

Minutes of the Meeting
of the
Oakland University
Board of Trustees
November 28, 1979

The meeting was called to order by President Donald D. O'Dowd at 7:40 p.m. in Lounge II of the Oakland Center.

Present: Chairman David Lewis, Trustees Ruth Adams, Richard Headlee, Marvin Katke, Alex Mair and Ken Morris

Absent: Trustees David Handleman and Arthur Saltzman

Mr. O'Dowd commented that he had presided at every meeting of the Board since 1970. With the approval of the Chairman of the Board, he asked Interim President George T. Matthews to chair the meeting so that he could be a "spectator" for the first time. Mr. Lewis concurred in the request.

Approval of Minutes of October 17, 1979, November 7, 1979, and November 9, 1979

Mr. Matthews requested approval of the minutes for the meeting of October 17, 1979, and the special meetings on November 7, 1979 and November 9, 1979. Mrs. Adams offered a motion for approval of the minutes which was seconded by Mr. Mair. The motion was voted on and the minutes were unanimously approved.

Acceptance of Gifts and Grants

Mr. Matthews recommended acceptance of the following gifts and grants:

- I. Gift in support of the Mr. and Mrs. John F. Engerson Memorial Scholarship:

Engram, Ms. Alice, Birmingham	\$1,065.00
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- II. Gifts in support of the General Scholarship:

Miscellaneous Donors	25.00
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- III. Gift in support of the Lee Grekin Memorial Scholarship:

Grekin, Mrs. Molly, Ann Arbor	500.00
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IV.	Gift in support of the U.A.W. Golf Classic Scholarship:	
	U.A.W. Region 1B, Detroit	\$2,000.00
V.	Gifts in support of the Alumni Association:	
	Miscellaneous Donors	55.00
VI.	Gift in support of the Art & Art History Department:	
	Barnes, Mr. Carl F., Jr., Rochester	100.00
VII.	Gifts in support of the Athletic Department:	
	Brink, Mr. and Mrs. Addison, Fenton	500.00
	Glass, Mr. and Mrs. Michael, Birmingham	375.00
	Learmont, Mr. and Mrs. Donald, Rochester	375.00
VIII.	Gifts in support of the Center for Health Sciences:	
	Ann Arbor Auto Sales, Ypsilanti	300.00
	Gupta, Bal K., Detroit	500.00
	Polmerski, Jerzy T., Detroit	500.00
	Zawaideh, Nabil, Livonia	500.00
IX.	Gifts in support of the Institute of Biological Sciences - the V. Everett Kinsey Memorial:	
	Lerman, Dr. Sidney, Atlanta, Georgia	100.00
	Levene, Dr. Ralph Z., Birmingham, Alabama	100.00
	Miscellaneous Donors	125.00
X.	Gifts in support of Kresge Library:	
	Miscellaneous Donors	90.00
XI.	Gifts in support of Meadow Brook Hall:	
	Detroit Edison, Detroit	\$ 500.00
	Ford Motor Company Fund, Dearborn	2,500.00
	General Motors Foundation, Inc., Detroit	500.00
	I.B.M. Corporation, Southfield	200.00
	Miscellaneous Donors	35.00
	Mott, Mrs. C. S., Flint	1,000.00
	National Bank of Detroit, Detroit	300.00

XII. Gifts in support of Meadow Brook Hall -
Gilders Development Fund:

Miscellaneous Donors	\$ 50.00
Purdom, Mr. and Mrs. Elbert, Traverse City	100.00
Schmaltz, Mr. and Mrs. Donald E., Birmingham	100.00
Smith, Mr. and Mrs. Lyle W., Bloomfield Hills	200.00
Warrick, Mr. and Mrs. Frederick P., Bloomfield Hills	100.00

XIII. Gifts in support of Meadow Brook Music Festival/
Meadow Brook Theatre:

Ford Motor Company Fund, Dearborn (Matching Gift)	100.00
Miscellaneous Donors	30.00

XIV. Gifts in support of the O. U. Foundation:

Miscellaneous Donors	140.00
Ray, Mr. and Mrs. David C., Royal Oak	500.00

XV. Gifts in support of the O.U. Foundation -
President's Club:

Answering Service, Inc., Southfield	1,000.00
Arft, Mr. and Mrs. Leo J., Bloomfield Hills	1,000.00
Craig, Mr. and Mrs. Garry E., Warren	1,000.00
Ebinger, Dr. and Mrs. William L., Rochester	1,000.00
Ford Motor Company Fund, Dearborn (Matching Gift)	3,060.31
Gleaner Life Insurance Society, Birmingham	300.00
Johnson, Mr. and Mrs. Henry C., Bloomfield Hills	853.00*
Johnson, Mr. and Mrs. Henry C., Bloomfield Hills	147.00
McMath, Mr. and Mrs. Francis C., Pontiac	977.81*
Naas, Mr. and Mrs. Walter R., Bloomfield Hills	1,000.00
O'Connell, Mr. and Mrs. Robert L., Pontiac	1,000.00
Stanker, Mr. and Mrs. Albert A., Orchard Lake	2,000.00
Widdifield, Rev. and Mrs. C. George, West Bloomfield	1,000.00

XVI. Gifts in support of the Rochester Festival Club:

Alson Pattern & Models, Auburn Heights	200.00
Anschuetz, Dr. and Mrs. Lee H., Rochester	200.00
Atallah, Dr. and Mrs. Pierre, Bloomfield Hills	100.00
Avon Broach & Production Company, Rochester	200.00
Avon Printing Company, Rochester	100.00
Baldwin, Mr. and Mrs. James, Rochester	100.00

*Stock Contributions

XVI. Gifts in support of the Rochester Festival Club
(Continued)

Bardes, Mr. and Mrs. William D., Rochester	\$ 200.00
Barnwell, Mr. and Mrs. Richard, Rochester	100.00
Basar, Parish & O'Donnell, Rochester	100.00
Bingham, Dr. Richard, Rochester	100.00
Brooks, Dr. and Mrs. Richard A., Royal Oak	100.00
Byrd, Dr. and Mrs. Roger C., Washington	200.00
Calder, Mr. and Mrs. Philip T., Rochester	100.00
Chirco, Mr. Michael, Utica	100.00
Christian Memorial Cultural Center, Rochester	100.00
Church, Mr. and Mrs. Roy B., Rochester	200.00
Clarklift of Detroit, Inc., Rochester	100.00
Cockerell & Fugle, Pontiac	100.00
Commercial Contracting Corporation, Troy	200.00
Community National Bank, Pontiac	300.00
Cook, Dr. and Mrs. Thomas A., Rochester	100.00
Coopers Arms, Rochester	100.00
Country Villa Salon, Rochester	100.00
Croissant, Dr. and Mrs. Paul D., Rochester	200.00
D & D Tech Supply, Rochester	100.00
Dabrowski, Dr. and Mrs. Charles T., Jr., Rochester	200.00
Daniels, Mr. and Mrs. William H., Rochester	100.00
Derr, Dr. Frank N., Rochester	100.00
DeSteiger, Raymond, Inc., Roseville	200.00
Dillman & Upton, Inc., Rochester	100.00
Donovan, William M., & Associates, Troy	200.00
Dooling, Mr. and Mrs. M. Jerome, Lake Orion	100.00
Drinkard, Mr. and Mrs. Paul L., Rochester	100.00
Drogowski, Dr. and Mrs. Edward T., Rochester	100.00
Dudek, Dr. and Mrs. John J., Lake Orion	100.00
Duhamel, Dr. Peter A., Rochester	100.00
Dunkel, Mr. and Mrs. James B., Farmington	100.00
Dwyer, Dr. and Mrs. Pat, Rochester	100.00
Elias Brothers Restaurants, Inc., Warren	100.00
Ernst, Mr. and Mrs. Bernard, Rochester	200.00
Falvo, Mrs. John, Rochester	100.00
Ferry, Mr. and Mrs. Allen E., Rochester	100.00
Fields, Dr. Dean S., Jr., Rochester	100.00
Fraser Fabrication & Welding, Rochester	200.00
Fraser, Mr. and Mrs. James W., Rochester	100.00
Gallogly, Ms. Annette H., Birmingham	200.00
Gamalski Building Specialties, Auburn Heights	100.00
Gay, Dr. and Mrs. Melvin, Rochester	100.00
Gerber, Dr. George R., Rochester	100.00
Giffels-Webster Engineers, Inc., Pontiac	200.00
Grosse Pines, Inc., Rochester	200.00

