

Oakland University (Rochester, Mich. Board of Trust)

Minutes of the
Informal Meeting of the Board of Trustees in the Absence of a Quorum
Oakland University
September 28, 1978

The meeting was called to order by President Donald O'Dowd at 7:45 p.m. in Lounge II of the Oakland Center.

Present: Chairman Lewis, Trustees Katke, Saltzman and Schwartz

Absent: Trustees Adams, Headlee, Mair and Morris

Information Items

Mr. O'Dowd gave a brief report on the following campus activities:

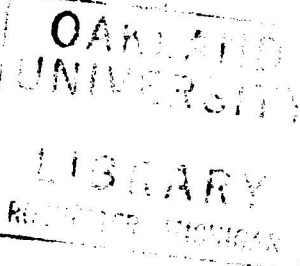
North Central Accreditation Visit - A nine member evaluation team from the North Central Association of Colleges and Schools will be on campus from October 29 through November 2, 1978. The purpose of the visit is the evaluation of the total institution for continued accreditation.

Fall Enrollment - The Fall, 1978 enrollment figures indicate approximately 11,100 students--up from 11,051 last year. There appears to be a slight increase in undergraduate admissions and a slight decline in graduate enrollments.

Residence Halls - The university's residence hall student count is 1,425 which is near capacity.

President's Club Lecture Series - Anthony Bailey, author and staff writer for the New Yorker magazine, will speak on October 11-12 in the President's Club Lecture Series. Barbara Sizemore opened the series on September 21 with two excellent presentations. The general theme for this year's program is Human Values and the Urban Environment.

Urban Affairs Center - The Urban Affairs Center was co-sponsor of a Macomb County Citizen Participation Conference held September 23 in St. Clair Shores for 80 persons. The center is also involved in co-sponsoring a series of three workshops entitled, "Women as Business Owners," on September 16, 23 and 30.



Resignation of Leon Petrus - Mr. Leon Petrus, Managing Director and Acting Artistic Director of Meadow Brook Music Festival, resigned effective October 1, 1978 to accept a position as general manager and artistic director of the Society for the Performing Arts in Houston, Texas. Mr. O'Dowd stated that Mr. Petrus had done a fine job for Oakland and that he was sorry to see him leave the university.

Fall Sports Activity - The university's soccer team recorded its second shutout of the season defeating Toledo 11-0 Wednesday afternoon. The team's season record is now 3-1-1. The women's tennis team is undefeated with a 7-0 record.

National Science Foundation Grants - The National Science Foundation has made two undergraduate instructional equipment awards to the university. Both awards are matching grants. One award for \$17,600 is for the Computer Science Program in Engineering, and the second award of \$13,200 is for the Department of Chemistry.

At this time, Mr. O'Dowd welcomed to the meeting Mr. Phillip Williams and Ms. Mary Wermuth, representatives of the Alumni Association.

Mr. O'Dowd noted that the Board did not have a quorum present and therefore the meeting would proceed under the procedures previously adopted by the Board covering such sessions. The procedures permit the administration to implement various actions on the agenda subject to final approval by the Board at a later date. Mr. O'Dowd then requested that Mr. De Carlo clarify these procedures.

Mr. De Carlo stated that in January, 1975 the Board passed a resolution establishing procedures for meetings in the absence of a quorum. He commented that actions taken by the Board at such meetings are instructive to the administration so that they can begin to implement actions which were approved. He noted that these Board actions are not binding, but do express the intent of the Board members present at the meeting. He stated that the agenda items were published and distributed to all Board members and he has not received any "pro" or "con" comments regarding any of the items. He noted that ratification of the items

approved this evening is required at the next regularly scheduled Board meeting. Mr. De Carlo restated that the university could not legally bind the Board, but could begin to implement the approved actions in order to save time.

Approval of Minutes of August 23, 1978

Mr. O'Dowd requested approval of the minutes for the meeting of the Board of Trustees for August 23, 1978. Mr. Katke offered a motion for approval of the minutes which was seconded by Mr. Saltzman. The motion was voted on and the minutes were approved.

Approval of Personnel Actions

Mr. O'Dowd presented the following personnel actions for the Board's approval:

Appointments

Assenzo, Joseph R., part-time, 10 month Adjunct
Professor of Mathematical Sciences, effective August 15, 1978 through August 14, 1980

Bisgeier, Benjamin, part-time, 10 month Consulting
Associate in Health Sciences, effective August 15, 1978 through August 14, 1979

Dahm, David M., part-time, 10 month Adjunct
Professor of Mathematical Sciences, effective August 15, 1978 through August 14, 1980

D'Allesandro, Gena, full-time, 10 month Assistant
Professor of Education, effective August 15, 1978

Decker, Maria R., full-time, 10 month Instructor in
Nursing, effective August 15, 1978

Delton, Mary H., full-time, 10 month Assistant
Professor of Chemistry, effective August 15, 1978

Dorando, A. Charles, part-time, 10 month Consulting
Associate in Health Sciences, effective August 15, 1978 through August 14, 1979

Hatfield, James A., full-time, 10 month Instructor
in Communication Arts, effective August 15, 1978

Hightower, Kenneth R., full-time, 10 month Assistant
Professor of Health Sciences and Research
Associate, Institute of Biological Sciences,
effective August 15, 1978

Appointments (Continued)

Lambric, Thomas, full-time, 10 month Assistant
Professor of Education, effective August 15, 1978

McDonald, Gary C., part-time, 10 month Adjunct
Professor of Mathematical Sciences, effective
August 15, 1978 through August 14, 1980

Moylan, Edward F., part-time, 10 month Adjunct
Professor of Mathematical Sciences, effective
August 15, 1978 through August 14, 1980

