



Meeting Minutes
Thursday, August 13th, 2020

1. Call to Order: 9:01 a.m.
2. What's New With You?: Favorite item in your work-from-home or "real" office. (1-2 words)
3. Guest Speakers

Wayne Thibodeau - Senior Director of [Career Services](#)

4. AP Assembly Committee Reports

a. Communications (Ashley Cerku)

- Call for AP photos (email them to Ashley at ajcerku@oakland.edu)
- Please submit anything of interest for APs through the [newsletter submission form](#) on the top of the newsletter or [accessible through the AP Assembly website](#)

b. Community Engagement (Emily Cutlip)

- Upcoming virtual engagement events
 1. August: ["How Does Your Garden Grow?"](#)
 - a. 8/20, 5pm-6pm
 - b. [Add to your calendar](#)
- Schedule for Fall 2020:
 1. September: [AP "Words of Wisdom" Share-out Video](#)
 - a. Send submissions to EMCUTLIP@OAKLAND.EDU by 9/14!
 2. October: *"Behind the Scenes" AP Exclusive: Homecoming Virtual Campus Tour*
 3. November: *Holidays Around the World Event*
 4. December: *N/A (busy holiday time and finals)*

- Graham Health Center Overview

c. [Professional Development](#) (Josh Wargo & Kacie Cadotte)

- AP PD Session Follow-Up: "It IS Easy Being Green"
- August 13th 1-2:30 p.m.: [Professional Presentations 101: How to Captivate Conference Audiences](#)
- [MAD for PD](#)
- Planning Meeting Recap

1. Discussion Group PD Sessions for 2020

d. Voice of the AP (Brittany Thomas & Jackie Keith)

- Discussion Question: How are you connected to your team?
- Updates
- Outreach with Senate Committees
- Planning events throughout the year—collaborate with AP Assembly committees

e. AP Recognition (Dan Arnold)

- [AP Shout-Outs](#) for July



- Sara Webb nameplate and Ann plaque for her service
 - Committee active
 - Individual rec, focus in on units as well (group rec)
 - Submit names now through the [AP Shout Out form](#)
5. Approval of [Minutes](#)
 - a. Approved by Brittany Thomas
 - b. Seconded by Josh Wargo
 6. President's Report (Meaghan Cole)
 - a. Meeting with President Ora Hirsch Pescovitz on 8.6.20
 - AP Association
 1. Looking back to FY 20
 - a. Flexible work arrangements- University of Choice
 - b. Working together through the Pandemic
 2. Looking forward to FY21
 - a. AP Manual Update
 - b. Return to Work: Communication- How boards can help
 - AP Assembly
 1. Looking back to FY 20
 - a. Coordinated/Collaborated with Employee Resource Groups
 - b. Seat on the DEI Council, promoted DEI/campus involvement at all meetings
 2. Looking forward to FY21
 - a. Equity: AP Assembly Awards Budget/Professional Dev. Opportunities
 - b. Retention and burn-out
 7. President-Elect's Report (Kelsey Zuchowicz)
 - a. DEIC August Meeting Update
 - Advancement working to bring in funds for diversity efforts
 - Incoming class of freshmen diversity increased for Fall 2020
 - If students are having technology accessibility issues, please direct them to Dean of Students office
 - b. Please reach out to me if you have any diversity related concerns or ideas that you would like me to bring to the attention of the council
 8. Past President's Report (Dan Arnold)
 - a. Transition period
 9. Treasurer's Report (Sarah Konrad)
 - a. Current balance: \$2136.19
 - b. Outstanding expenditure of \$105 - Plaques



- c. \$170 deposit at the HUB for future networking event (\$300 previously approved)
- 10. Secretary's Report (Ashley Cerku)
 - a. Brainstorming new communication ideas. If you have anything to share, please email me at ajcerku@oakland.edu
- 11. AP Association Report (Anthony Gallina)
 - a. AP Association July meeting
 - Next meeting August 26th, 11:30 a.m.
- 12. Senate Report (Michelle Southward and Jean Ann Miller)
 - a. Volunteer and service opportunities will be limited or not allowed "in person" for the fall semester.
 - No student travel allowed
 - Virtual volunteer and service opportunities (OSI)
 - b. Michelle - Senate website is still being updated
 - Meeting schedule has been set
- 13. Senate Committee Reports (Michelle Southward and Jean Ann Miller)
- 14. Good & Welfare
 - a. Office Window Decorating Contest
 - Sponsored by the OSI
 - During OU Homecoming Week (October 19-24)
- 15. Next Meeting is **Thursday, September 10th at 9 a.m.**
- 16. Adjourn: 10:01 a.m.