XVI. Gifts in support of the Rochester Festival Club
(Continued):

Hall, Dr. and Mrs. Arch H., Rochester	\$ 200.00
Harb, S. J., & Associates, Inc., Novi	200.00
Hartford Roofing & Siding, Pontiac	200.00
Howell, Mr. and Mrs. Charles P., Rochester	100.00
Interior Mirror Design, Inc., Royal Oak	200.00
Johnston, Dr. and Mrs. Eric B., Rochester	100.00
Karolak, Mr. and Mrs. Richard, Rochester	100.00
Kaye, Mr. and Mrs. Terrance, Rochester	200.00
King, Mr. and Mrs. Calvin, Rochester	100.00
King, Mr. and Mrs. James, Rochester	100.00
Knorr, Mr. and Mrs. George, Rochester	100.00
Kobylarz, Dr. Robert A., Utica	200.00
Kuntzman, Dr. and Mrs. Karl, Rochester	100.00
Larson, Dr. Marvin E., Rochester	100.00
Lear Siegler Foundation, Santa Monica, California	200.00
Leeser, Mr. and Mrs. G. Wayne, Rochester	100.00
Lindsay, Mr. and Mrs. Ross, Rochester	200.00
Line, Mr. and Mrs. Robert A., Jr., Rochester	200.00
Luchow, Mr. and Mrs. Lewis, Rochester	100.00
Lukens, Mr. and Mrs. William L., Rochester	200.00
Maibauer, Dr. and Mrs. F. P., Rochester	100.00
Marllo, Inc., Bloomfield Hills	100.00
Martin Insurance Agency, Rochester	100.00
Martin, Mr. Roscoe R., Rochester	100.00
Mason, Mr. Patrick J., Rochester	100.00
McCutcheon, Dr. Sue A., Rochester	100.00
McGarry, Mr. and Mrs. Robert, Rochester	100.00
McGee, Lynne, Rochester	100.00
McKinnon, Mr. and Mrs. John W., Rochester	200.00
McPartlin, J. L., Detroit	200.00
Meils, Dr. and Mrs. Richard, Rochester	100.00
Michigan Metal-Craft Company, Inc., Sterling Heights	200.00
Millman, Dr. and Mrs. Thomas, Bloomfield Hills	200.00
Miscellaneous Donors	3,415.00
Mitri, Dr. and Mrs. Moufid, Bloomfield Hills	200.00
Mole Hole of Rochester, Inc., Rochester	100.00
Mound Steel & Supply, Inc., Auburn Heights	200.00
Myers, Mr. and Mrs. Albert F., Rochester	200.00
Nash, Mr. Robert, Rochester	200.00
Nortronic Company, Detroit	200.00
Nylube Products Company, Bloomfield Hills	200.00
Oh, Dr. and Mrs. Hilario L., Rochester	100.00
Oxford, Mr. and Mrs. Carl J., Rochester	100.00

XVI. Gifts in support of the Rochester Festival Club,
(Continued):

Patera, Mr. and Mrs. Gerald E., Rochester	\$ 200.00
Pixley Memorial Chapel, Rochester	200.00
Pocklington, Mr. and Mrs. Harold L., Rochester	200.00
Poffenberger, Mr. and Mrs. George, Rochester	200.00
R.G.I.S., Inventory Specialists, Rochester	200.00
Ravikant, Drs. Sarala & Raja, Bloomfield Hills	100.00
Red Barrell Shoppe, Auburn Heights	100.00
Ringwald, Drs. Barbara & Ulrich, Rochester	200.00
Rochester Clarion, Inc., Rochester	200.00
Rochester Elks Club, Rochester	100.00
Rochester Urology Clinic, Rochester	100.00
Rouse, W.W., Pizza Supply, Inc., Auburn Heights	200.00
Salter, Dr. and Mrs. Michael S., Rochester	200.00
Schwark, Mr. and Mrs. Kenneth A., Rochester	200.00
Seidman & Seidman, Rochester	200.00
Shaw, A. F., & Associates, Inc., Rochester	200.00
Sieger, Mr. and Mrs. Dexter, Jr., Rochester	100.00
Smiler, Drs. Kathy L. and Joel J., Rochester	100.00
Smith Plumbing & Heating, Auburn Heights	200.00
Star-Batt Development Company, Auburn Heights	200.00
State Farm Insurance Companies, Rochester	100.00
Swanson, Dr. and Mrs. Ever A., Clarkston	200.00
Systematic Heating & Cooling, Clarkston	100.00
Titanus-Cement-Wall, Sterling Heights	200.00
Urban Land Consultants, Utica	100.00
Utica-Transit Mix, Sterling Heights	200.00
Van Fleet, Mr. and Mrs. Corey, Rochester	200.00
Vanninni, Mr. and Mrs. Pete, Rochester	100.00
Varnier, Mr. and Mrs. Thomas, Rochester	200.00
Village Home Corporation, Auburn Heights	200.00
VonValtier, Drs. William and Cheryl, Rochester	100.00
Weisman, Dr. and Mrs. Marvin, Rochester	100.00
Wellein-Stout Electric Company, Sterling Heights	200.00
Wery, Dr. Gerald F., Rochester	100.00
White, Dr. and Mrs. Daniel B., Rochester	200.00
Wiley, Mr. and Mrs. Forest, Rochester	100.00
Williams, Schaefer, Ruby & Williams, Bloomfield Hills	100.00
Young, Arthur, Foundation, Rochester	100.00
Zboril, Dr. and Mrs. James G., Rochester	200.00

XVII. Gift in support of the School of Engineering:

Craft-Line, Inc., Hazel Park	100.00
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XVIII. Gift in support of the School of Performing Arts:

Robinson, Ms. Claire B., Bloomfield Hills \$ 500.00

XIX. Grants in support of Departments, Staff, Schools and Colleges:

Michigan, State of, Lansing, under the direction of Mr. G. Don Stevens of the Continuing Education Department, to be used in support of the program entitled, "Union Minorities/Women Leadership Training Project." Period of Performance: October 1, 1979 to September 30, 1980. 50,000.00

Michigan, State of, Department of Education, Lansing, under the direction of Dr. Jane Goodman of the Continuum Center, to be used in support of the program entitled, "Career, Personal and Pre-Retirement Counseling for Adults in University and Community Settings." Period of Performance: October 1, 1979 to September 30, 1980. 37,000.00

Oakland County, Pontiac, under the direction of Dr. Harvey Hohauser of the Urban Affairs Department, to be used in support of the program entitled, "Oakland County Internship Intake Units." Period of Performance: October 1, 1979 to September 30, 1980. 130,000.00

U.S. Department of Health, Education and Welfare, Public Health Service, Hyattsville, Maryland, under the direction of Dr. Geraldene Felton of the School of Nursing, to be used in support of the program entitled, "Nursing Capitation Grant Program." Period of Performance: July 1, 1979 to June 30, 1980. 37,319.00

U.S. Department of Health, Education and Welfare, Public Health Service, Bethesda, Maryland, under the direction of Dr. Arun K. Roy of the Department of Biology, to be used in support of the program entitled, "Research Fellowship Award - Nalini M. Motwani." Period of Performance: October 16, 1979 to October 15, 1980. 14,200.00

XIX. Grants in support of Departments, Staff, Schools and Colleges (Continued):

Wayne State University, Detroit, under the direction of Mr. G. Don Stevens of the Continuing Education Department, to be used in support of the program entitled, "Leadership Skills Training Program for Trade Union Women/Minorities." Period of Performance: October 1, 1979 to September 30, 1980. \$ 17,708.00

XX. A gift to the university of a variety of furniture, books, records and miscellaneous household items, from Mr. and Mrs. William T. Gossett, Birmingham. Appraised value: 15,678.50

XXI. A gift to Meadow Brook Theatre of meals from Mr. Paul Leung, Rochester. Estimated value: 1,200.00

Total Gifts and Grants \$354,323.62

REPORT ON STOCK TRANSACTIONS

	<u>Value</u> <u>Date of Gift</u>	<u>Sale Price</u>	<u>Comm. &</u> <u>Taxes</u>	<u>Net</u> <u>Proceeds</u>
Mr. and Mrs. Henry C. Johnson The One William Street Fund, Inc. 50 Shares				
Date of Gift 9/18/79	\$853.00			
Date of Sale 9/25/79		\$862.00	-	\$862.00
Mr. and Mrs. Francis C. McMath Merck & Company, Inc. 15 Shares				
Date of Gift 5/14/79	\$977.81			
Date of Sale 6/04/79		\$939.57	-	\$939.57

It was moved by Mr. Morris and seconded by Mr. Katke that the gifts and grants be accepted with appreciation.

Mr. Matthews called attention to the gift to the U.A.W. Golf Classic Scholarship at Oakland University by U.A.W. Region 1B.

Mrs. Adams inquired about the "Golf Classic."

Mr. Morris explained that the program is an annual tournament sponsored by the U.A.W. to raise scholarship funds. Previously, \$1,000 had been raised, but this year the amount was increased to \$2,000.

The motion to approve the gifts and grants was voted on and approved unanimously.

Approval of Personnel Actions

Mr. Matthews presented the following personnel actions for the Board's approval:

Appointments

Aston, Thomas A., Adjunct Assistant Professor of Communication Arts, effective August 15, 1979, through August 14, 1981

Lorenz, Paul F., Adjunct Professor of Management, effective August 15, 1979, through August 14, 1981

Changes of Status

Coon, George E., continue appointment as Professor of Education and Acting Dean, School of Human and Educational Services for the period January 1, 1980, through June 23, 1980

Stano, Miron, from Associate Professor of Economics and Management to Associate Professor of Economics and Management and Acting Chair, Department of Economics, effective January 3, 1980, through April 24, 1980

Leaves of Absence

Holladay, Marvin D., Special Instructor in Music, leave from August 15, 1979, through August 14, 1980

Mittra, Sid, Professor of Economics and Management, sabbatical leave from January 3, 1980, through April 24, 1980

Recommendations from Employment Relations DepartmentAcademic AffairsInstitute of Biological Sciences

Establish budget position #400442, Laboratory Research Technician II, salary grade C-9.

Source of funds: An externally funded grant which will not commit general fund resources.

Department of Music

Establish budget position #300371, Technical Director, AP-II, in lieu of budget position #300371 Manager, Meadow Brook Estate, AP-III.

Source of funds: There is no cost increase associated with this reclassification.

Campus and Student AffairsPhysical Education and Athletics Department

Establish budget position #300509-10, Assistant to the Director of Athletics and Physical Education, AP-III.

Source of funds: Transfer of general fund budget allocations within existing budget levels, plus revenue generated by self-supporting operations.

Student Services/Special Programs

Reclassify budget position #300511-12 from Director, Special Programs, AP-VII, to Director, Special Programs, AP-VIII.

Source of funds: There is no cost increase associated with this reclassification.

Reclassify budget position #300478 from Curriculum Specialist, AP-I to Assistant to the Director, AP-III.

Source of funds: An externally funded grant which will not commit general fund resources.

Continuing EducationMeadow Brook Hall

Establish budget position #300513, Marketing Specialist, AP-III.

Source of funds: The revenue generated by a self-supporting operation which will not commit general fund resources.

Special Projects and Cultural AffairsMeadow Brook Art Gallery

Establish budget position #300514, Curator's Assistant, AP-I.

Source of funds: An externally funded grant which will not commit general fund resources.

Urban AffairsUrban Affairs

Establish budget position #300515-6, Urban Affairs Field Coordinator, AP-II.

Source of funds: An externally funded grant which will not commit general fund resources.

Mr. Matthews asked Mr. Frederick W. Obear, Vice President for Academic Affairs and Provost, for comments about the faculty recommendations.

Mr. Obear called the Board's attention to the request for a continuation of Mr. George Coon as Acting Dean, School of Human and Educational Services. Mr. Obear stated that the search process for the dean was nearing the final stages, and it was the administration's wish to continue with Mr. Coon as Acting Dean pending the outcome of the search effort.

Mrs. Adams moved that the recommendations be approved. Mr. Katke seconded the motion.

Mr. Headlee observed that in the Employment Relations Department reports he noted that certain individuals were above the maximum range. He inquired if the Board was approving any such exception in the present recommendations.

Mrs. Ray-Bledsoe assured the Board that no action of this nature was before the Board tonight.

Mr. Katke added that he had noted in various reports that several employees were out of range, and that this practice was a matter that he had commented about at various Board meetings. In his opinion this matter was "not controlled."

Mr. Headlee asked for the reasons for this personnel practice.

Mrs. Ray-Bledsoe noted that it was a "historic" matter that developed over a long period of time and was related to the university's classification system and the job market.

Mr. Headlee requested that a review of all personnel out of their salary range should be reviewed by the Personnel Policy Committee at its next meeting.

The motion to accept all of the personnel actions was voted on and approved unanimously.