Quinlan, Clifford J., part-time, 10 month Adjunct
Professor of History, effective August 15, 1978
through August 14, 1979

Sayre, Charles F., full-time, 10 month Assistant
Professor of Art History, effective August 15, 1978

Silberberg, Boris K., part-time, 10 month Clinical
Associate Professor of Health Sciences, effective
August 15, 1978 through August 14, 1980

Trygar, Nancy M., full-time, 10 month Instructor in
Nursing, effective August 15, 1978

Changes of Status

Cheydleur, Benjamin, Professor of Engineering, from
full-time basis to 75% time basis

Ellens, J. Harold, Assistant Professor of Communication
Arts, cancel leave from August 15, 1978 through
August 14, 1979

Krompart, Janet A., from Assistant Professor of the
Library and Associate Dean for Technical Services
to Associate Professor of the Library, effective
August 15, 1978

Mostafapour, M. Kazem, from Adjunct Assistant Pro-
fessor of Health Sciences to Assistant Professor
of Health Sciences and Research Associate,
Institute of Biological Sciences, effective
August 15, 1978

Leaves of Absence

Botsas, Eleftherios N., Professor of Economics and Management, sabbatical leave from January 4, 1979 through April 26, 1979

DiChiera, David, Associate Professor of Music, leave from August 15, 1978 through August 14, 1979

Linsalata, Carmine R., Professor of Spanish, sabbatical leave from January 4, 1979 through April 26, 1979

Schmidt, Parbury P., Associate Professor of Chemistry, sabbatical leave from January 4, 1979 through April 26, 1979

Tisdale, Pamela, Instructor in Nursing, leave from September 1, 1978 through December 16, 1978

White, Gertrude M., Professor of English, sabbatical leave from January 4, 1979 through April 26, 1979

Recommendations from Employment Relations DepartmentAcademic AffairsSchool of Economics and Management

Establish budget position #301, Secretary to the Dean, salary grade C-8, in lieu of Secretary to the Dean, salary grade C-9.

Source of funds: The establishment of this position will result in no additional cost per annum.

School of Engineering

Establish budget position #308, Technical Department Secretary, salary grade C-4.

Source of funds: This position is fully funded by two Federal grants and represents no commitment of general fund resources.

Center for General and Career Studies

Establish budget position #3, Coordinator of Field Services, AP-IV.

Source of funds: This is one of the three positions contained in the Extension Program Site Development allotment listed on Page 3 of the 1978-79 General Fund Budget approved by the Board on July 25, 1978.

Establish budget position #302, Secretary for Extension Sites, salary grade C-7.

Source of funds: This is one of the three positions contained in the Extension Program Site Development allotment listed on Page 3 of the 1978-79 General Fund Budget approved by the Board on July 25, 1978.

Graduate Study

Establish budget position #304, Senior Graduate Admissions Clerk, salary grade C-5.

Source of funds: A transfer of general fund budget allocations within existing approved budget levels. There will be no increase in the total budget allocation.

Health Sciences

Establish budget position #40, Research Data Analyst, AP-IV.

Source of funds: This position will be supported by the allotment for the Medical and Health Professions Feasibility Study listed on Page 2 of the 1978-79 General Fund Budget approved by the Board on July 25, 1978.

Establish budget position #304, Secretary/ Feasibility Study, salary grade C-5.

Source of funds: This position will be supported by the allotment for the Medical and Health Professions Feasibility Study listed on Page 2 of the 1978-79 General Fund Budget approved by the Board on July 25, 1978.

Institute of Biological Sciences

Reclassify budget position #302 from Research Secretary, salary grade C-7, to Secretary to Director of Institute of Biological Sciences, salary grade C-8.

Source of funds: A transfer of general fund budget allocations within existing approved budget levels. There will be no increase in the total budget allocation.

Campus and Student AffairsPhysical Education and Extramural Athletics

Establish budget position #9, Athletic Trainer, AP-I.

Source of funds: \$10,000 of the position cost (including fringe benefits) will be supported by the allotment for Trainer Support for Physical Education listed on Page 3 of the 1978-79 General Fund Budget approved by the Board on July 25, 1978. The balance of the position cost will be supported by sports camp revenues.

Physical Education (Physiology Lab)

Establish budget position #302, Medical Assistant, salary grade C-5.

Source of funds: This part-time (20 hours per week) hourly position is being converted to part-time (30 hours per week) salaried position. It is part of the \$27,000 health maintenance program budget approved by the President on August 11, 1978.

Establish budget position #303, Departmental Secretary, salary grade C-3.

Source of funds: This part-time (20 hours per week) hourly position is being converted to a part-time (30 hours per week) salaried position. It is part of the \$27,000 health maintenance program budget approved by the President on August 11, 1978.

Continuing EducationContinuum Center

Establish budget position #304, Continuum Center Secretary, salary grade C-6, in lieu of Secretarial Assistant/Continuum Center, salary grade C-7.

Source of funds: The establishment of this position will result in no additional cost per annum.

Labor and Industrial Relations Program

Establish budget position #2, Project Coordinator/Labor Education, AP-VI.

Source of funds: This position will be supported by the legislative appropriation of \$200,000 for a cooperative leadership skills program to be offered by a consortium of six schools. Oakland's share of this project will be treated as a grant and fiscally administered through the Grants Office. There is no commitment of general fund resources.

Establish budget position #3, Associate Coordinator, AP-V.

Source of funds: This position will be supported by the legislative appropriation of \$200,000 for a cooperative leadership skills program to be offered by a consortium of six schools. Oakland's share of this project will be treated as a grant and fiscally administered through the Grants Office. There is no commitment of general fund resources.

