elect and Secretary.
 1. [Nominations accepted through Tuesday, May 31.](#)
 - Congratulations to our new representatives
 1. President (2022 - 2024)
 - a. Nicholas Bongers
 2. Senator (2022 - 2024)
 - a. Dan Arnold
 - b. Mari Tilashalski
 3. Member-at-Large (2022 - 2024)
 - a. Aryan Elzaia (ah-ryan)
 - b. Beth Feiten (fighten)
 - c. Matthew Holtz

Thank you to those who are leaving their post in the Assembly.

*****We need people to run for secretary and president elect, please consider serving. This would be a self nomination.**

- c. AP Assembly is seeking APs interested in serving on the following Senate Committees
 - Intercollegiate Athletics Committee - 2022 - 2025 (1 appointment)three year term, if interested email Zach.
 - Campus Development and Environmental Committee - 2022 - 2025 (2 appointments), if interested email Zach.
 - Email myself (zuchowicz@oakland.edu) if you are interested!
- d. Congratulations to our 2022 AP Award Winners!!



- Outstanding Administrative Professional of the Year
 - 1. **Marie VanBuskirk**
- Rising Administrative Professional
 - 1. **Annie Hegedus**
- New Professional Administrative Professional
 - 1. **Emily Cutlip**
- [These folks were also nominated for these awards](#) and were nominated for the AP Reward! They had a lot of nominations this year. Stay tuned for more information.
- e. June Meeting - June 2 from 9 to 10 a.m.
 - **HYBRID** - Gold Rooms B & C, OC and via Zoom, come in person if you can.
 - Will showcase our AP award winners at the meeting: Awards, employee of the month, etc.
- f. All AP Survey: Please consider completing it, we would like to know what you think and how we can meet your needs.
 - [Share your opinion if you have not already!](#)
- g. Welcome to OU's New APs!
 - Kendra Barnett
 - Owen Bennett
 - Emilie Kreger
 - Kenya Lawton
 - Kelli McDonald
 - Jennifer Meldahl
 - Michael Rangos
 - Nicolas Ronzi
 - Clarence Round
 - Michael Truesdell
- 7. Past President's Report (Meaghan Cole)
 - a. Thank you, thank you for making the OU Employee Celebration a success! We had over 250 participate :)
 - b. Coffee Chat-last one! Thurs, May 19 at 9 a.m. outside the Elliott Tower
 - c. So excited to recognize AP award winners next month!
 - d. CONGRATS to our April 2022 AP Shout-Out Recipients:
 - Jackie Keith
 - Emily Cutlip
 - Paul Trumbull
 - Caitlyn Hennings
 - Brian December



- Addarius Bryant
- Ann Voorheis-Sargent
- Zach Zuchowicz
- Michelle English
- Lauren Thompson
- Dan Theek
- David Pitts
- Diane Prinito
- Kevin Walter

**Show your colleagues some recognition love, [here](#) (thru our AP Shout-Out Form)

8. Treasurer's Report (Ann Voorheis-Sargent)

- a. General Fund Current balance: 5342.09, some items will be deducted like the barbecue funds, and other initiatives.
- b. Award Fund: \$3,926.38, Awards: AP, New, and Rising will be paid at the end of May.

9. Secretary's Report (Ashley Cerku)

- a. Submit info for the Newsletter (we prefer info a month in advance)
 - [Submit an update](#) on other committee or organization news that may be relevant to APs
 - Interested in joining a committee? [Fill out this form](#) and a board member will contact you with more details.
 - Did you or a fellow AP win an award? We want to know! Fill out this [AP Award Spotlight form](#) to be featured in our newsletter.
- b. If you have any comments or questions, please email me at ajcerku@oakland.edu
- c. Again, we need a new secretary, please consider running?

10. AP Association Report (Marie VanBuskirk)

- a. AP Association differs from the AP Assembly in that we provide a means of communication between all Administrative Professional employees and the University as the employer in matters concerning wages, hours, and working conditions. To find out more about the AP Association or to discuss matters directly related to HR, consider attending our next Executive board meeting.
- b. Our next meeting is June 15th at 11:30 am. <https://oakland.edu/apassociation> this will be offered both virtually and in person (Lake Erie Room, OC).
- c. ALL AP Meeting is June 22nd - 11:30am (AP Association and Assembly combined meeting)
- d. Onboarding new members



e. Committees:

- Flexible work and compensation, if interested email Marie V. taylor4@oakland.edu

11. AP Assembly Committee Reports

a. Community Engagement (Emily Cutlip & Charles Guzowski)