Approval of AFSCME Contract

Mr. Matthews stated that negotiations have been completed between the university and Local 1418, Council No. 25 of the American Federation of State, County and Municipal Employees Union, for a two-year contract. Board ratification is required to implement this labor agreement. The contract covers 160 custodial, service/maintenance and food service workers. Mr. Matthews presented the following recommendation for Board approval:

It is recommended that the Board approve the contract between the university and Local 1418 of Council No. 25 of AFSCME which governs hours, wages and working conditions from November 1, 1979 through October 31, 1981.

WHEREAS, the Oakland University Board of Trustees recognizes that the interest of the university and the job security of its employees depend upon its success in establishing and maintaining proper service to the public, and

WHEREAS, Local 1418 of the American Federation of State, County and Municipal Employees Union, AFL-CIO has ratified the agreement; now, therefore, be it

RESOLVED, That the Board of Trustees approves the contract between Oakland University and Local 1418 of the American Federation of State, County and Municipal Employees Union, AFL-CIO and authorizes the President or his representative to execute any and all documents to effectuate this approval.

Mr. Matthews then called upon Mrs. Ray-Bledsoe for her comments.

Mrs. Ray-Bledsoe said she was pleased to bring this contract to the Board for approval. The contract was approved by the union membership by more than a two to one margin.

Mr. Headlee asked if there were any major changes.

Mrs. Ray-Bledsoe replied that there were no major changes.

Mr. Headlee moved to approve the contract; Mr. Katke seconded the motion which was voted on and passed unanimously.

Approval of 1980-81 Operating Budget Request as Submitted to the Executive Office of the State of Michigan

Mr. Matthews requested that Mr. Robert Swanson, Vice President for Business Affairs, provide some background information and comment on the following recommendation which was being presented for Board approval:

RESOLVED, That the Board of Trustees approve the 1980-81 operating budget request totaling \$33,538,000 as described in detail in the budget request document.

Mr. Swanson stated that each fall Oakland University submits its annual operating budget request to the Executive Office of the State of Michigan as directed in detailed instructions furnished by the Bureau of Management and Budget. (A copy of the budget request document is on file in the Office of the Secretary to the Board of Trustees.) Mr. Swanson added that the budget document represents a consolidation of items requested by various departments, and reflects the university's most urgent needs. Mr. Swanson said that under ideal circumstances these needs would be recognized, but realistically due to fiscal constraints, this is not expected. He felt, however, an obligation to communicate these needs to the Governor's Office and to the Legislature.

Mr. Headlee referred to the Computer Lease/Purchase item listed in the budget document and requested that a status report be made at the February Board meeting regarding the installation and operation of the newly acquired computer system.

Mr. Katke asked if the budget request document was already submitted to the State authorities.

Mr. Swanson confirmed that the document was submitted to the Department of Management and Budget.

Mr. Katke recommended that in the future, budget requests should be submitted to the Board for approval prior to submission to the Department of Management and Budget. Mr. Katke stated that he was not criticizing the university staff, but he felt it was unwise to have priorities set and requests for funds submitted to the State without the Board's prior knowledge or approval. He added that in his opinion the current budget request was "inflationary" in view of current economic conditions. He stated that each Board member should be in a position to defend the budget request and he recommended that a timetable be established that would permit review and approval of the proposed budget by the Board prior to transmittal to the State.

Mr. Swanson stated that while the budget request had been forwarded to the Governor's Office, it was sent "subject to the approval of the Board." He said that the submission of the request did not commit either the Board or the institution. Mr. Swanson noted that the delay in presenting the material to the Board was due to the time needed to compile the material requested by the Department of Management and Budget. He suggested that for the Board's purposes in the future it would be preferable to review the budget in a "two-stage" format rather than waiting for the entire document.

Mr. Katke moved that the 1980-81 operating budget request be approved subject to the condition that future budget requests be submitted to the Board for approval prior to transmittal to the State.

Mrs. Adams seconded the motion.

Mr. Lewis inquired if there would be an opportunity to make modifications in the proposed budget even though it was transmitted to the State.

Mr. Swanson assured Mr. Lewis that if there was a request to amend the budget document, it would be honored.

The motion was voted on and approved unanimously.

Mr. Mair indicated that he would like to pursue the discussion on budget requests. As a Board member he wanted to comprehend the basis for the university's action in making a request for such a substantial increase in view of the economic conditions of inflation and recession. Is there a formula used by the university

or are we advised by someone on the institution's needs to maintain its "strength?" He noted that three-quarters of the budget increase request was for economic increases and inflation.

Mr. Matthews stated that he had attended a meeting today with the Governor and representatives from four other institutions. The Governor stated that the economic prospects did not look good.

Mr. O'Dowd stated in response to Mr. Mair that the budget figure is an estimate of the institution's total needs.

Mr. Mair stated that he wished to be more effective in reviewing the budget and wondered if the university would receive a percentage increase or an amount related to the budget request. If there was some State formula or percentage increase, what was the rationale for submitting all of the documentation in the budget and what was the justification for the large percentage increase.

Mr. O'Dowd explained that after the university submits the data, the Department of Management and Budget determines a percentage figure, such as a 6 percent increment.

Mr. De Carlo added that last year a formula was devised by the Executive Office that gave each institution a percentage increase. The Legislature and its staff has a separate formula which takes into account some of the programs set forth in the budget request.

Mr. Mair asked where he could find the guidelines for the development of the budget.

Mr. De Carlo said that was addressed by Mr. Katke's request for Board review of the budget. It was necessary for the Board to discuss with the university staff the needs of the institution.

Mr. Katke said when he received the budget request he was alarmed to note that a 29.8 percent increase had been requested. He wondered about the source for such funding in view of the general economic status of the State. He inquired if this amount was an arbitrary figure or if it was related to some base amount.

Mr. Swanson noted that this request was not the university's budget. When the actual legislative appropriation is approved, then tuition and fee recommendations are made to supplement the State funds to fund the university budget. This request does not commit the Board to a budget. It is a reflection of needs of the institution without a prior knowledge of what resources are going to be available. Approval of the budget will come next summer after the appropriation bill is approved.

Mr. De Carlo added that this budget request portrays an "ideal state" of the institution's needs. There is some rationale in submitting this type of budget because the legislative formula recognizes the full needs of the institutions and then funds at whatever percentage is available in relationship to these needs.

Mr. Lewis said it was his feeling that the "ideal world" as perceived from within the university ought to be balanced with the "ideal world" as perceived by the Board. This review process should bring a sense of accountability and responsibility to the request at all levels even though it may not be critical in the determination of the final appropriation received. This input and review process is a part of the stewardship of the Board. There may be some differences of opinion in the listing of needs.

Mr. Mair noted that a forecast of the State's income versus operating cost ratios was needed.

Mr. Ray Harris, Budget Director, stated that the budget process starts in the fall and is culminated the next spring. He added that priorities will change. However, it is better to be comprehensive on all potential needs when the budget request is submitted because it is most difficult in the spring to try to make additional requests.

Mr. O'Dowd noted that it took about eight weeks to put the budget request together, and that the economic forecast and climate were different at the beginning of this period.

