

Minutes of the Meeting
of the
Oakland University Board of Trustees
October 7, 1993

Present: Chairman James A. Sharp, Jr.; Trustees Larry Chunovich, David T. Fischer, Rex E. Schlaybaugh, Jr., and Howard F. Sims

Absent: Trustees Andrea L. Fischer, David Handleman, and Stephan Sharf

Chairman James A. Sharp, Jr. called the meeting to order at 3:30 p.m. Trustee Larry Chunovich was expected to arrive later in the meeting. Since a quorum of the Board was not present, Chairman Sharp determined that report items not requiring Board action would be presented at this time. He then called on President Sandra Packard.

President's Report

President Packard stated that the new academic year is underway with a number of positive events that have occurred since the last meeting. She reported that Oakland University has received recognition from the U.S. News and World Report as one of "America's Best College Values," with rankings in the top 10 midwestern regional universities as "discounted price best value" and "sticker price best value." The ranking methods consider the quality of the education that an institution provides balanced by the cost of the education. The President noted that this is Oakland's second year of recognition in this publication and that it has improved over the 1991 rankings.

President Packard stated that the ground breaking for the new Science and Engineering complex was held on October 1, 1993. Governor John Engler, State Senators and Representatives, and Board of Trustees members participated in this event. Student involvement in the program included music by the Oakland University Student Rosewood Trio and assistance by the Society of Women Engineers and other engineering and science groups.

The President reported that Mr. Roger Tetrault, President of General Dynamics Land Systems Division, presented a robotic vehicle to Oakland University. The \$1.2 million "teleoperated mobile anti-armor platform vehicle" will be used by students of the Department of Electrical and Systems Engineering as a basis for developing a robotic vehicle for entry into the U.S. Army Tank Automotive Commands Second International Unmanned Ground Vehicle Competition to be held once again at Oakland in the summer of 1994.

President Packard announced that the School of Health Sciences Physical Therapy Program is the recipient of a significant partnership award of \$190,000 granted over a three-year period by Providence Hospital of Southfield, Michigan. The award creates the "Providence Hospital Therapy Fellow," an additional faculty member for three years, and provides the resources to increase the Physical Therapy class size from 32 to 40. The hospital is also providing an advanced Physical Therapy Clinician ten hours a week, for the same three-year period, who will teach, advise, write grants, and do research. Staff development experiences will be provided by our faculty to Providence Hospital Physical Therapists. The university is very pleased with Dean Ronald Olson's partnership approach to extending the university's resources and with the ingenuity of the Physical Therapy faculty in breaking new ground by training physical therapists in a hospital setting.

The President stated that the university is undertaking new initiatives to encourage student achievement during the academic year. The Freshman Success Seminar, an extended orientation class through the Orientation Office and funded by the Oakland University Foundation, was offered to over 150 students. She noted that 67 students are currently enrolled in the seminar and that approximately 450 universities around the country offer the seminars, which significantly improve student retention and increase student success on campus.

President Packard reported that Oakland's first "Welcome Week" took place from September 7 to 11, 1993. It was a collaborative effort between the Academic Skills Center, Campus Information Programs and Operations (CIPO), Marriott, Orientation, Residence Halls, and the Scheduling Office. The activities included information tables, seminars, and an ice cream social and casino night.

The President stated that the CIPO office, Oakland Community College, and the Puerto Rican Cultural Center in Pontiac are sponsoring a series of Hispanic heritage monthly programs in cooperation with Oakland's RAICES student group. The first program was a lecture by Edward James Olmos attracting over 900 people including several hundred students from middle and high schools in Flint, Pontiac, and Rochester.

President Packard reported that campus security continues to be strengthened with the installation of 28 new light fixtures completing Phase II of the Brightway Path program. The university will continue to add more lights to the campus over the years going beyond the "routes identified as critical by the Campus Security Advising Community." The President added that the "Blue

Light" emergency system is now in operation providing direct emergency access to the Public Safety Department only.

The President noted that the Public Safety Department did not receive parking complaints as the school year began this year. Chief Richard Leonard credits additional student marshals and bike patrols for this achievement. The President stated that appropriate signage and the cooperation of the students added to the success of the parking situation.

President Packard recognized the following people for their achievements:

--Ms. Catherine R. Lark, Director of Risk Management and Contracting, has been re-elected to a second term as President of Michigan Universities Self-Insurance Corporation (M.U.S.I.C.).

