

Present: Brandy Randall (*Chair*), Seong Cho, Kris Condic (*Ex Officio*), Darrin Hanna, Lisa Hawley, Anne Hranchook, Joanne Lipson-Freed (*Co-Chair*), Victoria Lucia, Claire Rammel (*Ex Officio*), Meir Shillor, V. Thandi Sule, Kris Thompson

Absent: Daniel Llamocca

Staff: Lindsey Schaefer (*Secretary*)

The meeting was hybrid, online and in person

REPORT FROM THE CHAIR

Brandy Randall discussed the outcome of homecoming and the excellent turnout the Graduate School experienced. She discussed the upcoming SEM Summit where two sessions will be hosted by the Graduate School. Those sessions are Graduate Recruiting 101 and Understanding Graduate Personas. Dean Randall gave an overview of the Graduate School's use of Carnegie Darlet. She also stated that University Technology Services has granted three more email addresses for the Graduate School. Dean Randall gave an update on the ongoing Graduate School Open House that is happening virtually this week, stated that attendance has been higher than in previous years. The in person Graduate School Open House begins next week.

APPROVAL OF MINUTES

Anne Hranchook introduced a motion to approve the minutes from September 21, 2022. Victoria Lucia seconded the motion. The minutes were approved as presented.

CONTINUING BUSINESS

1. **MS in Finance, New Program;** Second Reading: Debatable, amenable, and eligible for a final vote at this meeting.

Reviewers: Daniel Llamocca and Meir Shillor. **Presenter:** Robert Uptegraff

Kristine Condic brought up to council members that the library no longer has subscriptions to three of the databases that were included in the program proposal. Discussion and debate took place. It was noted that the program proposal would need to be updated to reflect the change in databases available and to update the faculty listed.

Meir Shillor introduced a motion to approve the program. Anne Hranchook seconded the motion. The proposal passed unanimously.

2. **Combined Mechanical Engineering BSE/MS, New Program;** Second Reading: Debatable, amenable, and eligible for a final vote at this meeting. **Reviewer:** Claire Rammel.

Concerns about the increased number of credits and fundamental modification to the master's program that would result if students decided to not do a thesis were raised. Discussion and debate took place. There were numerous questions and concerns brought forward by council members about certain aspects of the proposal, including whether it violates the policy on combined bachelors/masters. Brandy Randall stated that this proposal will be deferred to a future meeting so that Council members have an opportunity to review the relevant policy.

NEW BUSINESS

1. **MS in Interdisciplinary Healthcare Systems, New Program:** First Reading: Debatable, amenable, and not eligible for a final vote at this meeting. **Reviewers:** Victoria Lucia and Lisa Hawley. **Presenter:** Melissa Reznar and Amanda Lynch

Lisa Hawley and Victoria Lucia shared their reviews of the program. Kristine Condic mentioned that a library database mentioned in the proposal was no longer available. Debate and discussion took place. Melissa Reznar and Amanda Lynch joined the meeting to answer any questions council members had. Brandy Randall requested that for the second reading an updated library letter is needed, and a letter of support from the MPA program. Additionally, Claire Rammel will send the proposal to the Financial Aid office for clarification on the impact of having different credit requirements for different options.

- 2. Graduate Certificate in Exercise Science, Program Modification:** First Reading: Debatable, amenable, and not eligible for a final vote at this meeting. **Reviewers:** V. Thandi Sule and Darrin Hanna. **Presenter:** Daniel Goble

V. Thandi Sule and Darrin Hanna opened the discussion with their reviews of the proposal. Debate and discussion took place. Daniel Goble could not attend the meeting to answer questions, as such it was mentioned that any questions could be sent to him ahead of the next meeting.

- 3. Graduate Certificate in Corporate and Worksite Wellness, Program Modification:** First Reading: Debatable, amenable, and not eligible for a final vote at this meeting. **Reviewers:** V. Thandi Sule and Darrin Hanna. **Presenter:** Daniel Goble

V. Thandi Sule and Darrin Hanna opened the discussion with their review of the proposal. Debate and discussion took place. Daniel Goble could not attend the meeting to answer questions, so it was mentioned that any questions could be sent to him ahead of the next meeting.

- 4. MA in Teaching Elementary Education (MATEE), New Program:** First Reading: Debatable, amenable, and not eligible for a final vote at this meeting. **Reviewers:** Kris Thompson and Seong Cho. **Presenters:** Patti Bills

Preliminary discussion took place with Brandy Randall noting that this would not be considered a first reading, as there was not enough time for a full discussion. The presenter Patti Bills will be invited for the first reading.

GOOD AND WELFARE

N/A

ADJOURNMENT

With no further business, the meeting adjourned at approximately 3:30 p.m.