

MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
July 21, 1967

Leave of Absence for Carl R. Vann, Assoc. Prof. in Polit. Sc., effective August 15, 1967 through August 14, 1968. Mr. Vann will work for the UN.

Appointment of Robert H. Edgerton as Assoc. Prof in Engineering at \$12,800 effective August 15, 1967.

Appointment of Kieve M. Siegel as Visiting Prof. in Engineering effective August 15, 1967 through August 14, 1968.

Appointment of Alice Engram as Instructor in Music at \$7350, effective August 15, 1967 through August 14, 1969.

Appointment of David Hoover as Instructor in Music at \$7800, effective August 15, 1967

Appointment of Harold Olofson as Instructor in Sociol. & Anthr. at \$9000, effective August 15, 1967

Appointment of Patrick J. Johnson as Instructor in Teacher Education at \$10,500, effective August 15, 1967

On motion of Mr. Nisbet, seconded by Mr. Harlan, it was voted to approve the Oakland University Leaves and Appointments.

Miscellaneous

Change in status of Helen M. Ellis from Instructor to Assistant Professor of Music with a change in salary from \$7800 to \$8300 per year on a 10-mo. basis, effective August 15, 1967.

Change in effective dates of the appointment of Charles Forton as Instructor in Modern Foreign Languages and Literature from 2 years beginning August 15, 1967 to 2 years beginning September 1, 1967.

Change in the effective dates of the appointment of Norbert W. Noeldechen as Instructor Modern Foreign Lang. & Lit. from 2 years beginning August 15, 1967, to 2 years beginning September 1, 1967.

Designation of Norman Susskind, Associate Professor, as Acting Chairman of Modern Foreign Languages & Lit. at an add'l salary of \$100 per month, effective August 15 to December 31, 1967.

Designation of Richard J. Burke, Jr., Assoc. Prof., as Acting Chairman of Philosophy at an add'l salary of \$100 per month, effective from August 15, 1967 to April 30, 1968.

Designation of Roger H. Marz, Assoc. Prof, as Acting Chrm of Polit. Sc. at an add'l salary of \$100 per month, effective from August 15 to December 31, 1967.

Communication from Mr. May:

On June 13 the following bids were received at Oakland University for the purchase of a 100,000,000 BTU boiler:

Pearce Bioler and Engineering Company	\$106,841
International Boiler Works Company	155,000
Combustion Engineering, Inc.	213,132

Examination of the bids by Commonwealth Associates, Inc., the Oakland staff, and the State Building Division reveals that the Pearce Boiler and Engineering Company bid did not meet specifications and should not be considered for the award of a contract. It is therefore recommended that the Trustees approve the award of a contract to the International Boiler Works Company in the amount of \$155,000. This work is being financed by a state appropriation. Therefore prior to signing a contract, it will be necessary to obtain a release of the state funds through teh State Building Division. No trouble is anticipated in obtaining state approval since they have concurred in the award of contracts.

Communication from Mr. May:

On June 30 bid proposals were received and opened at Oakland University for a Health Center, as follows:

<u>Architectural</u>	
Bundy Construction Company, Inc.	\$358,950
Dale E. Cook Construction Company	379,750
Pinkert Construction Company (no certified check)	Bid rejected

<u>Mechanical</u>	
Laya Plumbing & Heating Company	192,540
W. J. Rewoldt Company	201,490
Sylvan Plumbing & Heating, Inc.	209,880
Eames & Brown, Inc.	228,033

Leaves (other)
(Vann)

Appointments
(Edgerton)

(Siegel)

(Engram)

(Hoover)

(Olofson)

(Johnson)

(Ellis)

(Forton)

(Noeldechen)

(Susskind)

(Burke)

(Marz)

Approval of
Bids for
new Boiler
1,000,000 BTU

Approval of
Bids for
Health Center

(continued)

Approval of
Bids on
Health Center

Bids on Health Center (continued)

Electrical

Fred W. Moote Electrical, Inc.	\$55,991
Schultz Electrical, Inc.	57,185
Cates Electric Company	57,220
Ross Pierce Electric	61,000
Jones Sherman, Inc.	84,500

It is recommended that contracts be awarded to the low bidders with the understanding that deduct items, which have been negotiated with the low bidders, will reduce the contract by approximately \$38,630.