- OU Trivia Night at Grav Cap Brewery in Oxford
 - Hosted by Dan Arnold (yay Dan)
 - Thursday, June 9, at 7 PM
1. Please consider joining us, it should be fun.

b. Professional Development (Cortney Heileman & Beth Feiten)

- The PD committee used the results of the AP Survey to guide and develop the plans and sessions that have been created for the upcoming year for AP's to benefit from.
- Past Events:
 - *April 20, 2022 from 12-1pm*: "Understanding Cornerstone's Performance Management System" (68 attendees)
 - Not recorded, if interested, Cissie is willing to offer a session to individual departments, email Cissie or Cortney.
- Upcoming Events:
 - a. *May 17, 2022 from 12-1pm*: "Finding Balance in Times of Uncertainty - Workplace Considerations"
 - [Register HERE](#)
 - b. *June 21, 2022 from 11:30am-1pm*: [OU AP Summer Picnic](#)
 - AP's are encouraged to bring a picnic blanket & their lunch to the grassy knoll between Elliott Hall & Elliott Tower to connect to nature & one another
 - June 23rd is the back-up date
 - c. *Late July* - Goal Setting & Navigating Cornerstone with UHR - exact details to come. Stay tuned.
- Continuing:
 - a. *May 16, 2022 from 12-1pm*: Anti-Racism Discussion Group "Unpacking Whiteness" - [Shared Resources for the group](#) - bookmark to go back to and continue educating yourself - Register through Cornerstone (link on Shared Resources doc)
- PD Empowers yOU:
 - a. [Developing Balance with Work & Life](#)

c. Voice of the AP (Jackie Keith & Kelli Dowd)

- May is AAPI Heritage Month



- ERG's are coming together for a planning retreat this summer to work more collaboratively next year.
- [Employee Resource Group](#) (ERG) Updates -

1. AAPI ERG

- a. Tomoko Wakabayashi (President/Communication)
twakabayashi@oakland.edu
- b. **Just Another Immigrant's Aspiration: Right to Happiness and World Peace**
 - i. Conversation with Chinese American Painter Siyan Wong in Celebration of Asian American & Pacific Islander Heritage Month
 - ii. May 23rd 12:00-1:00pm via ZOOM.
 - iii. Event is open to the public
 - iv. **Flier:**
<https://drive.google.com/file/d/1Gmsg0kMHTaFk8MUSsDQHaos9o3zIyp9H/view?usp=sharing>

2. BERG

- a. Jesse Hurse (President) - jhurse@oakland.edu
 - i. Planning to do another conference this summer

3. IERG

- a. Tamas Horvath (President) - thorvath@oakland.edu

4. Latinx ERG

- a. Rebecca Mercado Jones (Chair) rebeccajones@oakland.edu
 - i.

5. LGBTQIA ERG

- a. Kelli Dowd (Chair) - lgbtqia_erg@oakland.edu
 - i. LGBTQIA ERG Social - Friday the 13th 5pm - 7pm Brown Iron Brewhouse - Royal Oak - reach out to lgbtqia_erg@oakland.edu if you plan to attend so we can adjust our reservations.
 - ii. Ferndale Pride - June 4th - Come see the OU Table! If available, consider helping at the table.

6. WERG

- a. Andreea Bordeianu (President) - bordeian@oakland.edu

d. AP Recognition (Meaghan Cole): June 2 meeting, see above.

- Please see above



12. Senate Report (Michelle Southward and Jean Ann Miller)
 - a. Special meeting was called on Thursday, April 28, to approve an additional Senate Meeting for Thursday, May 19. Many committees that still needed to be addressed.
 - b. Next meeting is Thursday, May 19, at 3pm (in person)
 - c. Meeting Information items: Discussions about purchase of Baker College/1500 University Drive, development of the East Side of campus (corner of Adams & Walton), shared governance, approval of committee changes and proposed new committees (Service Learning and Community Engagement) Zach is checking to see if we have AP representatives.
13. [Senate Committee](#) Reports (Michelle Southward and Jean Ann Miller)
 - a. AP Assembly positions available on particular committees:
<https://oakland.edu/senate/committee-charges/>
14. Good & Welfare:
 - a. OUWB Med Ed week, next week. We have some great sessions, feel free to sign up and join us. <https://oakland.edu/medicine/faculty/faculty-development/medical-education-week>
 - b. Poker Walk is Wednesday, May 18 from 11:30-1, vendors, food trucks, prizes, there is a virtual option for those not in person. Please register through the RecWell portal.
 - c. A little surprise is coming from AP Assembly.
15. Next Meeting is **Thursday, June 2nd at 9 a.m.**
16. Adjourn:.

THANK YOU FOR YOUR TIME AND DEDICATION!