Establish budget position #301, Departmental Secretary, salary grade C-3.

Source of funds: This position will be supported by the legislative appropriation of \$200,000 for a cooperative leadership skills program to be offered by a consortium of six schools. Oakland's share of this project will be treated as a grant and fiscally administered through the Grants Office. There is no commitment of general fund resources.

Public Relations

Office of Public Relations
Establish budget position #7, Staff Assistant,
AP-I.

Source of funds: This position is contained in the allotment for the Audience Development Program listed on Page 4 of the 1978-79 General Fund Budget approved by the Board on July 25, 1978.

Establish budget position #303, Keyliner-Designer, salary grade C-9, in lieu of Typesetter-Keyliner, salary grade C-4.

Source of funds: The establishment of this position will result in no additional cost per annum.

Mr. Saltzman asked about the status of employment of the project coordinator/labor education when the appropriation for the program expires. He asked if there were any tenure or other rights established for this position.

Mr. Lowell Eklund, Dean of Continuing Education, responded that Mr. G. Donald Stevens was in the audience and would be able to answer the questions.

Mr. Stevens stated that there was a Title I Federal grant to coordinate and administer the State legislative appropriation of \$200,000 for a cooperative leadership skills program to be offered by a consortium of six schools. The appropriation is for the purpose of developing leadership skills for women and minority group members of trade unions. He stated that the grant is for one year with the possibility that it could be renewed for three years. The employees working in the program are aware of the program's duration and realize that upon completion they will be "off the employment roll." When a program is completed, however, there is the possibility of moving employees into other positions.

Mr. O'Dowd noted that it was standard university procedure to hire employees only for the term of a grant.

Mr. Katke asked if the program was fully funded by a State appropriation and Federal Title I funds.

Mr. Stevens responded affirmatively and that the funds totaled \$244,075.

Mr. Saltzman moved that the personnel recommendations be approved. Mr. Katke seconded the motion which was voted on and passed.

Acceptance of Gifts and Grants

Mr. O'Dowd requested acceptance of the following gifts and grants:

I.	Gifts in support of the Alumni Association:	
	Clow Corporation, Oak Brook, Illinois (Matching Gift)	\$ 100.00
	Miscellaneous Donors	70.00
II.	Gifts in support of the Athletic Department:	
	Buesser, Mr. Anthony and Ms. Cara, Bloomfield Hills	375.00
	Ford Motor Company Fund, Dearborn (Matching Gift)	500.00
	Gale, Mr. David and Ms. Sally, Birmingham	375.00
	Gasper, Mr. Steve, Jr., Troy	375.00
	Guarascio, Mr. Thomas L., Sterling Heights	600.00
	Johnson, Mr. Earl C., Washington	400.00
	Klep Corporation, Madison Heights	375.00
	Mayes, Mr. James W., Rochester	375.00
	Mendelson, Mr. David, Lathrup Village	375.00
	Miscellaneous Donors	215.00
	Proctor, Mr. Don W., Bloomfield Hills	375.00
	Smith, Mr. Thomas E., Bloomfield Hills	375.00
	Wojie, Mr. Donald J., Warren	375.00
III.	Gift in support of the Chemistry Department - Restore Program:	
	BASF Wyandotte Corporation, Wyandotte	200.00
IV.	Gifts in support of the Friends of Kresge Library:	
	Miscellaneous Donors	105.00
V.	Gifts in support of the Greenhouse - Mr. W. F. Obear Memorials:	
	Miscellaneous Donors	40.00
VI.	Gifts in support of the Phil Hilaire Memorial Fund:	
	Miscellaneous Donors	20.00

VII. Gifts in support of the Institute of Biological Sciences - the V. Everett Kinsey Memorial Fund:

Fredericks, Mr. and Mrs. Marshall M., Birmingham	\$ 100.00
George, Dr. and Mrs. W. Arthur, Pittsburgh, Penn.	100.00
Han, Mr. and Mrs. John M., Pontiac	200.00
Johnson, Mr. and Mrs. Henry C., Bloomfield Hills	100.00
Kinoshita, Dr. and Mrs. Jin H., Bethesda, Maryland	100.00
Miscellaneous Donors	1,100.00
O'Dowd, Mr. and Mrs. Donald D., Rochester	100.00
Ophthalmology Associates, Department of, Mayo Memorial Hospital, Minneapolis, Minnesota	200.00
Riley, Dr. and Mrs. Michael, Rochester	100.00
Tafraian, Mr. and Mrs. Dicron, Novi	100.00
Winkelman, Mr. and Mrs. Stanley, Bloomfield Hills	100.00

VIII. Gift in support of the Matthew Lowry Center:

Women's National Farm & Garden Association - Rochester Branch, Rochester	100.00
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IX. Gifts in support of Meadow Brook Art Gallery:

Alpern, R. & M., Foundation, Bloomfield Hills	100.00
Hermelin, Mr. and Mrs. David B., Birmingham	100.00
Miscellaneous Donors	310.00
Real Estate Development & Investment Company, Troy	100.00

X. Gift in support of Meadow Brook Hall - Paul Engstrom Tribute Fund:

Disbrow, Mr. and Mrs. David C., Rochester	100.00
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XI. Gifts in support of Meadow Brook Hall - Gilders Development Fund:

Miscellaneous Donors	50.00
Widger, Mrs. G. Russell, Sr., Birmingham	200.00

XII. Gifts in support of Meadow Brook Music Festival:

B & M Industries, Inc., Detroit	200.00
Doner, Mr. Wilfred B., Southfield	100.00
Ford Motor Company Fund, Dearborn (Matching Gift)	350.00
Miscellaneous Donors	410.00
Trans Tube, Inc., Pontiac	200.00