The following project budget is recommended:

Construction	\$607,481	
Less Deduct Items	<u>38,630</u>	\$568,851
Professional Services		44,615
Furnishings & equipment		35,000
DPW Utilities		2,100
Supervision and field inspection		6,000
Contingency		<u>10,000</u>
		\$666,566

The source of funds for this project will be through borrowed funds to be repaid out of the existing Student Health Fee of \$5 per semester for full time students.

On motion by Mr. Nisbet, seconded by Mr. Harlan, it was voted to approve Oakland University Miscellaneous Items.

Mr. Varner presented the following recommended regulations covering parking and parking lots at Oakland University, to be effective with the opening of the fall term 1967.

Parking Lot
Requirements

			To Be Financed
1. <u>Parking Lot Requirements:</u>			
Fall 1967 - 842 spaces	\$200,000		
Allocated to Engineering Bldg. Project	<u>30,000</u>		
To be financed		\$170,000	
Fall 1968 - 322 spaces		80,500	
Fall 1969 - 425 spaces	112,625		
Allocated to Classroom Office #1 - 275	<u>72,875</u>		
To be financed - 150		39,750	
Fall 1970 - 550 spaces	151,250		
Allocated to Ed. & Soc. Sci. Bldg - 300	82,500		
Allocated to Dorm #8 - 250	<u>68,750</u>		
To be financed		-0-	
Fall 1971 - 600 spaces	165,000		
Allocated to Library	55,000		
Allocated to Science Building	<u>55,000</u>		
To be financed		55,000	
		<u>\$345,250</u>	
Estimated Debt Service Costs		35,000	
		<u>\$380,250</u>	

Parking Lot
Revenue Sources

2. <u>Source of Revenue</u>	1967-68	1968-69	1969-70	1970-71	1971-72	Total
Traffic Violations	\$ 3,000	\$ 3,500	\$4,000	\$ 4,500	\$ 5,000	\$ 20,000
M.B. Theatre Parking	4,375	4,375	4,375	4,375	4,375	21,875
M.B.S.M. Music Students	250	250	250	250	250	1,250
*Con.Ed. Registrants	10,000	10,000	10,000	10,000	10,000	50,000
**MSU Ext. Registrants	7,000	7,000	7,000	7,000	7,000	35,000
Pay Lot Receipts	3,000	3,500	3,500	3,500	3,500	17,000
Oakland Students @\$16	25,600	29,900	33,900	39,500	49,100	178,000
Faculty & Staff @\$16	<u>11,200</u>	<u>12,000</u>	<u>12,900</u>	<u>13,900</u>	<u>15,000</u>	<u>65,000</u>
TOTAL REVENUE	\$64,425	\$70,525	\$75,925	\$83,025	\$94,225	\$388,125

*4,000 Registrants @ \$2.50
**2,800 Registrants @ \$2.50

On motion by Mr. Harlan, seconded by Mr. Stevens, it was voted to approve the above recommendation.