Mr. Katke inquired if the university has received any notice from the State about a 1979-80 reduction in funds.

Mr. Matthews replied that he had received no communication about a cutback at universities.

Mr. Lewis inquired if it was Mr. Katke's intent that the Audit and Finance Committee would be involved in the preparation of the budget request on behalf of the Board on a regular basis.

Mr. Katke said it was not his intent to take away the administration's authority, but he felt that the Audit and Finance Committee should review the proposed projects and those that are rejected. After the Audit and Finance Committee has had an opportunity for review, then there should be sufficient time for the whole Board to review the recommendation for approval. Mr. Katke suggested that perhaps Mr. Ken Morris as a member of the Audit and Finance Committee would like to add some comments.

Mr. Morris said he felt that every department had an obligation to look at its programs and to submit what it feels is needed. Each department should be planning for the future and therefore an increase in funding did not cause "alarm" as far as he is concerned. Each department should be asking, "Are we meeting the needs of tomorrow?"

Mr. Katke agreed saying that he felt that was part of the committee's responsibility to review such matters.

Mr. Morris added that he felt there was an obligation to review the budget request; that he also agreed with the concept that called for the narrative that would explain the percentage increases. He noted, however, that there was a certain amount of political maneuvering that was common in Lansing. Mr. Morris said he felt it was perfectly acceptable to promote a program which this institution felt was really important with the State in the hope that it would be funded.

Approval of Dental Insurance Program for Non-Represented Employees

Mr. Matthews presented the following recommendation for the Board's approval:

RESOLVED, That the Board of Trustees authorize the President to implement a Dental Insurance Program, effective January 1, 1980, for full-time, non-represented employees.

Mr. Matthews called upon Mrs. Ray-Bledsoe to comment on this item.

Mrs. Ray-Bledsoe stated that a dental benefit has been provided to employees in four collective bargaining units. It has been customary to maintain similar fringe benefits for non-represented employees. These groups are the administrative-professionals, academic administrators, deans, and executive group members.

Mr. Morris moved that the recommendation be approved.
Mr. Katke seconded the motion.

Mr. Morris inquired if this item was basically in line with the other dental programs.

Mrs. Ray-Bledsoe responded that the programs were comparable.

The motion was voted on and passed unanimously.

Approval of Policy Regarding Release of University Salary Records

Mr. Matthews called upon Mr. John De Carlo to supply background information on this recommendation.

Mr. De Carlo noted that the Legislature recently passed legislation requiring the disclosure of individual salary information at public colleges and universities. This legislation (Public Act 130, 1979) amends the Freedom of Information Act by adding the following language:

Sec. 31a. Notwithstanding Section 13, an institution of higher education ... shall upon request make available to the public the salary records of an employee or other official of the institution of higher education ..."

This legislation contravenes earlier university decisions with respect to salary disclosure. The university policy, approved by the Board of Trustees, has been to release aggregate salary information (ranges within grades, average salaries within employee groups) but not to release individual salary information. This previous policy was based upon the principle that the release of salary information was a violation of an employee's right to privacy. Mr. De Carlo added that it was necessary to revise the existing policy of the Board to conform with the new Act. He therefore presented the following recommendation for Board approval:

The President is authorized and directed to make available to the public upon request such salary records of individual employees of the university as may be subject to disclosure under the Freedom of Information Act.

Mr. Matthews then called upon Mr. William Connellan, director of public relations and information services, to inform the Board as to what the administration felt should be released.

Mr. Connellan noted that a committee of university employees reviewed this matter and was in accord with the previously stated recommendation. Mr. Connellan noted that at the present time, the salary record would consist of the following elements:

1. Name
2. Employee group and grade or classification within that group
3. Title

4. Date of hire
5. Base annual salary
6. Total annual earnings

Mr. De Carlo commented that it was his understanding that all of the State universities either have or will be releasing salary information.

Mr. Katke said that the university apparently had no choice in the matter.

Mr. Mair said that he would object to the recommendation on the basis of an invasion of privacy and an inconsistency in the laws as to the nature of information that must be released.

Mr. Morris said that he concurred with the recommendation.

Mr. De Carlo stated that it was his opinion that the law requires disclosure. He said however that there was some question as to what constitutes a salary record.

Mr. Morris asked if it was the intent of the Legislature to have reported basic salaries and if guidelines were provided.

Mr. De Carlo stated that there were no guidelines but in his opinion the intent was to provide total salary information. If an inquiry is made for all sources of university income, it must be provided.

Mr. Headlee commented that he felt there was no choice. His only question was whether or not the university was discriminating if the university provided race or sex information.

Mr. De Carlo replied that was a separate question, and race could be refused as an invasion of privacy.

Mr. Headlee said he had received a letter stating that the university had lost its momentum in the area of integrating certain segments of the society into the university. Therefore, he thought those records could show trends.

Mr. De Carlo responded that general reports on race and sex are available for public and governmental information. He did not believe it would be appropriate to release information on race or sex along with an individual's salary record since this could be in violation of the Michigan Civil Rights Act.

Mrs. Adams seconded the motion to approve the policy regarding salary disclosure.

There followed a general discussion concerning whether or not disclosing a person's first name was disclosing the individual's sex.

Mr. Mair stated that he felt it was wrong to approve an action with what he believed was an error in the law. He felt that the release of an individual's sex was against the law, and to provide the full name of an individual rather than an initial was incorrect.

Mr. De Carlo agreed that an initial could be provided but if a person's full name was requested for an identity purpose, we would have to comply.

Mr. De Carlo stated that he felt that the full name should be provided and asked Mr. James Howlett, university attorney, to comment.

Mr. Howlett responded that there have been many cases involving sex discrimination, but he was not aware of any instance in which disclosure of a first name constituted a violation.

The motion to approve the policy regarding salary disclosure was voted on and approved by Trustees Adams, Headlee, Katke, Lewis and Morris; Trustee Mair opposed the recommendation. Since there were five approving votes, the motion passed.

Approval of Amendment to University Congress Constitution

Mr. Matthews called upon Mary Sue Rogers, President of the University Congress, to comment on the proposed amendment to the University Congress Constitution.

Ms. Rogers stated the proposed recommendation concerning changing the dates elections should be held was passed by referendum by the University Congress in 1978 and through an oversight was not presented to the Board for approval. The rationale for requesting this change in election dates was that the present University Congress Constitution stipulated that elections should be held on the Monday, Tuesday, and Wednesday before Thanksgiving. Because of the proximity to the Thanksgiving vacation period, little or no voting occurred on Wednesday. It was also difficult to recruit students to work at the polls. By adjusting the election dates, it was believed that there would be increased student voting. Therefore, Ms. Rogers requested approval of the following recommendation:

Congressional or presidential elections shall be held the second Monday and following Tuesday, and Wednesday in November. The term of office shall be one year and shall commence from the first day of January and shall end the last day of December.

Mr. Headlee moved that the recommendation be approved. Mrs. Adams seconded the motion which was voted on and passed unanimously.

Approval of Student Activities Fee Increase

Mr. Matthews called upon Mary Sue Rogers, President of the University Congress, to comment on a recommendation to increase the student activities fee.