XIII. Gifts in support of Meadow Brook Music Festival/
Meadow Brook Theatre:

ARA Services, Inc., Kenosha, Wisconsin	200.00
Acme Mills Company, Detroit	100.00
Advanced Technology Corporation, Geneva, Ohio	100.00
Anderson Automation, Inc., Grandville	100.00
Arjay Manufacturing Company, Bad Axe	100.00
Automotive Products Inc., Troy	100.00
Barrett, Robert P., Associates, Southfield	200.00
Beni & Associates, Inc., Madison Heights	100.00
Berkley Sales, Royal Oak	100.00
Bosch, Robert, Corporation, Southfield	100.00
Butler, Mr. Robert G., Redford	100.00
Butzel, Mr. Martin L., West Bloomfield	500.00
Caine Steel Company, Detroit	100.00
Carlyle, Mr. and Mrs. Robert R., Bloomfield Hills	100.00
Cast Forge Company, Howell	100.00
Cast Metal Industries, Inc., Detroit	100.00
Casting Sales, Inc., Harper Woods	100.00
Commercial Contracting Corporation, Troy	200.00
Control Data Corporation, Southfield	100.00
Copperweld Steel Company, Warren, Ohio	100.00
Cottrell, R. P., Rochester	100.00
Crawford, S. C., Troy	100.00
Cross Company (The), Fraser	100.00
Crotty Corporation, Quincy	100.00
Dana Corporation Foundation, Toledo, Ohio	350.00
Davis, James E., Company, Inc., Southfield	100.00
Dayton Hudson Foundation, Minneapolis, Minnesota	5,000.00
Decker, Mr. and Mrs. Robert W., Bloomfield Hills	100.00
Delbar Products, Inc., Perkasie, Pennsylvania	100.00
Detroit Industrial Engineering Company, Troy	100.00
Dickson, Mr. Robert D., Livonia	100.00
Dougherty, R. J., & Associates, Inc., Southfield	100.00
Drummey, George F., Inc., Fraser	100.00
DuPont, G. B., Company, Inc., Troy	100.00
E & E Manufacturing Company, Plymouth	100.00
Eaton Corporation, Southfield	600.00
Edwards Oil Service, Inc., Detroit	200.00
Field, C. K., Sales Company, Birmingham	100.00
Ford Motor Company Fund, Dearborn (Matching Gift)	5,455.00
Formed Tubes, Inc., Sturgis	100.00
Fredman, J. A., Inc., Pontiac	100.00
Frigiking, Inc., Dallas, Texas	100.00
Fritz Enterprises, Inc., Taylor	200.00

XIII. Gifts in support of Meadow Brook Music Festival/
Meadow Brook Theatre (Continued):

G P Plastics, Inc., Pontiac	\$ 100.00
General Safety Corporation, St. Clair Shores	100.00
Gerhard Industries, Birmingham	100.00
Goodyear Tire & Rubber Company, Detroit	500.00
Great Lakes Engineering Company, Mt. Clemens	100.00
Greene, C. E., Inc., Southfield	100.00
Greenwalt, W. H., Company, Southfield	100.00
Griffith, Mr. George W., Ann Arbor	100.00
Halsted Manufacturing, Inc., Luzerne	100.00
Harman International, Bolivar, Tennessee	100.00
Henson, Mr. John P., Niles	100.00
Hercules Welding Products Company, Warren	100.00
Hockert, Mr. and Mrs. J. Richard, Troy	100.00
Huff, Frank, Associates, Inc., Drayton Plains	125.00
ITT Hancock Industries, Jackson	100.00
Industrial Smelting Company, Detroit	100.00
Inmont Corporation, Port Huron	100.00
International Business Machines, Southfield	100.00
Jacobs Industries, Inc., Fraser	150.00
Johns-Manville Sales Corporation, Denver, Colorado	100.00
Jospey, Mr. and Mrs. Maxwell, Franklin	100.00
Kalamazoo Spring Company, Kalamazoo	100.00
Keystone Metal Moulding Company, East Detroit	200.00
Keystone Parts Manufacturing Company, Covington, Pennsylvania	100.00
Kornegay, Mr. Francis A., Detroit	150.00
Kuhlman Corporation, Birmingham	100.00
Lake Center Industries, Livonia	100.00
Lawrie, Mr. and Mrs. R. T., Troy	100.00
Lawson, James C., Inc., Dallas, Texas	100.00
Lerchen, Mr. and Mrs. E. H., Bloomfield Hills	150.00
Libby-Owens-Ford Company, Detroit	100.00
Liberty Tool & Engineering Corporation, Walled Lake	100.00
Lietzau, G. V., & Associates, Inc., Novi	100.00
Lone Star Manufacturing Company, Inc., Fort Worth, Texas	100.00
Lucas Industries, Inc., Troy	100.00
Ludwig, Mr. Joseph G., Jr., Troy	100.00
Lyon Foundation, Inc. (The), Birmingham	1,000.00
Mair, Mr. and Mrs. Alex C., Bloomfield Hills	100.00
Management Services & Sales, Inc., Detroit	100.00
Master Craft Engineering, Belleville	100.00
McGuane, Tom, Industries, Inc., Madison Heights	100.00
McLouth Steel Corporation, Detroit	625.00
Mercury Manufacturing Company, Wyandotte	100.00
Mercury Plastics Company, Mt. Clemens	100.00
Metal Specialties, Inc., Warren	100.00