Gifts and Grants

1. Gift of an Eastman Kodak Retina Camera valued at \$200 from R. M. Critchfield of Pontiac to be used in University Relations.
2. Grants to be used for scholarship purposes:
 - a. For the Chancellor's Club, account 32-3929:
 - \$1,000 from Mr. & Mrs. Don E. Ahrens of Bloomfield Hills
 - \$5,000 from The Harlan Foundation of Southfield
 - \$1,000 from Mr. & Mrs. E. Curtis Matthews of Bloomfield Hills
 - \$1,000 from John B. Poole of Bloomfield Hills
 - \$1,000 from Mrs. Alfred G. Wilson of Rochester
 - b. For the Meadow Brook School of Music, account 32-3362:
 - \$120 from Mr. & Mrs. Sol O. Kesler of Detroit
 - \$240 from the Michigan Federation of Music Clubs, Inc., of Ferndale
 - \$200 from the National Federation of Music Clubs of East Lansing
 - \$5 from Mrs. Dorothy K. Roosevelt of Birmingham
3. Grants as follows from the National Science Foundation to be used in Biology:
 - a. \$40,000 under the direction of Herbert and Regina Schuel for research entitled "Zonal Centrifuge Isolation of Lysosomes".
 - b. \$28,700 under the direction of F. M. Butterworth for research entitled "Hormonal and Genetic Control of Development of Adipose Tissue of Drosophila Melanogaster".
4. Grant of \$39,620 from the National Institutes of Health to be used under the direction of C. V. Harding in Biology for research entitled "Control of Cell Division in the Ocular Lens".
5. Grant of \$15,812 from the National Institutes of Health to be used under the direction of James E. Davis in Chemistry for research entitled "The Replication of the RNA Bacteriophage MS2".
6. Grant of \$3,000 from Research Corporation of Chicago to be used under the direction of S. R. Miller in Chemistry for research entitled "Infrared-Spectrographic Study of Irradiated Ammonia and Amines in Solid Matrix Isolation".
7. Grants as follows from the National Science Foundation to be used in Engineering:
 - a. \$10,000 under the direction of D. E. Boddy for research initiation-design techniques for fluidic systems and circuits.
 - b. \$12,300 under the direction of K. R. Kleckner for the purchase of instructional scientific equipment.
 - c. \$20,000 under the direction of G. L. Wedekind for research initiation-horizontal evaporating flow with heat transfer.
8. Grants as follows from the National Science Foundation to be used in Mathematics:
 - a. \$12,500 under the direction of L. R. Bragg for research entitled "Singular and Non-Linear Parabolic Partial Differential Equations".
 - b. \$2,700 under the direction of D. G. Malm for the purchase of instructional scientific equipment.
9. Grant of \$74,894 from the Department of Health, Education, and Welfare to be used under the direction of D. R. Iodice in Modern Foreign Languages and Literature for advanced study in modern foreign languages.
10. Grant of \$15,100 from the National Science Foundation to be used under the direction of R. C. Mobley in Physics for the purchase of instructional scientific equipment.
11. Grants as follows to be used under the direction of Royce Butler in the Library:
 - a. \$17,924 from the Department of Health, Education and Welfare to support the library resources program.
 - b. \$500 from The Austin-Norvell Agency of Pontiac for the Library Gift Fund
 - c. \$200 from Mr. & Mrs. Nelson L. Meredith of Grosse Pointe Woods for the Library Fund in memory of Alfred G. Wilson.
12. Grants as follows to be used under the direction of Dorothy C. Hope in Alumni Relations:
 - a. \$2,128.25 from various donors to the 1967 Alumni Fund drive
 - b. \$15 from the General Electric Corporation of Ossining, New York as a matching grant.
 - c. \$50 from Ex-Cello Corporation of Detroit as a matching grant.
13. Grant of \$1,000 from the Michigan State Council for the Arts to be used under the direction of David Bishop to support the audience development pilot project of the Meadow Brook Theatre.
14. Grant of \$900 from the Michigan State Council for the Arts to be used under the direction of Robert Erickson to conduct a 3-day community orchestra players workshop.

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(continued)

Gifts & Grants

Gifts & Grants (continued):

15. Grant of \$5,000 from the National Twist Drill & Tool Company of Rochester to be used under the direction of John Fernald to support the John Fernald Company of Meadow Brook Theatre.
16. Grants as follows to be used under the direction of Chancellor Varner:
 - a. \$2,000 from the George N. Higgins Charitable Foundation & Trust of Ferndale for support of Project 20.
 - b. For support of the Meadow Brook Music Festival:
 - \$234.74 from Mr. & Mrs. Jay W. Allen of Detroit
 - \$25 from The Argyle Shop of Birmingham
 - \$50 from Dr. & Mrs. Leonard Birndorf of Detroit
 - \$2,500 from Burroughs Corp. of Detroit
 - \$25 from Dr. & Mrs. Mark Dale of Detroit
 - \$50 from Mr. & Mrs. Alfred L. Deutsch of Birmingham
 - \$10 from Louis H. Fisher of Ferndale
 - \$1,000 from John B. Ford, Jr. of Detroit
 - \$10 from Mr. & Mrs. Nicholas Gimble, Detroit
 - \$10 from Mrs. Fred A. Ginsburg of Detroit
 - \$50 from Mr. & Mrs. Hugh G. Harness of Grosse Pointe
 - \$25 from Mr. & Mrs. Leonard Kasle of Detroit
 - \$25 from Merchants Petroleum Service, Inc., of Detroit
 - \$2,000 from O'Dell, Hewlett and Luckembach, Inc., of Birmingham
 - \$50 from Mr. & Mrs. Max Osnos of Detroit
 - \$25 from Mr. & Mrs. Herbert Sott of Bloomfield Hills
 - \$200 from Sports Unlimited of Southfield
 - \$50 from Harry & Helen Sucher Foundation of Detroit
 - \$125 from Woodall Industries Foundation, Inc., of Detroit

On motion by Mr. Nisbet, seconded by Mr. Harlan, it was voted to approve the Oakland University Gifts and Grants.

