

Present:

Brandy Randall, (*Chair*), Claire Rammel (*Ex Officio*), Henry Aigbedo, Kevin Grimm, Darrin Hanna, Anne Hranchook, John Krauss(*Co-Chair*), Helen Levenson, Victoria Lucia, Meir Shillor, Thandi Sulé, Paul Weinberg, Neil Baumgartner, Nicole Boelk

Absent: Daniel Llamocca Obregon

Staff: Linda Hutcheson (*Secretary*)

REPORT FROM THE CHAIR

- Graduate School Dean Brandy Randall and the Graduate Council welcomed Kevin Grimm who will be serving as an interim member during Winter 2025 while Graduate Council Co-Chair Joanne Lipson Freed is on sabbatical.
- The Strategic Planning process is underway. One of the initiatives, Strategic Enrollment Management 2.0 (SEM2.0), involves increasing graduate enrollment to offset an expected decrease in undergraduate enrollment. Professional and Continuing Education (PACE), which reports to Brandy, is planning updates that will assist with this. OU Advance is also part of the SEM2.0 plan.
- Winter 2025 enrollment is slightly up for Graduate Credit hours and for Total Students, while down by three or four students for New Students. The Graduate School's Teams are both finishing up audits and trying to help any students that have last minute admissions applications.
- Brandy is involved in preparing a briefing book for the new Executive Vice President for Academic Affairs and Provost. There will be an overlap of the terms for the new and Interim Provost.

APPROVAL OF MINUTES

John Krauss introduced a motion to approve the minutes for the December 9, 2024, meeting. Kevin Grimm seconded.

NEW BUSINESS

1. **Orthopedic Manual Physical Therapy, GC, Graduate Program Modification: first reading, debatable, amendable, and not eligible for final vote at this meeting.**

Reviewers: Victoria Lucia, Paul Weinberg

Presenter(s): John Krauss

- John Krauss was asked to send an email to graddean@oakland.edu requesting that the entry for the Orthopedics, GC, program be updated in the current catalog with a note saying that it is no longer admitting new students.

- The Council was satisfied with the presenter's responses. Victoria Lucia will review the already submitted second version of the proposal to verify the approved clarifications were included.

2. Physical Therapy, DPT, Graduate Program Modification: first reading, debatable, amendable, and not eligible for final vote at this meeting.

Reviewers: Victoria Lucia, Paul Weinberg

Presenter(s): Sara Arena, John Krauss

- John Krauss addressed Council members concerns from written reviews and those that were raised at this meeting to members satisfaction. He confirmed to Anne Hranchook that accreditation is planned for after governance and before launch.
- Brandy Randall does not believe these changes will exceed the Higher Learning Commission's (HLC's) 25% threshold but will discuss it with Associate Provost of Undergraduate Education, Quality Assurance, and Accreditation Kristin Landis-Piwowar.
- Victoria Lucia and Paul Weinberg will review documents recently submitted by Sara Arena.

DISCUSSION ITEMS

1. 2025 Don and Jan O'Dowd Graduate Award: assign subcommittee to review eligible nominations and provide Council with a short-list of nominees.
 - Kevin Grimm, Darrin Hanna, and Victoria Lucia volunteered to serve on the subcommittee.
 - Linda will make the documents of eligible nominees available to subcommittee members by shortly after 5pm on Friday, February 7, 2025, at the latest. The subcommittee will provide a short-list of nominees for Graduate Council members to review by 9am on Monday, February 10, 2025. Graduate Council members will be given access to the documents of short-listed nominees at that time, and the next steps will be explained to members in that afternoon's meeting.
2. Add the requirement to upload master's theses to ProQuest, and remove the requirement for providing a printed and bound copy for Kresge Library from among Graduate School requirements for graduation of master's and Ph.D. students.
 - The Council determined that both of these changes are administrative in nature and do not need to go through governance.
 - Oakland University Printing Services has indicated to the Graduate School that they will be happy to continue working with any students that wish to have their documents printed and bound even if doing so ceases to be a requirement of the Graduate School.
 - Kresge Library is in favor of not continuing to receive bound theses and dissertations that must be placed on their shelves.

ADJOURNMENT

The meeting adjourned at 2:58pm.