



# OAKLAND UNIVERSITY SENATE

## MICHIGAN STATE UNIVERSITY OAKLAND ACADEMIC SENATE MEETING

March 2, 1962

### *Minutes*

PRESENT: Messrs: BEARDSLEE, W. COLLINS, HADEN, HAMMERLE, HETENYI, HEUBEL, HILDUM, HOLMES, HOOPES, HUCKER, LEWIS, MAHAR, MAHER, MARTIN, McKAY, OBEAR, O'DOWD, POPE, RHODE, SELLS, SIMONS, STOUTENBURG, STUBBLEFIELD, SUSSKIND, SWANSON, TAFOYA, TOMBOULIAN, VARNER, WILDER

ABSENT: Messrs: J. COLLINS, CUSAK, FITZSIMMONS, GALLOWAY, MATTHEWS, MOBLEY, ROOSE, SCHWAB, WISNER

The meeting was called to order by Chancellor Varner. A motion was made by Mr.. Hetenyi, seconded by Mr. Hucker, to accept the minutes of the December 13 meeting as distributed.

Mr. Vamer announced that the Board of Trustees officially approved the Senate structure and the reorganization pattern of the faculty.

Faculty Grants Committee: Mr. Tomboulion reported that there were very few requests for money received by the committee. There are modest amounts of money available. Average grants are \$200-\$300, with a maximum of \$2,000. They are available for travel to libraries or research centers or purchase of equipment not provided by the University services, etc. Funds can be allocated from this year's budget but do not have to be spent until the next fiscal year.

Final Examination - Course Scheduling Committee: The committee consisted of Dean O'Dowd, Mr. Stoutenburg and the three Associate Deans. Mr. McKay made the report for the committee. Mr. McKay moved, seconded by Mr. Wilder, that the consent of the Senate be given for immediate action on the examination schedule question. Adopted.

Mr. McKay moved that the Registrar be directed by the Senate to arrange an examination schedule using Friday, Saturday and Monday, April 13, 14 and 16, and allow a two-hour period for each examination.

Structure of Standing Committees of the Senate: A motion was made by Mr. Wilder and seconded by Mr. Hammerle to adopt Section II, 1, (h) of the Organization document. Mr. Hetenyi moved that an amendment be added to state, "that unless otherwise specified by the Senate, term of office of all standing committees other than those appointed by the Steering Committee shall end during the fall semester when new membership for the committees has been adopted." Seconded by Mr. Hildum. Both motion and amendment adopted. Section II, 1, (h) reads "The Senate shall establish other standing committees and *ad hoc* committees as it deems necessary. Unless otherwise specified by the Senate, term of office of all standing committees other than those appointed by the Steering Committee shall end during the fall semester when new membership for the committees has been adopted."

Mr. Hammerle moved to establish as a standing committee the Academic Affairs Committee to be charged as in paragraph 1 of the Memorandum of February 22. No second.

Mr. Hammerle moved to give immediate consideration on the committees mentioned in paragraphs 1, 3, 4, and 5 (Academic Affairs Committee, Student Affairs Committee, Admissions Committee and Scholarship Committee). Mr. Stubblefield seconded the motion. Adopted.

Mr. Hammerle moved that the Senate establish an Academic Affairs Committee to be charged "to consider and recommend academic policy for the baccalaureate curriculum and to initiate curricular recommendations; to subject the on-going curriculum-at-large to its constant critical scrutiny; and to examine, discuss and rule on all academic petitions of exception". Membership will consist of seven members, one of whom will be the Dean of the University. Seconded by Mr. Hetenyi. Mr. Hammerle explained that the Steering Committee expects to nominate at least one member of this committee from each of the academic divisions. Adopted.

Mr. Hammerle moved that the Senate establish a Student Affairs Committee to be charged to aid the Dean of Students in formulating policies and to advise him on matters relating to student life on campus. Non-voting, pro-tem members, including students, may be added to the Committee by invitation." Membership will include six members nominated following consultation with students and the Dean of Students; the latter will be an *ex-officio* member of the Committee and non-voting. Seconded by Mr. Hoopes. Adopted

Mr. Hananerle moved that a standing committee called the Admissions Committee to be charged "to consider and recommend standards and requirements for admission to the University and to evaluate such individual applications for admission as may be referred to it by the Director of Admissions" be established. Membership will consist of five faculty members and the Director of Admissions; the latter will be an *ex-officio* member of the committee and non-voting. Seconded by Mr. McKay. Mr. Hucker asked why the Director of Admissions was an *ex-officio* member of the committee instead of a voting member. Mr. Hammerle explained that the Senate cannot appoint a standing committee to administer any part of the University but can appoint a committee to make recommendations and suggest policy. The Director of Admissions should be a resource person to the committee for information. Motion adopted after discussion.

Mr. Hammerle moved to establish a standing committee to be called the Scholarship Committee to be charged "to consider and recommend policies governing the selection among those students applying for scholarships and to make the actual selections and renewals. The Chairman may, at his discretion, designate a subcommittee for the purpose of screening and comparing individual applications." Membership will consist of four faculty members and the Director of Scholarships. Seconded by Mr. Obear. Adopted

Mr. Hammerle moved the establishment of all the other committees on the Memorandum of February 22 to be discussed at the next meeting of the Senate. Seconded by Mr. Hoopes.

The Chancellor reported several items of interest.

1. The Governor has recommended a \$595,000 increase for the 1962-63 budget. However, Mr. Vamer stated that this is not a reason for celebration because the Legislature has yet to act on the Governor's budget.
2. Admissions are running about one month ahead of last year's figures. The best guess is that we will come about where we expect.
3. The student newspaper has improved substantially and in the process incurred a debt in operations. The student government leaders are asking the student body for a \$1 per semester assessment to finance the paper.
4. The decision has been made to go ahead on the third semester. We will have 400-500 students either full time or part time for the third semester.

The meeting was adjourned at 2:00.

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