XIII. Gifts in support of Meadow Brook Music Festival/
Meadow Brook Theatre (Continued):

Metals, Castings & Machining Company, Romeo	\$ 100.00
Midwest Products & Manufacturing Company, Fraser	100.00
Miscellaneous Donors	5,950.00
Montcalm Auto Glass Company, Pontiac	100.00
NN Dataforms, New Berlin	100.00
NTN Bearing Corporation, Des Plaines, Illinois	100.00
National Rubber Company Ltd., Toronto, Ontario	125.00
National Twist Drill & Tool, Rochester	100.00
Nelson, Mr. Robert H., Bloomfield Hills	100.00
New Haven Foundry, Inc., New Haven	100.00
Norfolk & Western Railway Company, Southfield	200.00
O'Conner, Mr. Dennis R., Clarkston	100.00
Ogden & Moffett Company, Marysville	200.00
Olsonite Corporation, Detroit	100.00
Overhead Conveyor Company, Ferndale	100.00
Oxy Metal Industries Corporation, Warren	100.00
PPG Industries, Inc., Cleveland, Ohio	100.00
Pacer Incorporated, Roseville	100.00
Parke, Emory H., Associates, Detroit	100.00
Piersey Marketing, Inc., Birmingham	100.00
Plastomer Corporation, Livonia	100.00
Potter, Dr. D. S., Warren	100.00
Questor Corporation, Toledo, Ohio	100.00
Rayl Industrial Supply Company, Madison Heights	100.00
Richfield Iron Works, Inc., Flint	100.00
Riverside Metal Products Company, Port Huron	100.00
Rossetti Associates/Architects Planners, Detroit	100.00
Ruzinsky, Mr. and Mrs. Paul J., Rochester	100.00
Saint Clair Rubber Company, Detroit	100.00
Seaman Manufacturing Company, Pontiac	100.00
Shadick Manufacturing Company, Inc., Ypsilanti	100.00
Smith, Hinchman & Grylls Associates, Inc., Detroit	100.00
Smith, Richard A., & Associates, Inc., Rochester	100.00
Stewart, Donald P., & Associates, Troy	200.00
Stinson-Peters Construction Company, Pontiac	100.00
Stone, Mr. and Mrs. Robert B., West Bloomfield	100.00
Stone, Mr. Robert L. W., Bloomfield Hills	100.00
Taubman, Mr. A. Alfred, Troy	300.00
Thompson, J. Walter, Company, Dearborn	500.00
Triple E Corporation, Racine, Wisconsin	100.00
Turner Manufacturing Company, Troy	200.00
Wasco, Inc., Birmingham	100.00
Wasik, Mr. Robert A., Farmington Hills	100.00
Waste Management of Wisconsin, Inc., Menomonee Falls, Wisconsin	100.00
Wharram Manufacturing Company, Inc., Flint	200.00
Wolverine Bronze Company, Roseville	100.00
Woodall Division, Detroit	100.00

XIV. Gifts in support of Meadow Brook Theatre:

Cyntell Tool Company, Melvindale	\$ 200.00
Ford Motor Company Fund, Dearborn (Matching Gift)	300.00
Keystone Metal Moulding Company, East Detroit	100.00
Mather Company, Toledo, Ohio	100.00
Miscellaneous Donors	230.00
Montgomery Elevator Company, Southfield	100.00
Potomac Steel Corporation, Warren	200.00
Transign, Inc., Waterford	100.00
Vernco Corporation, Columbus, Indiana	100.00

XV. Gifts in support of the O.U. Foundation - President's Club:

Lewis, Mr. and Mrs. Walton, Detroit	500.00
McMath, Mr. Francis C., Pontiac	1,156.75*
Naas, Mr. and Mrs. Walter R., Bloomfield Hills	1,000.00

XVI. Gift in support of the Irene C. Wellock Trust:

Wellock, Irene C., Trust, Detroit	104.03
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XVII. Grants in support of Departments, Staff, Schools and Colleges:

National Eye Institute, Bethesda, Maryland, under the direction of Dr. Venkat N. Reddy of the Institute of Biological Sciences, to be used in support of the program entitled, "Ophthalmic Physiology and Biochemistry." Period of Performance: July 1, 1978 to June 30, 1979. 75,053.00

National Institutes of Health, Bethesda, Maryland, under the direction of Dr. Venkat N. Reddy of the Institute of Biological Sciences, to be used in support of the program entitled, "Proteins of Normal and Cataractous Lenses." Period of Performance: August 1, 1978 to July 31, 1979. 35,322.00

National Institutes of Health, Bethesda, Maryland, under the direction of Dr. Arun K. Roy of the Biology Department, to be used in support of the program entitled, "Hormonal Control of Alpha-2U Globulin Synthesis in Liver." Period of Performance: September 1, 1978 to August 31, 1979. 39,839.00

*Stock Contribution

XVII. Grants in support of Departments, Staff, Schools and Colleges (Continued):

National Institutes of Health, Bethesda, Maryland, under the direction of Dr. Barry S. Winkler of the Institute of Biological Sciences, to be used for indirect cost related to the program entitled, "Photoreceptor Electrogenesis: Its Dynamics and Controls." Period of Performance: July 1, 1978 to June 30, 1979. \$21,520.00

National Institutes of Health, Bethesda, Maryland, under the direction of Dr. Harold Zepelin of the Psychology Department, to be used in support of the program entitled, "Aging and the Quality of Human Sleep." Period of Performance: August 1, 1978 to July 31, 1979. 34,963.00

National Institutes of Health, Bethesda, Maryland, under the direction of Dr. Harold Zepelin of the Psychology Department, to be used for indirect cost related to the program entitled, "Aging and the Quality of Human Sleep." Period of Performance: August 1, 1978 to July 31, 1979. 11,836.00