--Patrolman David Birkholz and Sergeant Douglas Godwin "captured first place" in the 14th Annual Michigan College and University Police Pistol Match held in Lansing.

--Dr. Ted Landau, Associate Professor of Psychology, has published the book, Sad Macs, Bombs and Other Disasters, on trouble-shooting for Macintosh Computers. Professor Landau is also contributing editor for the leading user magazine "Mac User."

--Dr. Susan Thomas, Assistant Professor of Political Science, has written the book, Gender and Poverty, which will be published shortly by Garland Publishing.

--Dr. Vincent Khapoya, Professor of Political Science, is the author of the book, The African Experience: An Introduction, published by Prentice Hall and expected to be available by November 1, 1993.

The President congratulated the October Employee of the Month, Police Dispatcher Daniel McNeil, who has served as a dispatcher for four years showing an extraordinary commitment to the University Police Department. In dealing with the public, Mr. McNeil demonstrates sensitivity, cheerfulness, cooperation, and a high level of professionalism.

President Packard announced the following campus events for the month of October:

--On October 7 through 9, 1993, Oakland's second homecoming is being held with the theme "Under the Big Top." It will include sports events, entertainment, numerous student programs, and the faculty and staff picnic.

--On October 8, 1993, at 3 p.m., the College of Arts and Sciences will dedicate a new Language Learning Center, which is a state of the art language technology center with computer aided instruction and interactive audio and video functions. The facility was funded by a grant from the MacGregor Fund. Mr. W. Calvin Patterson III, Executive Director of the MacGregor Fund, will be present for the dedication. The reception will take place in the Meadow Brook Art Gallery with tours of the Learning Center to follow.

--On October 10, 1993, from 2 to 5 p.m., the Meadow Brook Art Gallery will hold an opening reception for the exhibit "Culver's Nature" by Charles Culver, a leading Detroit artist of the 50's and 60's. Many collectors have loaned their art for this exhibit including Mr. David Handleman, a member of the Board of Trustees.

--On October 21, 1993, Mr. Robert J. Eaton, CEO of the Chrysler Corporation, will be the speaker for the School of Business Administration's Business Forum to be held at noon in the Shotwell-Gustafson Pavilion.

The President noted that at the March 4, 1993, Board of Trustees meeting, the Board approved contracting authority for the President to execute contracts for expenditures over \$50,000 and up to \$200,000 without Board approval. A requirement of this action is that "all contracts over \$100,000 shall be reported to the Board of Trustees for information purposes at the next regularly scheduled meeting of the Board." The President reported two items to the Board at the meeting. The first item is a contract for \$187,626 to Johnson Mechanical Contractors which provides building operations system upgrade for the Oakland Center, Dodge Hall, and Hannah Hall of Science and fiber-optic connection to the Lepley Sports Center. The second item is a contract for \$194,485 to Newton and Crane, Incorporated for the re-roofing of Dodge Hall.

President Packard, through the assistance of Mr. Geoffrey Upward, Director of Publications, then shared a slide presentation with the Board that was used as part of the campus opening day celebration. She noted that the images, photographed by Mr. Richard Smith and choreographed by Mr. Upward, "depict why Oakland University is growing in stature and achievement."

Affirmative Action Report

Ms. Catherine Rush, Director of Equal Opportunity, distributed an Addendum to the Executive Summary Affirmative Action Report to the Board members stating that it is in response to questions

raised at the October 6, 1993, University Affairs Advisory Committee meeting. She commended the university faculty and staff for their efforts in meeting the university's affirmative action objectives and enhancing the diversity of the university's community. Ms. Rush referred to the statistics on the Addendum noting that faculty hiring for the year resulted in 78.6% women and 14.3% minority. In the five-year period of 1988-93, approximately 50% of the hires were women, 24% were members of minority groups of which 11% were African American. Since establishment of the university's Affirmative Action Plan in 1988, the university has met all of its hiring goals for black faculty. During this last year, the university was successful in meeting three affirmative action goals for women. One of the goals was the hiring of two women faculty tenure track positions in the History Department. In a comparison of Oakland University's faculty with national data, in every category for under-represented groups, Oakland exceeded the percentage of faculty in those groups. The national data for hiring of black faculty is 8.5% which Oakland exceeds with a 10% of black hire figure.

