

MINUTES OF THE MEETING
of the
BOARD OF TRUSTEES
January 20, 1965

Recommendation that the firm of O'Dell, Hewlett and Luckenbach be authorized to do the architectural work for the service building for the Meadow Brook Festival. The estimated cost of this building is \$50,000, and this will be financed through the use of the funds made available by Mr. and Mrs. George Trumbull.

O'Dell, Hewlett
& Luckenbach
architects for
building

Authorization to sell the following stock is requested:

Sale of stock

15 shares of Ex-Cell-O Corporation stock
9 shares of Sears, Roebuck & Company stock
19 shares of Procter and Gamble Company common stock
50 shares of Chrysler Corporation common stock
200 shares of Ford Motor Company common stock
150 shares of The One William Street Fund capital stock
500 shares of General Motors Corporation common stock (from G. T. Trumbull)
300 shares of General Motors stock (Mr. Anibal)

On motion by Mr. Nisbet, seconded by Mr. Hartman, it was voted to approve Items 10 and 11.

Change David DiChiera from Assistant Professor of Music to Assistant Dean for Continuing Education and Assistant Professor of Music with a change from a 10-month basis at a salary of \$8,000 to a 12-month basis at a salary of \$10,500 per year, effective January 1, 1965, paid 50% 91-7401 and 50% 21-3074.

Change for
DiChiera

Transfer of Lowell R. Eklund, Associate Dean for Continuing Education, from Board appointment to the classified rolls, effective January 1, 1965. His title will be Associate Dean for Continuing Education AP-X and Director of the Mott Center for Community Affairs. His salary is to be paid two-thirds from 51-5847 and one-third from 91-7081.

Change for
Eklund

Increase in salary for James D. Hicks, Director of the Meadow Brook Music Festival AP-IX, from \$11,500 to \$12,000 per year, effective January 1, 1965.

Salary change
for Hicks

Change Herbert N. Stoutenburg, Jr., from Dean of Student Affairs, Assistant to the Chancellor, and Registrar AP-IX to Dean of Student Affairs and Assistant to the Chancellor AP-IX, effective January 1, 1965.

Change for
Stoutenburg

Change Priscilla Jackson from Director of Conferences and Institutes AP-I at a salary of \$6,400 per year on a 10-month basis to Assistant Director of the Mott Center for Community Affairs AP-III at a salary of \$8,062 per year on a 12-month basis, effective January 1, 1965, paid 100% from 51-5847.

Change for
P. Jackson

Change Dorothy C. Hope, Director of Placement and Assistant Director of Alumni Relations, from an AP-I to an AP-III level with a change in salary from \$7,200 to \$7,700 per year, effective January 1, 1965.

Change for
D. Hope

Change Thomas H. Atkinson from Assistant Registrar AP-V to Registrar AP-VII with a salary change from \$8,700 to \$10,000 per year, effective January 1, 1965.

Change for
Atkinson

Reclassify a Typist-Dictaphone Operator III to a Departmental Secretary V position in the Division of Humanities

Reclassify a Typist-Dictaphone Operator III to a Departmental Secretary V position in the Division of Science and Engineering

For the Mott Center for Community Affairs:

Establish a Director, Mott Center and Associate Dean for Continuing Education AP-X position

Establish a Director of Community Schools Program AP-VIII position

Establish an Assistant Director AP-III position

Establish an Assistant, Mott Center, VIII position

Establish three Clerk-Stenographer III positions

Personnel
action

Recommendation from Chancellor Varner that the Board approve the establishment of the Mott Center for Community Affairs, effective January 1, 1965.

Establish Mott
Center for
Community
Affairs

Stagecraft
Corp. for
extension to
music shell

Request from Chancellor Varner for authorization to order an extension for the music shell in the Baldwin Pavilion from the Stagecraft Corporation at a cost not to exceed \$10,000 and paid from the Meadow Brook Festival account. The Stagecraft Corporation designed the original shell and submitted the lowest bid for its construction and installation.

Gifts for
scholarship
fund

\$1,500 from The Mary Louise Johnson Foundation of Detroit for the benefit of three students studying biology
\$100 from the Berkley Junior Chamber of Commerce
\$200 from the Community Scholarship Fund of Teaneck, New Jersey
\$119 from the Henry L. Doherty Educational Foundation of New York City
\$100 from the Ecorse V.F.W. Post 5709 & Ladies Auxiliary Scholarship Fund
\$600 from the Elks National Foundation of Boston, Massachusetts
\$100 from the Girls Athletic Association of Lincoln High School of Royal Oak
\$300 from the Lion's Club of Wayne
\$250 from the Michigan Jaycees of Lansing
\$150 from the Michigan Mathematics Prize Competition of Kalamazoo
\$108 from the Mt. Clemens High School
\$615 from Wilbur L. Ott for the Jean Ott Memorial Scholarship of Pontiac
\$1,500 from the Pontiac Press of Pontiac
\$681 from the Royal Oak Daily Tribune
\$500 from the Royal Oak Rotary Club
\$150 from the Wayne Federal of Teachers
\$500 from the Alvin M. Bentley Foundation of Owosso
\$400 from the Detroit Edison Company of Detroit
\$1,000 from Max M. Fisher of Franklin
\$500 from Mr. and Mrs. Jack W. Haupt of Clarkston
2 shares of Class A stock in GM Shares, Inc., valued at \$1,180.50 from O. E. Hunt of Bloomfield Hills
\$648 from the National Foundation of Rochester
\$648 from the National Twist Drill and Tool Company of Rochester
\$1,467.58 from the Oakland County Scholarship Committee of Rochester
\$500 from O'Dell, Hewlett and Luckenbach, Inc., of Birmingham
\$6 from Donald O'Dowd of Bloomfield Hills
\$5 from Mrs. Howard B. Barker of Lake Orion
\$250 from Pontiac-Oakland Town Hall, Inc., of Pontiac
\$500 from the Rochester Paper Company of Rochester
\$500 from the Rotary Club of Pontiac
\$300 from Fred W. Sanders of Bloomfield Hills
\$1,000 from George Trumbull of Bloomfield Hills
\$10 from the Village Woman's Club of Birmingham and Bloomfield Hills
\$50 from Frederick G. Weed of Orchard Lake
\$330 from the Women's National Farm & Garden Association, Inc. of Lansing

Gifts and
grants

Gift of one geodesic dome and bleachers with a seating capacity of 650 valued at \$11,500 from The Ford Motor Company of Birmingham.

Grants as follows to be used under the direction of Chancellor Varner and credited to the Discretionary Gift Account:

\$1,500 from Harold A. Fitzgerald of Pontiac
\$500 from Carlton M. Higbie of Rochester

Grants as follows to be used under the direction of Chancellor Varner and credited to the Meadow Brook Music Festival account:

50 shares of Chrysler Corporation common stock valued at \$3,106 from Mr. and Mrs. R. S. Bright of Bloomfield Hills
15 shares of Ex-Cell-O Corporation common stock valued at \$615 from Mr. and Mrs. C. Henry Buhl of Detroit
19 shares of Procter and Gamble Company common stock valued at \$1,553.25 from David L. Gamble of Grosse Pointe
150 shares of the The One William Street Fund capital stock valued at \$2,170.50 from Mrs. Henry C. Johnson of Bloomfield Hills
\$10,000 from Mr. and Mrs. Roger M. Kyes of Bloomfield Hills

Grant of 200 shares of Ford Motor Company common stock valued at \$1,850 from Mr. and Mrs. M. L. Katke of Bloomfield Hills to be credited one-half to the Meadow Brook Music Festival and one-half to be set up in Marvin L. Katke Gift Account