National Science Foundation, Washington, D.C., under the direction of Dr. Kenneth M. Harmon of the Chemistry Department, to be used in support of the program entitled, "Infrared Studies of Strong Hydrogen Bonds." Period of Performance: September 1, 1978 to February 29, 1980. 17,500.00

National Science Foundation, Washington, D.C., under the direction of Dr. Arun K. Roy of the Biology Department, to be used in support of the program entitled, "Conference on Steroid Hormone Action." Period of Performance: August 15, 1978 to January 31, 1979. 2,500.00

Public Health Service, Health Resource Administration, Bureau of Health Manpower, Hyattsville, Maryland. Funds are to be used for the purpose of granting awards to eligible students in the Nursing Scholarship Program, a financial aid program. Period of Performance: July 1, 1978 to June 30, 1979. 11,469.00

XVII. Grants in support of Departments, Staff, Schools and Colleges (Continued)

Public Health Service, Health Resources Administration, Bureau of Health Manpower, Hyattsville, Maryland. Funds are to be used for the purpose of granting Nursing Student Loans to qualified students, a financial aid program. Period of Performance: July 1, 1978 to June 30, 1979. \$13,532.00

U.S. Department of the Army, Natick, Massachusetts, under the direction of Dr. Michael D. Sevilla of the Chemistry Department, to be used in support of the program entitled, "Electron Spin Resonance Investigation of Free Radicals in Photolyzed and Irradiated Highly Viscous Systems of Model Lipids." Period of Performance: September 1, 1978 to August 31, 1979. 42,565.00

U.S. Office of Education, Washington, D.C., under the direction of Dr. Jacqueline Loughheed of the School of Education, to be used in support of the program entitled, "Teacher Corps Program 1978, First Year." Period of Performance: July 15, 1978 to July 14, 1979. 102,633.00

XVIII. A gift to the Athletic Department, Physiology Laboratory from Dr. Joseph Arends, Troy, of a Digiflo Spirometer 100. Appraised value: 500.00

XIX. A gift to the School of Engineering from Hewlett-Packard Company, Farmington Hills, of a Universal Counter (model #5328A). Appraised value: 1,300.00

XX. A gift to the Athletic Department from miscellaneous donors, of carpet. Appraised value: 118.56

XXI. A gift to Meadow Brook Art Gallery from Mrs. Adria Aronow Ross, Bloomfield Hills, of the press preview expenses for "Picnic on the Grass, VI." Value: 111.25

Total Gifts and Grants \$459,677.59

REPORT ON STOCK TRANSACTION

A gift of four (4) shares of International Business Machines common stock from Mr. Francis C. McMath to the O.U. Foundation-President's Club. Date of gift - August 11, 1978.

		<u>Value</u> <u>Date of Gift</u>	<u>Net</u> <u>Proceeds</u>
Gift	8/11/78	\$1,156.75	
Sale	8/24/78		\$1,164.60

Mr. O'Dowd noted that there was a substantial list of donors in connection with the Meadow Brook Festival and Theatre programs. The total funds raised reached approximately \$250,000. He then asked Mr. Obear if he wished to comment on any of the grants.

Mr. Obear called attention to the awards to the Institute of Biological Sciences, School of Education Teacher Corps Program, and renewals of financial aid grants.

Mr. O'Dowd asked if the teacher corps program was funded for five years.

Mr. Laszlo Hetenyi, Dean of the School of Education, responded that it was authorized for five years, but funded for one year, and with good expectations for additional support.

Mr. Katke inquired about the status of grants after approval by the Board. He requested a periodic report from the university in order to inform the Board how the grants were utilized.

Mr. Obear noted that a written report is filed annually with the granting agency and that some form of written report could be furnished to the Board.

Mr. Katke observed that it was "good management" to have some form of follow-up on the grants.

Mr. Schwartz inquired if the government agencies required upon completion of a project a qualitative or quantitative report. Mr. Schwartz commented that it would be enlightening for the Board to have such information. He added that the university has a responsibility and interest to determine that research grants are performed with the highest degree of excellence. He stated that a summarized quantitative and qualitative report should be provided and any exceptions or deviations should also be brought to the Board's attention.

Mr. O'Dowd noted that the university received several grants from the National Science Foundation and the Department of Health, Education and Welfare but never received any feedback, except the acknowledgment of the final report.

Mr. Robert W. Swanson, Vice President for Business Affairs, noted that in the case of a research grant it was generally peer judgment of publication resulting from the research activity that provided an indication of the grant's value.

Mr. Schwartz stated that perhaps at the end of the year the Board could receive a summary report indicating how well the research work had been performed.

Mr. Swanson noted that there is a fiscal accounting of all grants. Federal auditors are currently in residence, and their report will be reviewed with the Board Audit and Finance Committee. The presumption is that if there is a continuing grant, the record is good.

Mr. O'Dowd stated that a very effective measuring device employed by the Institute for Biological Sciences was an on-site review by the National Advisory Council which is made up of four or five outstanding researchers. He added that a review by outside third parties was of value.

Mr. Schwartz suggested that serious thought should be given to the Board's request for a report. The administration should report back to the Board on the procedure to be established to meet this request.

Mr. Katke observed that the Board should have some knowledge regarding the grants. There should be a report on the outcome of the activities related to a grant so that there will be "no surprises" from a subsequent audit.

Mr. O'Dowd noted that this project should be undertaken by the Deans. He added that he would advise the Board of the Deans' recommendation on the procedure for the creation of the report.

Mr. Saltzman moved that the gifts and grants be accepted with gratitude. Mr. Katke seconded the motion which was voted on and passed.