Ms. Rush stated that as a result of the administrative-professional staff hiring this year, 57% were women, 29% were black, and 14% were Asian/Pacific Islanders. In all other non-instructional groups (clerical-technical, and AFSCME staff) 93% of those hires were women, 29% were black. As requested by the University Affairs Advisory Committee, a comparison of the clerical-technical staff with that of Oakland County, based on the 1990 census, shows the university had 6.8% black hires and 9.0% other minority hires while Oakland County had 7.3% black hires and 2.7% other minority hires. The total percentage of minorities employed in that group at the university exceeds the percentage of members of that protected group employed in Oakland County. Similarly, for AFSCME staff hiring, the university exceeds the percentage of women, blacks, and other minorities employed in Oakland County.

Ms. Rush concluded her report by stating that in every major noninstructional job group, Oakland meets or exceeds the percentage of women and minorities employed in either a national or local market.

Capital Outlay Budget Request 1994/95

Mr. Paul E. Bissonnette, Vice President for Finance and Administration, discussed the recommendation on the Capital Outlay Budget Request stating that at the September 1, 1993, meeting of the University Affairs Advisory Committee, the trustees requested the administration to reorganize the list of special maintenance projects reflecting a health and safety rank

order and prioritizing the balance of the projects. He noted that the revised recommendation reflects the order and format to meet the Board's direction. The administration has been advised by the state that the Capital Outlay Request portion of the submittal is not necessary and will not be considered in the 1994-95 budget development cycle. He stated that the portion of the Capital Outlay Request that will not be considered by the state will be removed from the documents before mailing.

Trustee Rex E. Schlaybaugh, Jr. inquired how Mr. Bissonnette generated the estimates.

Mr. Bissonnette stated that the contractors and architects on staff were requested to evaluate and estimate the cost of the projects.

There was no further discussion nor action on this matter.

The trustees recessed at 4:30 p.m. awaiting the arrival of Trustee Chunovich in order that the remainder of the agenda could be reviewed by a quorum of the Board.

The meeting reconvened at 5:25 p.m. with the arrival of Trustee Chunovich.

Approval of the Minutes of the Meeting of September 2, 1993

Trustee Sims, seconded by Trustee Chunovich, moved approval of the proposed Minutes of the Meeting of September 2, 1993. The motion was voted on and unanimously carried.

Capital Outlay Budget Requests 1994-95 and Recommendation on Grounds Maintenance Facility

Chairman Sharp stated that the Board has already heard the Capital Outlay Budget Requests 1994-95 report. Mr. Bissonnette then made the following recommendation:

RESOLVED, that the Board of Trustees approve the 1994-95 Capital Outlay Request, as presented with this recommendation, to the State of Michigan, Department of Management and Budget.

(The 1994-95 Capital Outlay Request is on file in the Office of the Board of Trustees.)

Mr. Bissonnette suggested that the Grounds Maintenance Facility item be voted on at the same time as the Capital Outlay item. He stated that at the September 1, 1993, meeting of the University

Affairs Advisory Committee, this item was recommended for transmittal to the full Board subject to a revision in the university's approach to the construction process, compliance with Board policy relating to minority participation, and the inclusion of legal counsel review.

Mr. Bissonnette made the following recommendation:

WHEREAS, the study report entitled "Impact of the Science Building on Existing Structures & Functions" concludes that a Grounds Maintenance Facility is operationally in the best interests of the university, it is proposed that the Board of Trustees approve the following recommendations:

RESOLVED, that the Vice President for Finance and Administration be authorized to solicit competitive proposals for constructing a Grounds Maintenance Facility and to negotiate the award of a design/build contract to the best qualified proposer in the RFP process; and, be it further

RESOLVED, that the total project cost shall not exceed \$800,000; and, be it further

RESOLVED, that the contract will be reviewed by legal counsel; and, be it further

RESOLVED, that all applicable university policies relative to affirmative action shall apply.

Trustee Schlaybaugh, seconded by Trustee Sims, moved approval of the Capital Outlay and Grounds Maintenance recommendations. The motion was voted on and unanimously carried.