Alterations & Improvements

The following alteration and improvement items have been approved and charged to Alterations and Improvements, Account 91-9163:

a. Improving the floor in the Music House	\$ 82.36
b. New office area in Room 120 North Foundation Hall	2,118.00
c. New office area in Room 101 North Foundation Hall	853.80
d. Purchase and installation of flag pole	1,225.00
e. Electrical work for Room 215 Science Building	113.41
f. Repair heater coil in North Foundation Hall	16.17
g. Remodel Room 101 North Foundation Hall, Provost's Office	365.00
	<u>\$4,773.74</u>

Additional paym'ts to salaried empl.

Additional payments to salaried employees during June 1967, as follows:

<u>Advising</u>			
John Cameron	\$25.00	Richard Mazzara	\$25.00
Melvin Chernob	25.00	Steven Miller	25.00
James Clatworthy	25.00	Landon Peoples	25.00
Robert Facko	25.00	Edward Starr	25.00
Edward Heubel	25.00	Reuben Torch	25.00
Robert Howes	25.00	Libor Velinsky	25.00
David Mascitelli	25.00		
Richard Mazzara	25.00	<u>Language Laboratory</u>	
Steven Miller	25.00	Patrick McNeil	110.57
Landon Peoples	25.00	Robert Stanton	104.00
Norton Seeber	25.00		
Richard Shank	25.00	<u>Meadow Brook Music Festival</u>	
Beauregard Stubblefield	25.00	John Davis	14.00
Libor Velinsky	25.00	James Simpson	12.12
<u>Freshman Orientation</u>		<u>Provost</u>	
John Cameron	25.00	B.J. Griffin	29.26
Melvin Chernob	25.00	Thelma Kehoe	5.66
F. J. Clatworthy	25.00		
Robert Facko	25.00	<u>Public Safety</u>	
Richard Haskell	25.00	John Davis	49.48
Edward Heubel	50.00	Robert Joy	135.98
Robert Howes	25.00	Dean Rowe	102.98
Donald Malm	25.00	James Simpson	41.32
David Mascitelli	25.00		
<u>School District of Troy</u>		<u>Miscellaneous</u>	
Adeline Hirschfeld	75.00	Virginia Chandler	22.95
Roderick Righter	50.00	Barbara Frasa	6.62
		David Lowy	1,400.00
<u>Student Affairs</u>		Jody Sprague	141.00
William Sturner	750.00	Lucille Wooley	15.91
Nancy Whitlow	7.92		

Change of status of Thomas Zarle from Assistant Director of Housing and Coordinator AP-I at a salary of \$6,000 to Assistant in Student Affairs and Foreign Student Adviser AP-IV at a salary of \$8,950 per year, effective July 1, 1967, paid 91-7091.

Change of
status
(Zarle)

Recommendations as follows from the Director of Personnel:

Personnel
Action

- a. Abolish a Technical Coordinator AP-III position in the Academy of Dramatic Arts.
- b. Reclassify a Clerk-Steno III to a Departmental Sec'y V position in Business Office.
- c. Reclassify a Principal Clerk V to a Principal Clerk VI in Chemistry.
- d. For CDPC:
 - 1) Reclassify a Senior Data Processing Opr VII to a Programmer VIII
 - 2) Reclassify 2 Key Punch Opr IV to Machine Opr VI positions
 - 3) Reclassify a Key Punch Opr IV to a Senior Key Punch Opr VI
- e. For Continuing Education:
 - 1) Reclassify a Clerk-Typist II to a Departmental Secretary V
 - 2) Establish a Director of Post-Graduate Prof. Edu. Courses AP-VI position
- f. Reclassify a Clerk-Stenographer III to a Departmental Sec'y V in Arts & Sciences
- g. Reclassify a Clerk-Steno III to a Departmental Sec'y V in Information Services
- h. Establish a Departmental Sec'y V position in the Mott Center
- i. Establish an Assistant Director AP-V position in Personnel
- j. Establish a Public Safety Officer X position in Public Safety
- k. For the School of Education:
 - 1) Transfer from the Library an IMC Office Ass't VII position
 - 2) Establish a Clerk-Steno III position
- l. For Special Projects:
 - 1) Establish a Director of Special Projects AP-IX position
 - 2) Establish a Departmental Secretary V position
- m. For Student Affairs:
 - 1) Establish an Assistant in Student Affairs and Foreign Student Adviser AP-IV position.
 - 2) Establish a Senior Clerk IV position, paid from 21-2837.

On motion by Mr. Harlan, seconded by Mr. Stevens, it was voted to approve Oakland University items.