Ratification of UAW/Clerical-Technical Contract for 1978-79

Mr. O'Dowd requested that Ms. Wilma Ray-Bledsoe, Assistant to the President and Director of Urban Affairs, comment on the UAW/Clerical-Technical contract which was presented to the Board.

Ms. Ray-Bledsoe introduced Mr. David Smith, chief negotiator for the university, Ms. Judy Wharry, president of the local, and other representatives of the union. Ms. Ray-Bledsoe urged the Board to approve the contract.

Mr. O'Dowd stated that two members of the Board's personnel committee had reviewed the agreement.

Mr. Schwartz moved to accept the agreement between Oakland University and the UAW/Clerical-Technical Local 1925 which will be in effect through June 30, 1979. Mr. Saltzman seconded the motion.

(A copy of the Agreement Between Oakland University and the UAW/Clerical-Technical Local 1925 - 1978-1979 - is on file in the Office of the Secretary to the Board of Trustees.)

Mr. Katke inquired if the contract met the guidelines established by the Board.

Mr. Saltzman responded that it did meet the guidelines.

The motion was voted on and carried.

Mr. O'Dowd stated that he would proceed to implement the contract under the terms discussed at the beginning of the meeting regarding action in the absence of a Board quorum. As soon as formal approval is received from the Board, he will carry out the signing procedures.

Awarding Construction Contracts on Classroom Office Building No. 2

Mr. O'Dowd stated that the recommendation for construction contracts on Classroom Office Building No. 2 was complex and would require approval by a quorum since third parties were involved. While there was some urgency in approving the contracts, in the absence of a quorum the Board should not proceed with any action on this item.

Mr. Schwartz requested clarification of a portion of the resolution submitted to the Board. He read the following:

"RESOLVED, That the President and/or his designated representative will enter into the above agreements in a manner which will permit the Board of Trustees to approve, at some future date, the necessary agreements required to fund the above project through the State Building Authority."

Mr. De Carlo explained that the Legislature originally contemplated that the project would be funded by the State Building Authority. However, the State Building Authority has not sold any bonds since there are still some legal questions to be resolved. The Legislature became impatient with the delay and appropriated \$9 million to start eight projects including Classroom Office Building No. 2. When the State Building Authority sells the bonds for this project, the property will be conveyed to the Authority with a lease back to the university. An effort is being made to coordinate the awarding of contracts in such a manner that at a future date the State Building Authority can assume the funding process.

Mr. Schwartz asked about possible financial risk if bids were accepted and contracts negotiated.

Mr. De Carlo responded that there is an element of financial risk since the university is dependent upon funding from the State. This risk has always existed with State funded projects. The State does not set aside or appropriate the full amount of the project. There is an additional element of risk now with the State Building Authority since the bond issue could be challenged.

Mr. Schwartz then queried if after awarding contracts, and the starting of construction, the university could stop construction without penalty.

Mr. De Carlo replied that such a provision could possibly be inserted in the contract to cover those contingencies, but that a penalty would result. It is presumed that the State, once having approved a project, would continue to protect the university.

Mr. Schwartz emphasized that because of the magnitude of dollars involved, he would like to have contract provisions related to the funding sources so that in the event of a work stoppage, Oakland would not be subject to millions of dollars of damages.

Mr. De Carlo stated that there may be an additional problem because the State Building Authority is to be funded by "true rental" for the buildings being constructed for Oakland and other universities. The "true rental" payment comes from the Legislature which can be obligated by contract. However, a subsequent Legislature could determine that funds were not available or that some constitutional amendment restricts revenue sources prejudicing the State's ability to fund all projects.

Mr. Lewis commented that Mr. Schwartz was undoubtedly talking about pre-completion financial risk.

Mr. De Carlo noted that at this time Oakland did not have the "money in hand" so that the university would be liable to a contractor for non-completion of the building. However, he added that this condition has existed in the past with all State projects.

Mr. Schwartz reiterated that if Oakland was going to undertake financial risk, he would like to have it clearly defined in order to evaluate the prudence of the university taking those risks.

Mr. De Carlo said he understood the concern since he has raised these questions with the State and the State Building Authority.

Mr. Schwartz raised a second question on the building. He noted that the Board had approved the final design for the office building in September, 1974. He requested another review of the architectural plan to be certain that after four years the concept remained acceptable.

Mr. Kenneth Coffman, Vice President for Campus and Student Affairs, stated that while the Board had not reviewed the plans since that date, there has been a review and updating of the plans since that time by the university administration. Mr. Coffman stated that he would submit the plans to the Board for their further review.

Mr. O'Dowd commented that if a building were being designed today, the plan might not be the same as that finalized several years ago. However, he was sure that the present plans would provide very well for Oakland's needs.

Mr. Schwartz stated that he hoped that it would be a building they would be proud to use and look at, and that if the design was great four years ago, it should still be great now.

Mr. Coffman said Classroom Office Building No. 2 would be the "jewel of the campus."

Mr. Robert Williamson, Professor of Physics, inquired as to whether or not the bids had been let on the building.

Mr. Coffman replied that they had been let and received.

Mr. Williamson then inquired if the classrooms were of adequate size and if the insulation was in accordance with current trends.

Mr. Coffman assured him that specifications had been reviewed and upgraded regularly.

Mr. O'Dowd inquired as to the course of action to pursue on this item.

Mr. De Carlo suggested calling a special Board meeting, if possible, to act on the resolution.

Mr. Coffman noted that it was urgent to act on this matter since a delay could result in the expiration of bids.

Mr. De Carlo noted that his office would call a meeting at the earliest possible time.