Consent Agenda

The following items were presented for approval on a consent agenda basis:

a. Approval of the Faculty and Administrative Personnel Actions

Dr. Gary D. Russi, Vice President for Academic Affairs, made the following recommendations:

RESOLVED, that the Board of Trustees approve the following personnel actions as recommended by the President in concurrence with the Vice President for Academic Affairs,

Deans, Department Chairs and faculty review bodies in accordance with the specified tenure review process.

Administrative Appointment

Department Chair - Effective August 15, 1993, through August 14, 1994:

<u>Department</u>	<u>Chair</u>	<u>Term</u>
English	Susan E. Hawkins	One Year Acting

Leave With No Pay

Pillow, Christine H., Special Instructor in Physical Therapy, part-time (25%) leave from August 30, 1993, through April 27, 1994 (with prorated pay)

Sidaway, David D., Special Instructor in Accounting, leave from August 15, 1992, through December 31, 1993 (with no pay)
[Supersedes previous Board action of March 11, 1992 which placed Mr. Sidaway on a leave with no pay for the period August 15, 1992, through August 14, 1994.]

Sabbatical Leave

Barnes, Carl F., Jr., Professor of Art History and Archaeology, sabbatical leave from August 31, 1993, through December 18, 1993 (with full pay)

[Supersedes previous Board action of April 1, 1993, which also placed Mr. Barnes on a sabbatical leave from August 31, 1993, through December 18, 1993, with full pay. This change is due to Mr. Barnes' request to adjust his sabbatical proposal.]

Sick Leave

Payne, Robert G., Associate Professor of Education and Chairperson, Department of Human Resource Development, sick leave from September 20, 1993, through October 20, 1993 (with full pay)

b. Recommendation to Revise the Uniform Count Date

Dr. Russi made the following recommendation:

RESOLVED, that the Board of Trustees approve a policy whereby official enrollments are to be counted for each semester or session at the end of the official registration period.

c. Recommendation for Approval of Degree Candidates List dated August 20, 1993

The Degree Candidates List dated August 20, 1993, from Dr. Russi, was recommended for approval.

d. Recommendation to Accept Gifts and Grants to Oakland University for the Period of August 1 through August 31, 1993

Report dated October 7, 1993, from Mr. David S. Disend, Vice President for University Relations, was recommended for acceptance.

Trustee Sims, seconded by Trustee David Fischer, moved approval of items a, b, c, and d of the consent agenda. The motion was voted on and unanimously carried.

Approval of Negotiated Agreement between Oakland University and UAW TOP Local 1925--July 1, 1993 through June 30, 1996

Mr. Bissonnette acknowledged the fine work of the staff and UAW committee in the process of negotiating an employment agreement between the university and UAW TOP Local 1925. He then made the following recommendation:

RESOLVED, that the Board of Trustees approves, conditioned upon union ratification, the **Agreement Between Oakland University and the UAW Technical, Office and Professional Local 1925, July 1, 1993-June 30, 1996**, whose changes from the **Agreement** which expired on June 30, 1993, are set forth in the attached Appendix A, "Summary of Contract Changes," dated October 7, 1993, and Appendix B, "Contract Language Revisions." In accordance with Section IV of Board Policy regarding "Contracting and Employment Authority," this approval authorizes the President, or the Vice President for Finance and Administration, and the Assistant Vice President for Employee Relations, who served as the university's chief negotiator, to sign the labor Agreement consequent to union ratification.

(The referenced documents are on file in the Office of the Board of Trustees.)

Trustee David Fischer, seconded by Trustee Sims, moved approval of the recommendation conditioned upon union ratification. The motion was voted on and unanimously carried.

Approval of a Closed Session

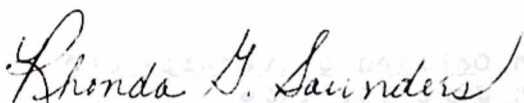
President Packard stated that with the approval of the UAW Agreement, there was no need for a closed session for collective bargaining strategy.

Chairman Sharp stated that there did not appear to be any further need for a closed session.

There being no further items for discussion, Trustee Sims, seconded by Trustee Schlaybaugh, moved adjournment of the meeting. The motion was voted on and unanimously carried. The meeting was adjourned at 5:32 p.m.

Submitted,

Approved,



Rhonda G. Saunders
Acting Administrative Assistant
Board of Trustees



James A. Sharp, Jr.
Chairman
Board of Trustees