

June 15, 1994

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*Vice President for
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MEMORANDUM

TO: Gary Russi
Vice President for Academic Affairs

FROM: George Dahlgren *GD*
Associate Vice President for Academic Affairs
and Dean of Graduate Study

SUBJECT: **Graduate Council Annual Report for 1993-94**

The membership of the Graduate Council and their representations for 1993-94 were:

Gary Barber	- Graduate Dean's Appointee (SECS)
Robert Christina	- Graduate Dean's Appointee (SEHS)
Gadis Dillon	- School of Business Administration (FA93)
Eric Follo	- School of Education and Human Services
Jerrold Grossman	- Graduate Dean's Appointee (CAS)
Ranald Hansen	- College of Arts and Sciences
Kornelia Kulig	- School of Health Sciences
Anahid Kulwicki	- School of Nursing
Kevin Nathan	- School of Business Administration (WI94)
Sarna Vishnubhotla	- School of Engineering and Computer Science

The principal activities of the Council for the year were:

1. Program Reviews:

- a. **Master of Science degree in Biology** - The close of the review occurred at the October 20, 1993 Graduate Council meeting. The review took place during the 1992-93 academic year with a Program Evaluation Committee composed of Fred Stransky, Chair, (Director of Health Enhancement Programs and Associate Professor of Exercise Science), Kathleen Moore (Associate Professor of Chemistry) and Clementine Rice (Assistant Professor of Nursing). The outside consultant for the program was James H. Wyche (Associate Provost, Brown University). A key observation following this review was that the master's degree program is important to Oakland University as it serves the needs of students who are using this course of study as preparation for doctoral study at other graduate or professional schools or for use as a basis for beginning careers in the biological sciences. The department

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was commended for not starting an underfunded Ph.D. degree program but the Program Evaluation Committee recommends the department develop a strategic plan for the full development of a comprehensive graduate program, including a reevaluation of the decision not to implement the doctorate.

- b. Master of Science degree in Exercise Science** - The close of the review took place at the February 16, 1994 Graduate Council meeting. This review occurred during the 1992-93 academic year with a Program Evaluation Committee composed of Carol Halsted, Chair (Associate Professor of Dance), Feona Hansen-Smith (Associate Professor of Biological Sciences and Frances Jackson (Assistant Professor of Nursing). The outside consultant for the program was Richard B. Parr (Professor of Health Science, Central Michigan University). Observations following this review were that the program faculty are well-qualified but understaffed; additional faculty might be sought from other sources such as clinics, health clubs, etc., which are interested in participating in the intern program. The Council believes the internship element of the program may have the potential for being the program's strongest facet and asked for a written status report detailing the progress made in improving the internship program and the relationship with the Meadow Brook Health Enhancement Institute. In conclusion, Council wanted to make it clear that it believes the M.S. Program in Exercise Science is academically strong and on the verge of becoming one of the premier graduate programs on the campus.
- c. School of Engineering and Computer Science (Five-year Interim Report)** - A Reading Committee composed of Robert Christina, Chair (Associate Professor of Education), Jerrold Grossman (Professor of Mathematical Sciences) and Kornelia Kulig (Assistant Professor of Physical Therapy) reviewed the report. The Reading Committee has submitted their preliminary report which indicated that the School of Engineering and Computer Science was more than responsive in most areas. The preliminary report of the Reading Committee also spoke to some other areas that SECS may wish to consider, such as: (1) Should the doctoral program credit requirements be raised to be more in line with the minimum number of resident credits and total credits of most other Oakland doctoral programs?; (2) Because each of the SECS' graduate programs has a separate report, it would be helpful to provide summary appendices in such areas as faculty advising, thesis/dissertations, resources, etc.; and (3) Requiring the GRE for only foreign students could be viewed as bias. Approval of this report will be scheduled early in the Fall 1994 semester.

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2. Program Changes:

- a. **Initiation of the Master of Science program in Physical Therapy** - A Reading Committee composed of Anahid Kulwicki, Chair (Assistant Professor of Nursing), Eric Follo (Associate Professor of Education) and Randal Hansen (Professor of Psychology) reviewed the proposal for this program and reports submitted by outside reviewers. This program is targeted toward students who already hold the B.S. degree and are licensed in physical therapy.
- b. **Master of Education in Special Education** - Approved a change that would allow a student working on an endorsement to use 24 credits (previously only 12 allowed) toward the M.Ed. degree. Rationale being that most students need the endorsement to make them marketable and the movement at most universities today is toward making the endorsement part of the master's program.
- c. **Master of Business Administration program** - The following changes to the program were approved: core courses will be treated the same as the precore courses, in that a student who has completed an equivalent graduate or undergraduate course in the past 10 years with a grade of 3.0 or better will be exempt from the course and the credits; the minimum number of credits needed to complete the degree will be reduced from 39 to 36 (the maximum credits required remain at 60); concentrations are to be added to the degree to make it more attractive (see d. below) and the maximum number of years in which the MBA may be earned increased from five to six (which is in compliance with university Graduate Study policy).
- d. **Concentrations in the Master of Business Administration program** - The following concentrations were approved: Accounting, Business Economics, Finance, Human Resource Management, Management Information Systems Concentration, Marketing Concentration, Production Operations Management.
- e. **Family Nurse Practitioner Certificate Proposal** - Initial discussion of this proposal took place at the April 19, 1994 meeting of the Graduate Council. This program is being proposed because of the mounting need for independent nurse practitioners with the program serving two types of students – the returning post master's student (24 credits) and the M.S.N. student (45 credits). Since there were no negative reactions to the proposal the School of Nursing has been encouraged to proceed with its implementation.

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Miscellaneous:

- a. **Tuition and Fee Grants** - Council approved a motion to be submitted to the Vice President for Academic Affairs "That the University restore the past practice of awarding tuition and fee grants to students who are supported by grants and contracts of their research advisers." (The grant or contract budget must show an overhead [indirect cost recovery] entry.)
- b. **"Certificate" Programs** - Council has reviewed the "Family Nurse Practitioner Certificate Proposal," without defining the requirements for a certificate other than the level of the courses in the program must be graduate and that the general degree requirements must be met by all courses in the program. At present there are only two graduate certificate programs (outside of the State of Michigan certifications in education), the "Microcomputer Applications in Education" and the "Certificate program in Statistical Methods."
- c. **Council will be involved in the following issues in the 1994-95 academic year** - Reviews of the following programs: Master of Physical Therapy, Master of Business Administration, Master of Public Administration. The implementation of any recommendations evolving from Oakland University's Strategic Plan.

GD:gs