Approval of Compensation Adjustments for Non-Represented Employees for 1978-79

Mr. O'Dowd presented the following recommendation for the Board's approval:

RESOLVED, That the Board of Trustees grant President Donald D. O'Dowd the authority to make compensation adjustments for the 1978-79 fiscal year, effective July 1, 1978, for administrative-professional employees, academic administrators, academic deans and executives. As of this date, the group of employees totals 241. Compensation adjustments may be granted to administrative-professional employees and academic administrators in an amount not to exceed 6.5% of the payroll. Division executives and academic deans may be granted a general increase of 3% and merit consideration of up to 4%. An increase in the base scale for longevity payments is authorized from \$9,000 to \$12,000, the added cost of which is equal to approximately .25% of the payroll. No other fringe benefits may be adjusted. Excluded clerical-technical employees may be granted an increase of \$375 and 2.5% of salary effective July 1, 1978, and an increase of \$225 annual rate effective January 1, 1979. In addition, if necessary, on January 1, 1979, equity adjustments may be granted not to exceed 1% of the payroll for the balance of the fiscal year.

It was noted that the personnel committee had reviewed and approved the foregoing recommendation.

Mr. Saltzman moved that the recommendation be approved. Mr. Lewis seconded the motion which was voted on and passed.

Acceptance of Oakland University Fifteen-Year Plan

Mr. O'Dowd stated that he would like to have the Board's acceptance of the Oakland University Fifteen-Year Plan before the North Central accreditation visit at the end of October. He noted that this fifteen-year plan was part of a larger planning document and was more or less a projection of what the departments, divisions and the university might be in the next fifteen years. It was not a detailed plan for the future, but an outline or a set of goals toward which Oakland would work. He noted that the document has been continuously under review and that he anticipated another draft next year. Mr. O'Dowd also stated that the document was reviewed extensively by the university community. While there was some disagreement, it received "wide endorsement." The programs in the report would be brought to the Board for approval.

Mr. Schwartz moved acceptance of the fifteen-year plan. Mr. Lewis seconded the motion.

Mr. Katke noted that he would like to see "target programs" and a one-year plan. The one-year plan would have to fit into the fifteen-year plan. In addition, when the budget is proposed to the Board each year, it should be related to the one-year plan.

Mr. O'Dowd said that a one-year plan was being assembled and should be available next week.

Mr. Lewis asked what the university community saw as the two most important aspects of the plan.

Mr. O'Dowd requested that Mr. Frederick Obear, Vice President for Academic Affairs and Provost, and Mr. George Matthews, Vice Provost, comment on this question.

Mr. Obear responded that as far as he was aware of with respect to the Senate, it was too early to say. There has been some discussion about the general education issues and some question about enrollment growth.

Mr. Matthews commented that with reference to the Senate hearings there were general discussions regarding procedural matters and the general education and enrollment items. He stated that the Senate intends to take a couple of planning items at a time and discuss them at future meetings.

Mr. O'Dowd asked Mr. Gary Foster, President of the University Congress, to comment on the involvement of the Congress.

Mr. Foster stated that the University Congress would be studying the document and he felt that it would be instructive for the students and the university.

Mr. O'Dowd recognized Mr. Williamson.

Mr. Williamson said that he personally felt that a large part of the plan dealt with the fact that Oakland is in an area with many resources and that many of its students enjoyed field experiences related to their programs. Student retention is also a concern in the report.

Mr. Schwartz stated that it was his impression that this document was "unique" to universities. He did not know of any other university that has developed a written five-year or fifteen-year plan. He felt that the university was trying to "articulate standards" by which the university could measure itself. He added that it was extremely difficult to measure how well the university was performing. He stated that he looks on the fifteen-year plan as a "strategic document" which is subject to change. Mr. Schwartz added that while he knows it is very hard to do, he would still like to see a short but separate "statement of philosophy" of "why the university is here; what in the broadest terms it is trying to accomplish; and, what students are we serving." The fifteen-year plan could then be measured against this statement of philosophy.

Mr. O'Dowd agreed that this is, indeed, difficult to do because this is such a diverse institution. Some universities do not have a fifteen-year plan and some have a philosophical plan.

Mr. O'Dowd recognized Ms. Mary Wermuth, an Alumni Association member, who stated that she felt one measure of the university's success was to be found in the success of its alumni, and noted that there were at least three in the room that evening--Trustee Lewis, Mr. Phillip Williams and herself. She added that the university has not "measured" the success of its alumni.

The motion to accept the fifteen-year plan was voted on and passed.

Mr. Saltzman congratulated the university community on the fifteen-year plan document.

General Comments

Mr. O'Dowd asked if there were any comments from the audience.

Mr. Phil Williams said he wished to echo the comments of Ms. Wermuth. He suggested that some members of the Alumni Association should meet with the Board of Trustees on an informal basis in order to share various viewpoints to establish a good working relationship. The Alumni Association would like to become more personally involved with the university.

Mr. Lewis said he felt that was a good suggestion.

Mr. Williamson announced a meeting on Friday, October 6th, from 12 noon until 2 o'clock at 275 Vandenberg Hall to discuss the various ballot tax proposals.

Mr. Robert Swanson announced that another forum covering these items was scheduled for October 12, from 4:30 p.m. until 7:30 p.m., at the Pontiac Silverdome.

Mr. Saltzman moved that the meeting be adjourned. Mr. Katke seconded the motion which was voted on and passed. The meeting was adjourned at 9:10 p.m.

Approved,

John De Carlo, Secretary
Board of Trustees

David B. Lewis, Chairman
Board of Trustees

Date _____

JDeC/mp