Ms. Rogers stated that currently the student activities fee is \$5.00 for a full-time student and \$3.50 for a part-time student. Also, student activities which are totally funded from the student activities fees at Oakland University have increased tremendously over the last year. There are more student organizations and more programs and events to improve the quality of student life. This increased programming has provided a substantial financial drain on the student activities fee. To continue strong support for campus life through student organizations, media, and performing arts, an increase in the student activities fee was necessary. In a student vote, this increase was passed by a 60 percent margin. Therefore, Ms. Rogers requested the Board's approval of the following recommendation:

RESOLVED, That the Board of Trustees approve a \$2.50 increase for both full and part-time students. The \$2.50 increase will be divided in the following manner:

- I. \$1.00 of the increase will remain with University Congress for student organizations.
- II. \$.50 per head will be earmarked for each of the following three groups:
 - A. Student staged music, dance, and drama performing arts groups,
 - B. Student newspaper that services the university community,
 - C. Broadcast media.

The following guidelines for distribution of this increase were passed by all groups involved and were endorsed by University Congress:

Preamble: At no time shall University Congress use the earmarked portions of SAF monies to control any of the groups receiving earmarked funds.

The \$2.50 increase will be divided in the following way:

- I. \$1.00 of the increase will remain with the University Congress for student organizations.
- II. \$.50 per head will be earmarked for each of the following three groups:
 - A. Student staged music, dance, and drama performing arts groups,
 - B. Student newspaper that services the university community,
 - C. Broadcast media.
- III. Accounting for the earmarked monies will be as follows:
 - A. At the end of each spring, summer, fall, and winter registration, the Director of CIPO will report the head count of those students registered for the semester in question to the President of University Congress. (\$.50 x head count = amount transferred.)
 - B. The President of University Congress will transfer earmarked funds in the following manner:
 1. The appropriate university community student newspaper account.
 2. Designated broadcast media account.
 3. To a separate account to be divided by a Board of Directors for Performing Arts.*
 - C. After the transfers have been concluded, the Coordinator for Student Organizations will credit them to insure the validity of the transfers.

A Board of Directors for Performing Arts will be formed to divide monies.

IV. Earmarked funds for the University community student newspaper:

- A. After the transfer into the appropriate student newspaper account, the newspaper will have sole control over the SAF money with the advice and consent of the Board of Directors.
- B. The newspaper, in cooperation with the Editor-in-Chief of the paper, will monitor the use of the funds.

V. Earmarked funds for broadcast media:

- A. The campus broadcast media will be entitled to student activities monies at the point in time when they have a governing Board of Directors. Until that time, the earmarked funds will be held in an escrow account.
- B. After transfer into the appropriate broadcast media account, the media will have sole control over the SAF money with the advice and consent of the Board of Directors. The Board of Directors, with the student director of the broadcast media, will monitor the use of the funds.

VI. Earmarked funds for student staged music, dance, and drama performing arts groups:

- A. Until such time that a Board of Directors for the staged groups has been established, the SAB will allocate monies through their normal process.
- B. After the transfer of funds to the appropriate staged performance account, they will have sole control over the SAF money. The Board of Directors, in cooperation with the groups who receive money, will monitor the use of the funds.

VII. These guidelines shall be approved by all groups involved before December 5, 1979. Any changes in guidelines will be approved by all groups involved.

Mr. Headlee moved that the recommendation be approved. Mr. Katke seconded the motion.

Ms. Rogers further recommended that this action be implemented for the spring semester, 1980 since it was not feasible before that time.

The motion was voted on and passed unanimously.

Approval of Amendment to Construction Contract for Classroom Office Building No. 2

Mr. Matthews called upon Mr. John De Carlo to comment on the proposed amendment to the Classroom Office Building No. 2 contract.

Mr. De Carlo stated that this was an item of long standing and related to an amendment to the construction contract on Classroom Office Building No. 2. He added that Trustees Alan Schwartz and Marvin Katke had requested that there be an amendment to miscellaneous provision 7.6 of the contract to provide the university with the right to terminate the agreement in the event of a lack of funds from the State. Subsequently, the contractor contended that it was his understanding that there would be additional time for review of the revised amendment which his firm did not fully understand. Mr. Kenneth Coffman, former Vice President for Campus and Student Affairs, recommended that the university honor the contractor's request for an amendment to that amendment. Mr. De Carlo stated that in discussing this matter with the contractor, he believed a satisfactory compromise has been reached whereby the university retains the right to terminate the contract with payment for a "proven loss" including a "reasonable profit" on only work performed. In an effort to maintain the goodwill of the contractor, and with the approval of Messrs. Coffman and O'Dowd, the Board is requested to approve the following recommendation to amend the construction contract for Classroom Office Building No. 2 between the university and Etkin, Johnson & Korb, Inc.:

The parties agree to the following revision of miscellaneous provision 7.6 in the construction contract for Classroom Office Building No. 2 at Oakland University:

In the event that the owner should determine at any time that appropriations of funds by the State of Michigan are insufficient to permit it to meet its obligations under this contract, the owner may terminate this contract forthwith upon

written notice to the contractor, in which event the owner's obligation shall be limited to payment for all work executed and for any proven loss sustained, upon any subcontract, materials, equipment, tools, construction equipment, and machinery, including a reasonable profit on that portion of the work performed by the contractor prior to the effective date of termination. In consideration of the acceptance of this provision by the owner, the contractor hereby waives any and all rights to which the contractor may have been entitled, if any, to contest the inclusion of this provision and to assert any rights under any other provision of the agreement with respect to termination due to a cessation of State funds.

The contractor acknowledges the existence of the lease entered into as of April 1, 1979 between the State Building Authority, the State of Michigan and Oakland University regarding Classroom Office Building No. 2. The contractor understands and agrees that the above amendment to miscellaneous provision 7.6 is subject to the terms and conditions of the lease. If it is determined by the State Building Authority or the State of Michigan or a court of competent jurisdiction that this provision is in conflict with any of the terms or conditions of the lease, then the above provision is null and void and the original miscellaneous provision 7.6 agreed to by the parties as of October 25, 1978 shall be deemed to be in effect.

Mr. Morris moved to approve the recommendation which was seconded by Mr. Mair. The motion was voted on and approved by Trustees Adams, Headlee, Katke, Mair and Morris. Trustee Lewis abstained from voting as in the past since he serves as co-bond counsel for the State Building Authority. With five votes for approval, the motion passed.

Report on Married Student Housing Project

Mr. Matthews commented that the Board had received a report on the bids on the proposed Married Student Housing project. These bids were a considerable disappointment since they were significantly higher than the established \$2,200,000 project budget. Mr. Matthews stated that Mr. George Catton, acting director of campus affairs, was present to answer questions.

Mr. Headlee inquired as to the selection process for the bidders.

Mr. Catton replied that the project was advertised and only four companies responded.

Mr. Headlee asked the means of advertising.

Mr. George Karas, university engineer, replied that advertisements were placed in Dodge Reports, Builders and Traders, Detroit News, Detroit Free Press, Oakland Press, and The Chronicle, and only the four companies shown in the report responded.

Mr. Morris stated that if the plans and specifications were revised, the project should be rebid.

Mr. De Carlo stated that if substantive changes were made, then the project should be readvertised for bids.

Mr. Karas said if it was the Board's decision to seek rebids, it could cause a three or four month delay.

Mr. Morris said he had a reaction against retaining the bidders with a substantial change in the plans. He observed it was like "changing rules in the middle of the game" if potential bidders did not know of the change in specifications. Mr. Morris said he was not seeking delay, but felt there was a proper way to process the bidding.

Mr. Headlee inquired as to when the bidding had taken place.

Mr. Karas replied that the bids were opened on November 13; that the bids had been open for 30 days which is the normal bidding time.

Mr. Morris said he did not feel a slight delay was critical and that he would feel better if this was opened again to everyone including the four companies who submitted bids.

Mr. De Carlo suggested Board direction on this matter for the staff. If substantive changes were made, was the Board instructing the staff to review the changes with the Board and then rebid the project.

Mr. Morris said that perhaps both needs could be met in terms of the time factor since the next Board meeting is in January.

Mr. Robert Swanson asked Mr. Karas if he thought that the architects could make the proposed modifications and get them back to the Board by January 16, 1980.

Mr. Karas stated that the architects were attempting to make changes in the heating system and other architectural areas with the low bidder. Since they would be working over the holiday season, he doubted that it was feasible to conclude the matter by January 16, 1980.

Mr. Headlee suggested that the matter be brought to the Board in January or February. Also he noted that the current economic environment was different than in October.

Mr. O'Dowd suggested that the Board might wish to authorize the implementation of some design changes without bringing them back to the Board.

Mr. Matthews reminded the Board that the changes might be substantive.

Mr. Lewis replied that if the Board did not like the changes, it would not authorize the project or approve a contract.

Mr. O'Dowd suggested that the Board see the design and specification changes prior to letting the project out for bids.

Mr. Headlee proposed delegating authority to the President and the Chairman, as a committee, to approve any substantive design changes and to get the project out for bids.

Mr. Matthews said he would accept this responsibility, but wished to reiterate that the changes might be considerable.

Mr. Katke inquired if the project would be based on the \$2,200,000 figure. If it is higher, then the Board should review the project, because it might be priced "out of the market."

Mr. De Carlo replied that approval of the contract and the financing have to be finally approved by the Board.

Mr. Swanson stated that it was not the intent to bring back to the Board any recommendation that exceeded \$2,200,000.

Mr. Headlee made the following recommendation:

If substantive changes are made in the original design and specifications of the Married Student Housing project, the revisions should be submitted to the Chairman of the Board

of Trustees and the President for approval. After approval by the Chairman and the President, the project may be readvertised for bids. The final plans, contract and financing proposal will be submitted to the Board for approval.

Mr. Headlee added that a project status report or final recommendation should be submitted to the Board at the January 16, 1980 meeting.

Mr. Katke seconded the motion which was voted on and passed unanimously.

Tribute Honoring L. Clifford Goad

Mr. Matthews stated that he wished to present for adoption the following resolution of tribute to L. Clifford Goad who died recently:

A RESOLUTION OF TRIBUTE TO L. CLIFFORD GOAD

WHEREAS, it is with deep sorrow and a profound sense of loss that the Board of Trustees marks the passing of L. Clifford Goad; and

WHEREAS, the university is deeply grateful for the outstanding support and generous contributions of L. Clifford Goad over many years; and

WHEREAS, the development of Oakland University was one of the foremost interests of L. Clifford Goad; and

WHEREAS, L. Clifford Goad served as the first Chairman of the President's Club Steering Committee and was President of the Oakland University Foundation from 1969 to 1977, and contributed immeasurably to the success of these activities; and

WHEREAS, the Board of Trustees acknowledges that all members of the Oakland University community will miss the enthusiasm and support of L. Clifford Goad; and

WHEREAS, the memory of his contributions to the university will be cherished by all members of the university; now therefore be it

RESOLVED by the Board, That this body extends its deepest and heartfelt sympathy to his wife, Zella, and son, Thomas, and the members of his family; and acknowledges its warm appreciation and profound respect for his many and significant services to Oakland University and the community; and be it further

RESOLVED, That copies of this resolution be transmitted to the family of L. Clifford Goad.

It was moved by Mr. Katke, seconded by Mr. Morris that the resolution be adopted. The motion was voted on and passed unanimously.

Approval of Energy Conservation Measures

Mr. Matthews stated that the next item for Board attention concerned a proposed energy conservation grant from the State of Michigan which requires a matching \$35,000 commitment by the university. Mr. Matthews noted that Mr. George Catton was present to comment on this item.

Mr. George Catton stated that the university was advised in mid-August that the federal government had appropriated about \$3,000,000 for schools and universities as part of a federal-matching grant for energy conservation programs. Mr. George Karas, university engineer, filed a grant application to the State Department of Energy on November 19, 1979. Oakland University was selected as one of seven projects out of one hundred thirty-five requests. Our final proposal must be submitted to Washington no later than December 15. Mr. Catton stated that engineering studies indicate that the university would save the matching grant of \$35,000 within 27 months.

Mr. Mair inquired about the university's energy savings program and stated that as a nation, there should be a 35-40 percent reduction in energy.

Mr. Karas said the university has accomplished approximately 35-40 percent savings on the consumption of gas and electricity.

Mr. Swanson added that the proposed project was a particularly good investment since it required a payback time of 27 months.

Mr. Headlee moved to approve the following recommendation:

RESOLVED, That the Board of Trustees authorize the President and/or the Vice President for Business Affairs to request funds from the State which are available through the National Energy Conservation Policy Act, and be it further

RESOLVED, That the Board of Trustees authorizes the expenditure of \$34,650 of university funds on the condition of an equal matching grant, and be it further

RESOLVED, That the President and/or the Vice President for Business Affairs is authorized to engage an engineering firm to develop the plans and specifications for the implementation of the energy conservation measures, and be it further

RESOLVED, That the President and/or the Vice President for Business Affairs is authorized to award the construction contract to the lowest qualified bidder in an amount not to exceed the funding authorized by the energy management grant.

Mr. Katke seconded the motion which was voted on and passed unanimously.

Acceptance of Gift of Land from Mr. and Mrs. Fred D. Houghten

Mr. Matthews requested that Mr. Robert Swanson comment on the proposed conveyance of property to the university.

Mr. Swanson stated that he was pleased to present for the Board's approval a proposed gift from Mr. and Mrs. Fred Houghten of a 17.3 percent interest in property located on Orchard Lake Road at Maple Road in West Bloomfield Township. Currently the Oakland County Road Commission wishes to acquire this property for a road widening project. Mr. Swanson stated that an independent appraisal of this property is \$40,500, which means that Oakland's 17.3 percent interest would amount to \$7,006.50.

Mr. Headlee moved to accept the donation; Mrs. Adams seconded the motion.

Mr. Swanson said that he wished to inform the Board that Mr. Houghten is a member of the road commission so that this particular gift requires some special consideration, and that it had been reviewed with Messrs. De Carlo and Howlett. As a matter of interest the Oakland County Road Commission may elect to acquire the property through condemnation proceedings since Mr. Houghten is the chairman of the commission. It is Mr.

Houghten's intention to give the property to Oakland University and five other charitable organizations. Mr. Swanson then read the following resolution:

RESOLVED, That the Board of Trustees accept with gratitude the gift of a 17.3 percent undivided interest in a parcel of property on Orchard Lake Road at Maple Road in West Bloomfield Township from Mr. and Mrs. Fred D. Houghten, and be it further

RESOLVED, That the Board of Trustees accepts the offer to purchase said undivided interest in the parcel of land from the Board of County Road Commissioners of Oakland County for the sum of \$7,006.50, the sum being determined on the basis of an independent appraisal, provided that the offer to purchase will be reviewed by university counsel and administration, and be it further

RESOLVED, That the Board of Trustees agrees to the conveyance of the university's interest in the property to the Board of County Road Commissioners of Oakland County upon payment of the offer price.

Mr. De Carlo asked Mr. Swanson if he could name the other recipients.

Mr. Swanson said he did not have the names.

Mr. Mair asked Mr. Swanson to elaborate on the "condemnation" proceeding.

Mr. Swanson stated that this was a court proceeding that the road commission could undertake to assure objectivity in the acquisition.

Mr. Lewis asked if there was a written legal opinion. He was not making an accusation or personal suggestion in this case but as a matter of principle, he was concerned about participating in a transaction which involved a person who is a public official selling land to a unit of government of which he is a member. He added that he was not sure that the university should be a participant; that he was particularly reluctant since there was no written legal opinion on the matter. He said if he were assured orally, then he would be willing to proceed although he did have some concern about the advisability of the action. He stated he was not attributing any adverse motives to anyone, but was only wondering whether or not the university should be involved based on the presentation.

Mr. Swanson stated that he had reviewed this matter with Mr. Howlett and asked him to respond to Mr. Lewis' concerns.

Mr. Howlett stated that he viewed this transaction as a conditioned cash gift. It is to the donor's advantage to give appreciated property which he is asking that the university accept and then sell for an amount already offered. Mr. Howlett saw no legal problem. He agreed that the road commission could have a problem in negotiating with its chairman to establish a price on property owned by the chairman for which he would take a tax deduction. For this reason the road commission may condemn the property rather than negotiate for its sale. Mr. Howlett reiterated that he saw no way in which the university was involved in that aspect of the question.

Mr. Lewis stated that if the road commission was not certain how it wished to handle this matter, he, as a Board member, was uncertain as to his position. He said he understood Mr. Howlett's opinion, but that it did not satisfy his concern.

Mr. Headlee said he thought the only question was whether or not the property would be purchased for the \$40,500 figure or through court proceedings so that it would stand the test of a challenge. He said the university was asked to accept a 17.3 percent interest in a piece of land, and that he personally could accept the gift.

Mr. Mair said he thought the matter should be voted on, and the Board should be concerned only if the Board knew the commissioner had bought the land knowing that the road commission would want to buy the property.

The resolution was voted on with Trustees Adams, Headlee, Katke, Mair and Morris voting for approval; Trustee Lewis abstained. The resolution passed with five affirmative votes.

Approval of Designation of Classroom Office Building No. 2 as Jan and Don O'Dowd Hall

Mr. Matthews called upon Mr. Lewis to present a resolution to the Board.

Mr. Lewis made the following recommendation:

WHEREAS President Donald D. O'Dowd after approximately twenty years of valued service to Oakland University has submitted his resignation to assume the position of Executive Vice Chancellor of the State University of New York, and

WHEREAS President O'Dowd and his wife Jan have made significant contributions to the university and unstintingly given of their personal time, now therefore be it

RESOLVED, That the Board of Trustees officially designate Classroom Office Building No. 2, which is currently under construction, as Jan and Don O'Dowd Hall.

Mr. Lewis moved that the recommendation be approved. Mr. Morris seconded the motion.

Mr. Headlee stated that it was his opinion that using first names in designating a building was "clumsy" and that he would refer to the building as "O'Dowd Hall." He had no objection to the names but only to the practice of multiple or first names on buildings.

The motion was voted on and passed unanimously.

Approval of Appointment of President Donald O'Dowd as President Emeritus

Mr. Lewis presented the following recommendation to the Board:

WHEREAS President Donald D. O'Dowd has served the university since 1960 in a variety of positions, and

WHEREAS President O'Dowd after such lengthy and valued service has submitted his resignation to assume the position of Executive Vice Chancellor of the State University of New York, now therefore be it

RESOLVED, That the Board of Trustees expresses its deep appreciation and gratitude to President O'Dowd, and be it further

RESOLVED, That the Board of Trustees grant to President O'Dowd effective on the date of his resignation the title of President Emeritus of Oakland University.

Mr. Lewis moved approval of the recommendation which was seconded by Mr. Katke. The motion was voted on and unanimously approved.

Mr. O'Dowd stated that he appreciated both of the honors. He said it had been a great pleasure working with the Board since 1970, and he felt that much had been accomplished during that time. Mr. O'Dowd said he wished everyone well and extended his best wishes to the university for a very bright future. He added that he would be watching Oakland's accomplishments from a distance.

Mr. Lewis said that Oakland would be watching with pride the progress of the O'Dowd's and hoped they would have the same success in the future as they have had in the past.

Appointment of Trustee Ken Morris to Audit and Finance Committee

Mr. Lewis said he wished to announce the appointment of Trustee Ken Morris to the Audit and Finance Committee. He stated that Mr. Morris was a charter member of the Board and would serve on the committee together with Trustee Katke. Mr. Morris fills the vacancy caused by Mr. Alan Schwartz' resignation.

General Comments

Mr. Matthews called upon Mary Sue Rogers, President of the University Congress.

Ms. Rogers informed the Board that she would be graduated at the end of the current semester and leaving her post as President of the University Congress. She also wished to update the Board on some of the accomplishments of the University Congress during the past year. She stated that as a result of the One Dollar library donation option, \$3,671 has been donated by students. The Congress has a free legal aid program for students and implemented a "Take a Professor to Lunch" program to acquaint faculty and students. An Advisory Committee to the Presidential Selection Committee has been established. In conjunction with the Rochester Chamber of Commerce, discounts have been arranged at stores for students. Oakland University's 20th birthday celebration was planned and coordinated by Congress and the student activities fee increase was passed. Ms. Rogers also noted that the Congress office has established a new financial system. She also said that when she ran for president, she was unopposed; in this year's election there were a number of very strong candidates with a large voter turnout indicating a greater interest in student government.

Ms. Rogers then introduced the new President of the University Congress, Mr. Gary McMahan. Ms. Rogers thanked all of the individuals at the university and on the Board who had been so cooperative. She gave special thanks to Ms. Patricia Houtz, Ms. Rosalind Andreas and President Donald O'Dowd.

Mr. Headlee said Ms. Rogers had done a great job and had brought real prestige and credibility to the office. Mr. Headlee proposed that a resolution in recognition of her accomplishments should be presented at the next Board meeting.

The meeting was adjourned at 10:10 p.m.

Approved,

John De Carlo, Secretary
Board of Trustees

David B. Lewis, Chairman
Board of Trustees

Date _____